

# Harry Nelson

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## **RESEARCH INTERESTS**

### **Music Theory**

*Musical meaning:*

### **Guitar Pedagogy**

*Sight Reading:*

### **Composition**

*Guitar and Voice:*

## **PUBLICATIONS**

Nelson, H. J. (2010). *The Nelson method for practicing sightreading on the guitar*. [Place of publication not identified] : Harry Jacob Nelson II, [2010]

Nelson, H. J. (2018). *Angus Dei for Our Lady of Perpetual Help*. [Place of publication not identified] : Harry Jacob Nelson II, [2018].

## **WORKING PAPERS**

Nelson, H. J. *On musical meaning*. [Working Paper].

Nelson, H. J. *New dimensions for sight-reading on the guitar*. [Working Paper].

## **TEACHING**

### **UNIVERSITY OF WEST GEORGIA, eCORE, Carrollton, GA**

*eCORE Instructor, March 2017 – Present*

- Instructor for MUSC 1100

### **UNIVERSITY OF WEST GEORGIA, Department of Music, Carrollton, GA**

*Guitar Instructor, August 2005 – Present*

- Instructor for MUSC 2600E/4600E/6600E
- Co-instructor for MUSC 3604
- Instructor for MUSC 4981

## **PERFORMANCE EXPERIENCE**

- 2008 – 2019**      *Monthly performances for the Tanner Harmony for Healing program, Tanner Health System, Carrollton, GA.*
- 5/12/2015**      *UWG Newnan Campus Ribbon Cutting*
- 2/28/2015**      *Carroll County Humane Society First Annual Animal Art Auction*
- 11/13/2014**      *Choirs for Cancer*
- 10/21/2013**      *UWG Music Faculty Recital*
- 11/8/2010**      *Cashen Hall, Solo Performance*
- 7/2/2010**      *Carrollton Cultural Arts Center, Zachariah Foundation “Freedom Jam™ 10 \*\*\*Unplugged\*\*\*” Benefit Concert*
- 2/26/2010**      *Cashen Hall, Saxophone Symposium Faculty and Guest Recital*
- 4/10/2009**      *Cashen Hall, Guitar Night with the UWG Guitar Ensemble*

## **CARREER RELATED SKILLS**

### **PUBLIC SECTOR MANAGEMENT**

*Key areas of experience:*

- Foundation and Non-Profit Development
- Budget Management
- Grant Budget Management
- Policy Development and Implementation

*Key areas of study:*

- Financial Management for Public, Non-Governmental Organizations
- Information and Data Management in Public Administration
- Implementation of Electronic Government
- Human Resources Management in Public Organizations
- Administrative law and government
- Organizational Theory
- Comparative Policy
- Grant Writing
- Ethics & Public Administration

### **ADMINISTRATION IN HIGHER EDUCATION**

*Key areas of experience:*

- Seven years of budget management experience in the College of Arts and Humanities Dean's Office at the University of West Georgia
- Development of organizational knowledge sharing solutions in an academic institution
- University of West Georgia Policy Taskforce – collaborative and advisory duties

## **LEADERSHIP**

### *Key accomplishments*

- Collaborated with departmental budget managers to develop a college wide standard budget worksheet
- Collaborated with Interim Director of University Police to develop a college wide emergency preparedness plan
- Developed and implemented the budget processes and business operations procedures for the College of Arts & Humanities at the University of West Georgia

### *Key areas of study:*

- Leadership and ethics in public organizations

## **EXPERIENCE**

### **UNIVERSITY OF WEST GEORGIA, COLLEGE OF ARTS AND HUMANITIES DEAN'S OFFICE, Carrollton, GA**

*Business Operations Specialist, Nov. 2010 – Present*

- Advise the dean on all budgetary and personnel matters within the college
- Review and coordinate personnel processes including faculty teaching workloads and program growth projections for all departments within the college
- Review and coordinate budget functions and workflows for the college
- Reconcile dean's office budgets
- Serve as liaison between departmental staff and upper administrative offices
- Develop and maintain databases and paperless file system
- Manage foundation accounts funded by donors, including community and private foundations
- Manage the budget for grant funded programs

### **UNIVERSITY OF WEST GEORGIA, DEPARTMENT OF MUSIC, Carrollton, GA**

*Program Coordinator, Nov. 2008 – Oct. 2010*

- Manage and maintain budget and personnel records for the department
- Hire and supervise student employees
- Book events and room reservations for departmental and non-departmental events
- Prepare and distribute all departmental publications including development and recruitment materials
- Schedule, promote, and direct recruitment events for the department
- Manage departmental website and databases

### **BRIGGS & ASSOCIATES, Atlanta, GA**

*Career Specialist, Mar. 2002 – Oct. 2008*

- Manage a caseload of twelve individuals with identified cognitive disabilities achieving a 100% rate of employment
- Train and supervise clients on job sites in a wide variety of industries including construction, clerical, and customer service job sites
- Solicit and prepare local businesses for job placements
- Maintain weekly contact with clients and employers to insure satisfaction and to maintain positive relationships
- Counsel clients regarding employment matters
- Advocate for clients in the workplace and community
- Maintain confidential daily records

**EDUCATION****Valdosta State University, Valdosta, GA***DPA Candidate, Expected graduation, May. 2018*

- Concentration in Public Sector Management
- Dissertation Title: The Communication of Organizational Knowledge along Workflows at the University of West Georgia.

*Abstract – Faculty and staff morale at the modern university is often negatively affected by the corporatization of the university system. Part of the issue is that bureaucratic governance and collegial governance are brought into conflict in an organizational structure that does not easily reconcile these two methods of governance. One consequence of this situation is that the staff who directly serve the faculty do not have the resources to do so effectively – specifically, they don't have quick enough access to the expert information from the bureaucratic units of the institution thereby increasing the occurrence of serious administrative errors, which in turn cause more dissatisfaction.*

*There is a need for the development of a decision tree and a knowledge base that will allow the ground level academic department staff at the University of West Georgia to function as help desk personnel as a means to alleviate this conflict. This project will develop the underlying organizational structure and some significant initial content of a decision tree and knowledge base to assist UWG staff in the navigation of policy and procedures related to their jobs. Since the processes related to this development involve workflows that separate bureaucratic expertise from departmental staff this project will primarily focus on a study of university organization, policy and procedure. This study will also be developed as a foundation for future comparative studies of similar universities and government institutions.*

**University of Georgia, Athens, GA***MM, Dec. 2010*

- Classical Guitar Performance

**University of West Georgia, Carrollton, GA***BM, Mar. 1998*

- Classical Guitar Performance

**ADDITIONAL SKILLS****COMPUTER AND SOFTWARE SKILLS**

- Banner
- Excel
- Access
- PeopleSoft
- ADP
- Website Management

**EDUCATIONAL SKILLS**

- eGovernment and Data Management in Public Administration
- Comparative Public Policy
- Environmental Policy in Public Organizations
- Leadership in Public Administration
- Grant writing

**PERSONAL INTERESTS**

- Treasurer, and Member of the Board of Directors and Executive Committee for The West Georgia Autism Foundation 501(c)(3)
- Academic Department Staff Representative for the UWG Policy Taskforce
- Performer for the Tanner Harmony for Healing Program

## **REFERENCES**

**Caroline McWhorter** – University of West Georgia  
*Budget Analyst, Department of Budget Services*  
[caromcwhorter@yahoo.com](mailto:caromcwhorter@yahoo.com)  
706-506-9478

**Holly Sailors** – University of West Georgia  
*Chief Operations & Administrative Officer, UWG Foundation*  
[sailors419@att.net](mailto:sailors419@att.net)  
678-988-1891

**Jillian Walker** – Tanner Health System  
*Project Management Specialist, THS Special Projects*  
*(Coordinator for Tanner Harmony for Healing Program)*  
[jwalker@tanner.org](mailto:jwalker@tanner.org)  
770-836-9202

**Jason Swindle** – West Georgia Autism Foundation  
*President, WGAF Board of Directors and Executive Committee*  
[jason@swindlelaw.com](mailto:jason@swindlelaw.com)  
770-836-8332