

Reynard Van Tonder, MACC, MBA

USG eCore | 1601 Maple Street | Carrollton, Georgia 30118 | 1.678.839.5296 | rvantond@westga.edu

Education

MASTER OF BUSINESS ADMINISTRATION | APRIL 2014 | UNIVERSITY OF WEST GEORGIA

MASTER OF ACCOUNTING | DECEMBER 2012 | UNIVERSITY OF WEST GEORGIA

BACHELOR OF ACCOUNTING | JULY 2009 | UNIVERSITY OF WEST GEORGIA

Experience

BUSINESS OPERATIONS SPECIALIST | USG eCore | JULY 2009 - PRESENT

- Part of a team that designs and manages complex online testing and proctoring system and processes for all USG online core curriculum (eCore) ensuring efficiency, integrity, and proper accounting of all fees.
- Formulates and implements policies relating to testing integrity and processes to ensure compliance with SACS and USG.
- Consults with current and potential eCore testing centers throughout the state and beyond to initiate development of secure systems that are student-accessible and financially self-supporting.
- Analyzes testing-related financial information to develop efficient use of resources and procedures, providing strategic recommendations.
- Coordinates contract with online textbook partner, ensuring vendor compliance with terms and accuracy and completeness of vendor commission payments, and ensuring that students are not overcharged.
- Audit vendor records and negotiates contract changes to achieve an optimum mix of price and service quality. Also ensures accurate editions and information to students. Maintains strong working relationship with textbook partner.
- Assists with accounting of eTuition revenue for fully-online education courses at university, utilizing Banner to determine accurate calculation of tuition to be billed, exceptions, and revenue sharing.
- Provides recommendations for appropriate, growth-oriented expenditures and financial analysis. Manages all inventory and physical assets of eCore, safeguarding from loss or unauthorized use.

Membership

- (2007-2014) Beta Gamma Sigma
- (2007-2014) Phi Theta Kappa International Honor Society

Presentations

- Van Tonder, R. (2014, June). *An Approach to Proctored Exams Using Traditional and Non-Traditional Methods*. Distance Learning Administration Conference, Jekyll Island, GA.

Training and Professional Attendance

- eCore Annual Faculty Meeting Presenter, May 2010, 2011, 2012, 2013, 2014
- Distance Learning Administration Conference (DLA), June 2010, 2011, 2012, 2014
- Georgia College Testing Association Presenter, May 2013
- University System of Georgia: D2L Train-the-Trainer, August 2012