

College of Arts & Sciences
Teaching Workload Article II Revision
Draft 1.2
3/28/2003

Current Article II

ARTICLE II: TEACHING
WORKLOAD Section 1.

The College of Arts and Sciences adopts the following policy of faculty teaching workload with two objectives in mind.

A.

1. To recruit and retain a quality faculty by offering a competitive teaching load.
2. To ensure a fair and reasonable teaching load within and among departments.

B.

1. Departmental needs will have to be considered when granting reassigned time. There are three types of reassigned time granted in the College of Arts and Sciences. The first is research reassigned time that is granted by the department chair in consultation with the Dean. This reduction in teaching

Suggested Revision of Article II

ARTICLE II: TEACHING
WORKLOAD Section 1.

The College of Arts and Sciences adopts the following policy of faculty teaching workload with three objectives in mind.

A.

1. To provide educational excellence in a personal environment.
2. To recruit and retain a quality faculty by offering a competitive teaching load.
3. To ensure a fair and reasonable teaching load within and among colleges and departments.

B.

1. The College of Arts and Sciences' tenured/tenure track faculty are expected to teach four 3-hour courses or the equivalent per semester. In accordance with departmental workload policies, faculty may receive a one course reduction or equivalent per semester for

load is for identifiable projects (e.g., publications, grants,...etc). The second type of reassigned time is earned reassigned time given for the following reasons:

2. Large Classes. Enrollment is determined the day after the end of the drop/add period.
3. 60-86 students = 1.5 courses
87-120 students = 2.0 courses
121-160 students = 2.5 courses
161-200 students = 3.0 courses
201-240 students = 3.5 courses
241-300 students = 4.0 courses

(Some departments may give the professor a graduate teaching assistant in lieu of some reassigned time for these large sections. Additionally, it is possible for Chairs to grant more reassigned time for large sections where the professor does an exceptional amount of work in grading essay exams, research papers, etc.)

4. Honor classes will receive one course earned reassigned time (as long as the Honors Program continues to compensate the department).

research. In exceptional cases, faculty may receive one course reduction or the equivalent per semester for administrative or other purposes subject to approval by the Dean's office. Furthermore, specific departments may make appropriate adjustments as required to maintain specialized accreditation (e.g., ABET, ACS, NLNAC, etc.) or to maintain appropriate teaching environments (e.g., English, Foreign Languages and Literatures, etc.).

2. The College of Arts and Sciences' non-tenure track faculty are expected to teach nine 3-hour courses or the equivalent per academic year. In exceptional cases, non-tenure track faculty may receive one course reduction or the equivalent per academic year for administrative or other purposes subject to approval by the Dean's office. Non-tenure track faculty in the Department of English may teach eight 3-hour courses or the equivalent per academic year in conjunction with assigned duties in the writing center equivalent to three hours per week for Fall and Spring semesters.
3. Additional reassigned time may be granted for large classes.

Enrollment is determined the day after the end of the drop/add period. Enrollment in large classes are prorated as follows:
60-86 students = 1.5 courses
87-120 students = 2.0 courses
121-160 students = 2.5 courses
161-200 students = 3.0 courses
201-240 students = 3.5 courses
241-300 students = 4.0 courses

4. Honor classes will receive one course earned reassigned time (as long as the Honors Program continues to compensate the department). Faculty may not bank the course toward earned time.

References:

1. UWG Faculty Handbook- Faculty Workload Article 127:
(<http://www.westga.edu/~vpaa/handrev/127.html#127>)
2. Arts & Sciences By-laws- Article II. Teaching Workload- Section 1:
(<http://www.westga.edu/~artsci/bylaws1999.html>).