

**University of West Georgia**  
**PETITION FOR OUT-OF-STATE FEE WAIVER FOR**  
**FULL-TIME EMPLOYEES IN THE GEORGIA PUBLIC SCHOOL SYSTEM**

**NOTE:** This petition is for information purposes only and does not in any way imply a determination of legal residence in Georgia. You may be required to pay out-of-state fees if a decision has not been reached prior to the fee payment deadline to prevent cancellation of your classes. You will then be due a refund if you are determined eligible to receive this waiver.

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**Student Information:**

Full Name \_\_\_\_\_ ID# \_\_\_\_\_

Telephone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Present Address \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ How long? \_\_\_\_\_

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Term Applying for: \_\_\_\_\_ 200\_\_

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**Parent/Guardian/Spouse Information (if student is dependent of Full-Time Employee):**

Full Name \_\_\_\_\_ ID# \_\_\_\_\_

Telephone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Present Address \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ How long? \_\_\_\_\_

Signature of Parent/Guardian/Spouse \_\_\_\_\_ Date \_\_\_\_\_

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**You must include:** A complete copy of your **current AND/OR last** contract to teach in a public school system in Georgia or a letter from the Personnel Office of the school system verifying that you are a full-time employee. If student is a dependent of a full-time employee, include a copy of the latest Federal Tax Return filed and a copy of a current contract.

**NOTE:** This waiver is valid for a period of 12 months. Upon completion of that 12-month period it is suggested that a Petition for Georgia Residency be completed to establish residency in Georgia, otherwise the student will be required to reapply for the waiver.

**Submit completed form, copy of contract, and tax forms (if applicable) to:**

University of West Georgia  
Office of the Registrar (Parker Hall)  
1601 Maple Street  
Carrollton, GA 30118  
678-839-6438 phone  
678-839-6439 fax