MUSC 4021
INSTRUMENTAL METHODS AND MATERIALS
University of West Georgia—Department of Music

COURSE SYLLABUS

Instructor: Dr. Josh Byrd
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Term: Fall 2013
Class Times: M 5:30-8:00 p.m.
Location: HUM 301
Office Hours: By Appointment

Course Description:
Principles, procedures, techniques, literature, tools, methods, and materials used in teaching instrumental music. Includes a field experience component.

Prerequisite: MUSC 4000 and admission to the Teacher Education Program or permission of the department chair.

Please note that the information contained in this syllabus may be altered by the instructor at any point during the semester in order to adapt to the pace or needs specific to the current class.

Teaching is difficult. This class is preparing you to teach. Therefore, this class is difficult.

Class Objectives:
The primary objective of this class is to educate students in contemporary rehearsal and teaching techniques, current trends in education, and the many facets that make up a band program.

1. Understand the role and structure of performance ensembles and music teachers in the public school in a variety of schedule structures
2. Establish a thorough knowledge of the professional organizations and resources available to music teachers
3. Continue to develop conducting technique and podium presence
4. Display a thorough knowledge of the works that serve as the foundation for the wind band or orchestra repertoire and program for the modern ensemble
5. Be able to discuss the different types/styles/approaches of the modern marching band (music, drill, percussion, guard/dance team, philosophies, competitive trends)
6. Begin to build a professional relationship with current band/orchestra directors in the state of Georgia
7. Understand the different method books, warm up concepts, and sound philosophies available to today's bands and orchestras
8. Learn about the LGPE (Large Group Performance Evaluation) process and the different approaches being taken to successful performances
9. Utilize technology in completing assignments
10. Understand the makeup and purpose of a variety of booster programs
11. Work with many different types of budgets and vendors
12. Develop thorough score preparation techniques along with a musical approach to rehearsals and performances
13. Communicate effectively and in a professional manner with colleagues, parents, and students
14. Identify individual performance issues and create a plan to work with a student one-on-one
15. How to evaluate students in today's educational system
16. Detail the basic concepts for all wind and percussion instruments (embouchure, fingerings, typical problems and solutions, instruments/setups available)
17. List, evaluate, process, and adapt techniques witnessed in teacher observations
18. Develop a personal philosophy for everything listed above
Required Materials:

1. Baton
2. *Teaching Music through Performance in Band, Vol. 1*
5. "CD set" for Teaching Music, Vol. 1 (all pieces available on YouTube)
6. Assigned scores, readings, and recordings
7. Primary and any secondary instruments readily available
8. Notebook for compiling handouts (due at the end of the semester)
9. Tort liability insurance, e.g. SPAGE student membership, SGAE student membership, or a home insurance policy.
10. TK20
11. **Professional dress for every class and observation**

Class Activities:

1. Assigned readings and skills preparation
2. In-class teaching assignments
3. Lectures and discussion of all class topics
4. Conducting and rehearsing in class
5. Conducting and rehearsing the Lab Band
6. Perform on primary and secondary instruments
7. Literature reviews (books, scores, CDs)
8. Field experiences in the public schools (total of 30 hours)
9. Guest speakers
10. Exams
11. Projects
12. Demonstrations of skills common to music teachers

Attendance Policy:
In general, do not miss class or arrive late to class. However, if you must miss, please email Dr. Byrd at least one day in advance. Excused absences (illness, etc.) must be approved by the instructor; students are allowed one excused absence for the entire semester. After one unexcused absence your grade will be lowered by ten percent. Subsequent unexcused absences will also result in a ten percent drop (B to C, etc.) for each class missed. Late entrances will not be tolerated and may result in students being marked absent for that class day. Should a student not be able to attend a class, he/she is responsible for the information and assignments covered in class. Presentations and assignments must be completed on their assigned day. **All written assignments need to be typed unless otherwise noted.**

Student Expectations:
Because this is the final course prior to one’s student teaching, particular emphasis will be placed on professionalism through attire, punctuality, and preparation. All assignments must be completed, PRINTED, and turned in on time. Late work will rarely be accepted, even if you were absent from class that day. Again, the purpose of this class is to prepare you for the professional world!

Email Policy:
*PLEASE NOTE THAT ANY EMAIL MISSING A HEADER, GREETING, EMAIL BODY, AND/OR SIGNATURE WILL NOT BE ANSWERED.*
Field Experience:
Students in MUSC 4021 are required to complete a little over two (2) hours per week (30 hours total) in observation at an assigned high school and to complete and turn in an observation form for each day of observation. These forms will be graded and filed in the Department of Music office. These forms must be completed in ink! You MUST email the teachers prior to attending their classes; this not only helps them prepare but you will find out scheduling issues in advance (i.e. testing, etc.).

Field Experience Forms:
Copy the field observation form as needed. The school site teacher must sign the form at the end of each observation. Forms must be completed in ink without corrections. The deadline for turning the forms in will be the last class meeting of the semester. Students may not observe during finals. Under extreme circumstances, a student may be granted permission to turn in observation forms after the deadline with a penalty imposed. After observation submission deadline, a penalty of 5 percentage points will be subtracted for each day that forms are late, including weekends. Students who have not completed 12 documented hours of their field assignment by the mid-point of the term may be withdrawn from this course and receive a grade of W.

Lab Band:
Student will conduct the Lab Band (MUSC 1000, select Mondays from 3:30-4:45) twice during the semester. Each conductor will have the opportunity to choose 2 contrasting pieces from the lists below (one piece per list). Scores must be in hand by Monday, September 8th.

**Group 1**
- Air for Band, Erickson
- Australian Up-Country Tune, Grainger/Bainum
- Blessed are They, Brahms/Buehlman
- Amazing Grace, Ticheli

**Group 2**
- Spoon River, Grainger/Sheldon
- Children’s March, Grainger/Kreines
- Second Suite in F, Holst (Mvmt. I only)
- Joy Revisited, Ticheli

Evaluation:
Students are graded on the quality of work done on weekly assignments, exams, projects, and their ability to articulate concepts and philosophies both verbally and in writing. The instructor will evaluate the quality of work done on course assignments, papers, and presentations and class participation. Work must be completed and turned in on time in order to receive credit. Again, all work must be typed!

The following formula will be used to determine your semester grade:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field Experience</td>
<td>25%</td>
</tr>
<tr>
<td>Projects</td>
<td>20%</td>
</tr>
<tr>
<td>Class Assignments and Participation (In-Class and Homework)</td>
<td>15%</td>
</tr>
<tr>
<td>Chromatic Fingering and Playing Exam</td>
<td>7.5%</td>
</tr>
<tr>
<td>Final Exam (listening based on TMTPB Vol. 1)</td>
<td>7.5%</td>
</tr>
<tr>
<td>Lab Band preparation/performance and summary</td>
<td>10%</td>
</tr>
<tr>
<td>Final Project (class notebook)</td>
<td>5%</td>
</tr>
<tr>
<td>In-class Teaching/Rehearsal sessions</td>
<td>5%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>5%</td>
</tr>
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Grade Scale:
A  90-100%
B  80-89%
C  70-79%
D  60-69%
F  0-59%

University of West Georgia Honor Code:
Please refer to the University’s honor code regarding academic honesty and student integrity (http://www.westga.edu/~handbook/index.php?page=honorcode).

Disability Services:
All students are provided with equal access to classes and materials, regardless of special needs, temporary or permanent disability, special needs related to pregnancy, etc. If you have any special learning needs, particularly (but not limited to) needs defined under the Americans with Disabilities Act, and require specific accommodations, please do not hesitate to make those known, either yourself or through the Coordinator of Disability Services. Students with documented special needs may expect accommodation in relation to classroom accessibility, modification of testing, special test administration, etc. For more information, please contact Disability Services at the University of West Georgia. Any student with a disability documented through Student Services is encouraged to contact the professor right away so that appropriate accommodations may be arranged. In addition, certain accommodations (which will be discussed in class) are available to all students, within constraints of time and space.

Syllabus Information:
Please visit http://www.westga.edu/assetsDept/vpaa/Common Language for Course Syllabi.pdf should you wish to review the University’s syllabus policies.

Notable Dates:
• Monday, September 1—Labor Day, NO CLASS (Conducting submissions and email responses will be your assignments for this week)
• LAB BAND SCHEDULE: September 15, October 6, November 3, November 10
• Guest Instructor: Monday, November 3
• Monday, November 24—Friday, November 24—Thanksgiving Break, NO CLASS
• FINAL EXAM: Monday, December 8, 5:30-7:30 pm
• Tk20 DEADLINE: Monday, December 8 (Curriculum, Budget, and Marching Band Projects)

Standard Class Procedures:
• Warm up/teaching and rehearsal skills/conducting
• Instrument discussions (woodwinds, brass, percussion)
• Old Business
• New Business

Tentative Calendar:
August 25 Discussion—“So You Want to Be a Band/Orchestra Director," syllabus, observation forms, Lab Band scores, score study (particularly layers 1 and 4), philosophies, GPS, lesson plans, standard class procedures, conducting (basic patterns and exercises), survey, assign secondary instruments

September 2 NO CLASS—Labor Day: AN "ONLINE COURSE" WILL TAKE PLACE IN ITS STEAD!!!!!!! First, be prepared to answer six emails—each of you will have only a few days in which to respond—as well as begin researching your instrument fingering charts for a VERY
IMPORTANT test on November 17. Second, each of you will be required to research the application process for 3 different county/city school systems. I will assign them to each of you via email. Lastly, you will submit conducting exercises via GoogleDrive, DropBox, etc. **All assignments are due by the 8th!**

**September 8**
Email assignment review and discussion, GPS, score study, conducting, marching band, Marching Band Project, "Revenge Project" [semester-long], woodwinds, databases (continued), conducting assessment forms, "formal" philosophies due, Application assignment review and discussion, remaining project overviews/questions, Lab Band Score Check, additional layers, Lab Ensemble preparation

**September 15**
**LAB BAND #1**
Lab Band assessment/wrap-up, woodwinds (continued), conducting, Small group teaching preparation

**September 22**
Conducting, Composer Project, woodwinds (continued), Small group teaching assignment

**September 29**
Lab Band Assessment #1 due, budgets/boosters/buying stuff (B³), sound concepts, brass, Marching Band Project checks, Observation checks (**12 hours due by this point; note “drop” policy!**)

**October 6**
**LAB BAND #2**
*WOODWIND QUIZ*, sound concepts (continued), incorporating music into your rehearsals (from day one!), brass, TEXTBOOK “due” (I’ll be sending out the final exam listening list!)

**October 13**
Lab Assessment #2 due, Conducting, brass (continued), Using technology IN the Classroom

**October 20**
*Budget Project due*, "Le Curve Ball" Project, programming, LGPE, GMEA, BRASS QUIZ, Curriculum/LGPE Project, percussion

**October 27**
"Where are you going?," Resumes and networking, "Preparing for the Future," Listening Exam Review, conducting, *Marching Band Projects due/discussion, percussion (continued)*

**November 3**
**LAB BAND #3—YOU WILL NOT BE CONDUCTING GUEST LECTURE!!!**
*Le Curve Ball Project due*

**November 10**
**LAB BAND #4**
Lab Band Assessment #3 due, Evaluating music in the school system and incorporating national concepts and requirements, *PERCUSSION QUIZ*, Listening exam review, *Curriculum/LGPE Project due*, Guest speakers: Robert Carter, Neil Ruby, Alan Armstrong, Derek Able, Josh Roberts, John Erdogan, and possibly others, *Composer Project due*

**November 17**
*Cromatic Fingering Test (written), Resumes due, “Emergencies,” Supplemental Materials and discussion, resources, Boosters Part II*

**November 24**
NO CLASS—Thanksgiving Break

**December 1**
Final class—Summary Meeting, “odds and ends,” *Class Notebooks and Revenge Projects due, Chromatic Fingering Test (playing); Mock Interviews and discuss with Chris Ferrell*
December 8  
Final exam date: Observation Forms due, **LISTENING EXAM FROM 5:30-7:30**

1 Please use the UWG email system for all communications. Examples of excused absences may include but are not limited to—with documentation where applicable—family emergencies, illness, and Music Department trips. When in doubt whether or not an absence will be excused... ASK!
2 Please post all typed assignments to Tk20 as well as **turn in a printed copy (THE PRINTED COPY WILL BE GRADED, DO NOT RELY ON TK20!!!)**. Assignments emailed to me will not be graded (aside from the Electronic Assignments for Week 2).
3 Lesson plans (the "three types") are due for each and every time you get on the podium to teach (warm-ups, skills, lab band, etc.)
4 Please be prepared for a good amount of shifting/changing due to the schedules of our guest lecturers, etc.

V Brass players will play flute, clarinet, or saxophone for class demonstrations and a playing test. Woodwind players will play either trumpet or euphonium. Percussionists may choose from either group. **STUDENTS MUST PROCURE THEIR OWN INSTRUMENTS!!! You may check with our Equipment Manager but we cannot guarantee that UWG will have an instrument for you.**