GRADUATE CERTIFICATE in Data Analysis and Evaluation Methods

Applicants interested in the Data Analysis and Evaluation Methods certificate should submit the following to the appropriate UWG Office at least 20 days prior to the beginning of the semester you plan to enroll.

1. Complete an application for graduate admission
2. Non-refundable $40.00 application fee
3. One official transcript from each college or university attended
4. 2.5 cumulative undergraduate GPA on a 4.0 scale
5. Three Letters of Recommendation
6. Submit a statement of purpose that includes reasons for seeking a certificate in Data Management and Evaluation Methods
7. Satisfactory certificate of immunization (New Students Only) (Send directly to UWG Health Services Office)
8. Students who have successfully been admitted to an MA or PhD program in the College of Social Sciences only have to submit an application form.

Please send ALL materials except the certificate of immunization to the Office of Graduate and International Admissions, University of West Georgia, Aycock Hall Room 127, Carrollton, GA 30118. CHECK YOUR APPLICATION STATUS online by clicking on HOW TO APPLY.

IMPORTANT: Students enrolled in the data analysis and evaluation methods program may use certificate courses toward the completion of MA degrees in Sociology or Criminology. Since both departments regularly teach these courses, no additional courses are required to support the certificate program. Both majors allow six credits outside of the department to count toward the major and an additional three with DGS approval. Also, students seeking the certificate in conjunction with other MA degree programs in the college of Social Sciences must consult their graduate advisors to ensure that they are on track to meet degree requirements.
The Graduate Director for the Data Analysis and Evaluation Methods certificate is Dr. Winston Tripp. You may contact Dr. Tripp at wtrip@westga.edu.

**IMPORTANT PHONE NUMBERS**

Department of Sociology
678-839-5199
[http://www.westga.edu/sociology/](http://www.westga.edu/sociology/)

College of Social Sciences
678-839-5170
678-839-5171 (FAX)
[www.westga.edu/coss/](http://www.westga.edu/coss/)

Admissions Office
678-839-5600
[www.westga.edu/admiss/](http://www.westga.edu/admiss/)

Financial Aid
678-839-6421
[www.westga.edu/finaid/](http://www.westga.edu/finaid/)

Registrar
678-839-6438
[www.westga.edu/registrar/](http://www.westga.edu/registrar/)

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