Course Information:
Through internships, this course will provide you with the opportunity to gain supervised work experience in an agency or organization that is relevant to your major and/or academic or professional interests. Over the course of your internship, I expect you to learn the following:

- Use sociological research methods to analyze your internship environment.
- Use your background in sociology to understand the relationship between your internship site and larger institutional structures in society.
- Learn to use your internship experience as a means of advancing yourself professionally (i.e., getting a formal job, going to graduate school, etc).

Getting an Internship:
- Check with your advisor to make sure that SOCI 4386 will help you advance toward graduating.
- Locate an internship site. Look for a site that fits your interests and skills, and is a place or type of place that you might be interested in working at in the future. I will provide assistance with internship placement, and all internship sites must be approved by me.
- Meet with me to complete the Internship Registration Form and the Internship Site Contact Information Form. These forms must be signed by me, and the chair of the sociology department, Dr. Luken. You will not be able to register for SOCI 4386 without these signed forms.
- Take the Internship Registration Form to the registrar’s office. This is the only way to register for SOCI 4386. You cannot register via BanWeb.

Internship Etiquette:
When you are at your internship site, you represent UWG, the Sociology Department, and me in the community. As an internship participant, you are committing to the following:

- A regular schedule of work at your internship site for 150 or 300 hours over the course of the semester.
- Seek to serve and learn in the community by being prepared, responsible, and open to new things.
o Be sensitive to the populations you may be serving by understanding their experiences, strengths, and challenges.

o Exhibit professional behavior at all times.

o Respect your internship site’s rules, expectations, and any confidentiality requirements.

o Communicate any questions or challenges to me in a timely manner.

**Course Requirements:**

o Work the required number of hours at your internship site.

  o For 3 credit hours, you must work 150 internship hours over the semester.

  o For 6 credit hours, you must work 300 internship hours.

o Keep an internship journal of what you do at your internship site each week, what you have learned, and how this has affected you. **Each week, you must post your weekly journal report to the CourseDen discussion forum for that week.** Your post should be a minimum of 100 words. See the “Assignments” section on CourseDen for more information on what to put in your report. In addition to this, **you must also respond to two other students’ posts.**

o Give the evaluation form to your supervisor at your internship site. It should be returned to me by September 10th.

o Write a 6-8 page Internship Reflection Paper. In this paper, you should:

  ▪ Describe your internship site – how it is organized (ie its leadership structure), what its mission is, and how it functions on a daily basis.

  ▪ Describe your activities at your internship site. What did you learn and/or what new experiences did you have? In your paper, you should include specific examples of what you did and how you used new skills.

  ▪ How does this experience relate to your studies in the classroom? Can you apply any knowledge, skills, or theories from your other sociology courses to your internship activities?

  ▪ How has this experience changed your perceptions about people, society, or community issues? How did you grow intellectually or personally?

  ▪ This paper is due in the CourseDen Dropbox by **Saturday, December 6th** at midnight.

**Grades:**

Your grade will be based on successful completion of the following requirements:

o Completion of 150/300 internship hours.

o Weekly journal reports submitted to CourseDen and comments on other students’ journals. (Late submissions may result in a lowered grade.)

o Completion of the Internship Reflection Paper. Because this paper is due at the end of the semester, I will not accept late papers.