Appendix O

**Guidelines for Fraternity and Sorority Use of Alcohol**

University of West Georgia is fully aware of the significant contributions that fraternities and sororities make to college life and the positive effect that these organizations have on the social and educational development of their members. However, the misuse of alcohol among our chapters has become an increasing concern here at West Georgia. Therefore, the Guidelines for Fraternity and Sorority Use for Alcohol have been written to assist Greek Organizations in educating their members in the responsible use of alcohol and minimizing the liability of the chapter and their officers.

The intent of these guidelines is not to encourage or discourage alcohol consumption. Instead, they establish the standards for alcohol use, which allow for social interaction as an integral part of the developmental process. The Guidelines will enable chapters to maintain high standards, which directly contribute to the quality education available at West Georgia.

Member of fraternities and sororities officially recognized by West Georgia Interfraternity, Panhellenic and National Pan-Hellenic Councils are to observe the following when they participate in fraternity-sorority functions:

1. All functions must be registered with the Assistant Director of Student Activities at least four (4) working days in advance by means of a Social Contract.

2. All individuals are obligated to observe the Laws of the State of Georgia and the City of Carrollton regarding alcoholic beverages. The following laws are especially important:
   a. It is unlawful to possess, consume, or transport any alcoholic beverages if under the age of twenty-one (21) years of age.
   b. It is unlawful for a person, after purchasing or otherwise obtaining alcoholic beverages, to sell, give, or deliver it to another person under the age of twenty-one (21).
   c. It is unlawful for any person to misrepresent his or her age for the purpose of buying, accepting, or receiving alcoholic beverages from a license.
   d. To ensure that the above (a, b, c) are being properly enforced, there must be carding at the door at all events where alcohol is present.

3. No alcoholic beverages may be purchased through the chapter treasury nor may be purchased for member or guests in the name of or on behalf of the chapter.

4. The purchase and/or use of bulk quantity of such alcoholic beverages, i.e. kegs, party balls, punch bowls, common source containers, courtesy bars, is prohibited.

5. No special mention, pictorial or otherwise, of the fact that alcohol will be present may be made when advertising events.

6. Any Greek organization sponsoring or participating in an event will be held equally liable for regulating the event.

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7. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups, or organizations.

8. OPEN PARTIES where alcohol is present, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, shall be prohibited.
   
a. To ensure that the above is being properly enforced, there must be a guest list at the door. This list must be pre-recorded, and anyone who is not on the list will not be allowed to enter. There must be a chapter member monitoring the list at all times at the door. A copy of the guest list is due to the Assistant Director of Student Activities 24 hours before the event.

9. No member shall permit, tolerate, encourage, or participate in drinking games.

10. Non-alcoholic beverages and food must be readily available and must be free, i.e. sodas, high protein food, and no salty foods or snack, which might encourage drinking.

11. If a party is to be held outside, the yard area must be sectioned off to contain the party, i.e. rope, fence, etc.

12. Each sorority and fraternity must encourage members to serve as designated drivers. They are to provide rides for those who are unable to drive safely. The designated drivers must not drink alcoholic beverages at all during that day or evening.

13. Each chapter must present to all of its members at least one substance abuse information program per year. An outline of this program must be submitted to the Assistant Director of Student Activities one week after its presentation. It will be added to the resource file.

14. Each semester the chapter social chairs and/or risk manager are required to attend training sessions offered by their respective council pertaining to the social Greek risk management policies and event registration proceeding.

FAILURE TO COMPLY WITH ANY OF THE ABOVE STATED GUIDELINES WILL RESULT IN DISCIPLINARY ACTION, DETERMINED BY THE INTERFRATERNITY, PANHELLENIC, AND NATIONAL PAN-HELLENIC COUNCIL STANDARDS BOARD, IN CONSULTATION WITH THE ASSISTANT DIRECTOR OF STUDENT ACTIVITIES/GREEK LIFE

I fully understand the policies stated within the document “GUIDELINES FOR FREARNITY AND SORORITY USE OF ALCOHOL.” I hereby state that, as Chapter President, I have educated my Fraternity/Sorority on the above guidelines and realize that all individual member of the chapter are accountable to this document. As a Fraternity/Sorority, registered organization at the University of West Georgia, and an undergraduate Chapter of our National affiliation, we will adhere to all of the above stated guidelines.

Chapter President ________________________, of the ________________________ of
(Signature) (Chapter Designation)
________________________ on ______________________, and effective for the remainder of the
(Fraternity/Sorority) (this date)

current academic year which ends ______________________.

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