

**University of West Georgia**  
**5-Star Online Course Review**  
**Instructor Coversheet**

5-Star Online Courses are deemed by the instructor, a peer, and the DDEC to meet standards of excellence, according to scoring criteria (see course review form). 5-Star Online Courses will be listed on the DDEC website, and count as criteria for annual Apollo Awards for Distance Teaching and Mentoring.

Instructions for instructor:

1. Complete this cover sheet.
2. Complete the course review form.
3. Select a peer to review your course (must be a UWG faculty who has taught an online course).
4. Send a copy of the completed coversheet (not your completed review form) to your selected peer and ask them to send their completed review form to the DDEC.
5. Send the review form which you completed to the DDEC.
6. The DDEC will contact you regarding the status of your review.

Instructor Name: \_\_\_\_\_

Course Name & Number: \_\_\_\_\_

WebCT username: \_\_\_\_\_

WebCT password: (please change after review is complete): \_\_\_\_\_

Who created this course? \_\_\_\_\_

Describe any audio/video components used in the course and explain who created them (instructor, campus instructional designers, commercial company): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are all course materials available within the course? If no, please explain. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is student-to-student interaction appropriate for this discipline or course? If no, please explain. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is the course complete? (not under construction). If not, please complete course before proceeding. \_\_\_\_\_

