Nikita Annette Haynie

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**Present Address:**

112 Wildwood Glenn

Villa, Rica GA 30180

**OBJECTIVE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I am a student development professional with experience in advising, programming and student activities, residence life, and conflict resolution. Possesses the ability to foster growth, awareness, leadership, and service and meaningful interactions with students, faculty, and staff. Seeking to make a meaningful impact in higher education inside and outside the classroom.

**EDUCATION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Clayton State University** Morrow, GA

Bachelor of Arts in English, minor African American Studies December 2011

**Georgia Southern University**

M.Ed., Higher Education Statesboro, GA

 July 2013

**TEACHING EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

University West Georgia Carrollton, GA

UWG 1101 First Year Experience August 2014-present

* Promote for first-year students a positive adjustment and assimilation into the University
* Assist students in learning to balance their freedom with a sense of responsibility as part of the process of enhancing self-knowledge and self-confidence
* Develop a network of colleagues
* Engage and involve students in the total life of the University
* Reduce student anxiety about written and oral communication
* Enhance college-level and analytical reading and provide supplemental practice in applying the knowledge students gain in other first-year courses
* Provide students additional training, practice, experience, and knowledge in the following skill areas: decision-making, goal setting, planning, time management, and group/teamwork

**WORK EXPERIENCE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

University West Georgia Advising Center Carrollton, GA

Academic Advisor November 2013-Present

* Provide academic advising to undeclared students and general advising information to parents and families during orientation sessions, and continue regular contact with students until they declare a major
* Assist new students in transitioning to and navigating the collegiate experience, developing more sophisticated decision making skills, and utilizing campus resources
* Engage students in the process of exploring majors and career choices through appointments, workshops, and programs and make appropriate referrals to campus resources
* Participate in retention and grade monitoring activities and assist students in academic difficulty, on probation, and those who are withdrawing from the University
* Provide advising for students who are considering changing their major, as well as student’s who need an alternative major because they are unable to meet the admission requirements of their desired major
* Maintain accurate and detailed advising notes through the online system, track advisee performance at the end of each semester, and provide intentional outreach to particular groups of students such as over 45 credits who need to declare a major
* Design and implement programs, workshops and/or first year seminars for undeclared student populations
* Supervises a graduate assistant including managing and developing tasks, ensuring completion of tasks, and overall leadership development of graduate assistant.

Department of New Student Programs & Orientation **Morrow, GA**

New Student Programs Intern May 2013 –August 2013

* Assist with the planning of 2013 Freshmen Premiere II extended workshops (formerly known as Start Smart)
* Assist with the planning and execution of New Student Convocation monologues at Clayton State designed to impact the freshman student population
* Assist with the creation, execution and reporting of assessment and evaluation measures of F.I.R.S.T Step Peer Mentor Program.
* Assist the processing of selecting mentees for F.I.R.S.T Step Peer Mentor Program.
* Develop and create training and operation manuals for Peer Mentor s and Freshmen Premiere II
* Assisting with management of front office: receiving incoming inquiries, provided tours, providing customer service to students and visitors

**STUDENT LEADERSHIP & DEVELOPMENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

University West Georgia Carrollton, GA

Student Organization Advisor Spring 2014-Present

AMBI Girl

Pinky Promise

* Serve as the primary link between the student group and the university
* Attend all regular and special meetings held by organization
* Assist with the planning and execution of all organization sponsored programs and activities
* Ensure all university policies and procedures are adhered to by student organization
* Facilitate organization with needed trainings, leadership development, retreats, and workshops
* Assist organization with registration process, verify member and officer eligibility, and ensuring organization meets all academic requirements
* Approve all organization expenditures

**PROFESSIONAL PRESENTATIONS/AWARDS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NACADA Region 4 Conference 2014** *“Peer Mentoring that Supports First-Year Advising” Savannah, GA*

**SACSA 2015 “***Keep It C.U.T.E: Navigating the Realm of Student Affairs as a Woman of Color***”** Greensboro, SC

Best of the West Values Recognition 2014 Carrollton, GA

Best of the West Values Recognition 2015 Carrollton, GA

**PROFESSIONAL AFFLIATIONS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Delta Sigma Theta Sorority, Incorporated** *April 2010-Present*

**NASPA** *January 2013-Present*

**NACADA**  *January 2014-Present*

**SACSA** *September 2014-Present*

**PAAA (Professional Association Academic Advisors*)*** *October 2013-Present*