**Approved 11/1/16**

**Attendance: Lama, Frances, RaeAnna, Denise, Matt, Anja, Shelley, Rogers, Jeannie, Shea, Ann, Susan, Kathy**

**Guests: Nguyen Hoang, Kevin Hibbard, Freed,**

**Absent: Ziglar, McCord**

# Minutes: 9/1/2016

* 1. Any Changes, Additions, Modifications
  2. Action: Approved

# Course/Program Additions, Modifications, Deletions:

1. College of Arts and Humanities
   1. Music Department
      1. **Master of Music with concentrations in Music Education and Performance**  
         (Originator: Kevin Hibbard) The Department of Music seeks approval for the degree: Master of Music with concentrations in Music Education and Performance. These programs currently exist as two separate degrees.   
         The only substantive change is the Degree name. There will be no curricular changes between the current programs and the proposed concentrations. Each concentration will continue with the same coursework and credits as the current degree programs. This change will be seamless for students enrolled in the programs.  
         **Request:** Add New Program  
         **Rationale:** The rationale for this change is to meet the Board of Regents threshold for the number of degrees conferred.  
         **Action:** Reject **Notes:** There is various information that is missing including teaching out students that is needed to make this approval. The change cannot be retroaction and Graduate Admissions would need a list of students. Varga will send back.
2. College of Science and Mathematics
   1. Mathematics Department
      1. Math 5653 Problem solving 1: Counting and Combinatorics  
         (Originator: Nguyen Hoang) The goal of this course is to expose students to middle and high school mathematics contest problems and to help them discover efficient problem solving strategies. After students learn the basic results and tools in a particular topic, they are invited to solve typical problems, where hints will be provided by the instructor as needs be. Students will gradually be introduced to various classical mathematical problem-solving strategies.  
         **Request:** Add New Course  
         **Rationale:** None  
         **Action:** Reject **Notes:** Two concepts for Problem Solving with a focus on middle school and high school teachers to provide students the ability to be teachers in math competition. There was a question about the objectives being the same in 6663 class.
      2. MATH 6663 Problem Solving 2: Geometry and Graphs  
         (Originator: Nguyen Hoang) The goal of this course is to expose students to middle and high school mathematics contest problems and to help them discover efficient problem solving strategies. After students learn the basic results and tools in a particular topic, they are invited to solve typical problems, where hints will be provided by the instructor as needs be. Students will gradually be introduced to various classical mathematical problem-solving strategies.  
         **Request**: Add New Course  
         **Rationale:** None  
         **Action:** Reject **Notes:** There was a question regarding the learning objectives being the same as 5653 and the learning outcomes not being reflected. There are not prerequisites for this course, but a conversation will happen between faculty and the student.
      3. Master of Science with a Major in Mathematics  
         (Originator: Nguyen Hoang) The Mathematics Department is currently offering a Master of Science with two concentrations: Applied and Teaching. This modification is on the Teaching track.  
         **Request:** Modify  
         **Rationale:** None  
         **Action:** Reject  
         **Notes:** There was a question about the wording of the elective courses and a suggestion was provided to delete the first bullet. As well as provide information to clarify what is being proposed. Finally,   
         **[delete] Personal Note: Send Nguyen the comparative program document from David Jenks.**

# Unfinished Business

1. Graduate student policy on course retake and GPA
   1. Dawn - COAH  
      Lama – COE   
      We have a new director of graduate studies to request a meeting to have a common policy for everyone. Some chairs said there is no policies in place, other said students can retake class they have failed, but the F will not be eliminated, but will improve the grade. The goal is to have students end with a 3.0 upon graduation. If retaking is not going to help, then it is not recommended. Students in counseling they can retake a course and there is not a maximum number, but must maintain a 3.0. Some have a policy and others do not, COE is working on it as we speak.  
      Toby - Peers  
      Christy - Nursing   
        
      Jeannie - RCOB  
      Kathy - COSS  
      Anja – COSM
   2. Denise will submit a message to Program Coordinator Listserv, to request information about course retakes.

# New Business

1. Program Modification Comparison Sheet
   1. Feedback
2. Common Language Modification
   1. “The Center for Academic Success provides services, programs and opportunities to help **all undergraduate students** succeed academically.”
   2. Do we leave it as is or do we make a recommendation for a modification?
3. Council of Graduate Schools
   1. April 15th Resolution
      1. The graduate school will not require an acceptance of a financial support package (such as a graduate scholarship, fellowship, traineeship, or assistantship) until April 15 for the next academic year.
      2. Voted and approved to recommend to graduate school
4. ProQuest Embargo Agreement
   1. Add to existing form for approval of dissertation
   2. Review language for ProQuest