

COMMITTEE ON GRADUATE STUDIES MINUTES

April 18, 2007

(Draft)

- I. Introductions and Call to Order:** The meeting convened in the University Community Center (UCC) room 210. Dr. Charles W. Clark called the meeting to order at approximately 1:35pm. Those in attendance were: Dr. Adel Abunawass, Dr. Jon Anderson, Dr. Judy Butler, Dr. Stan Caress, Dr. Jack Charlesworth, Dr. Ron Colley, Dr. Cathleen Doheny, Dr. Jill Drake, Dr. Myrna Gantner, Dr. Jorge Gaytan, Dr. Dave Jenks, Dr. Elizabeth Kramer, Dr. Joshua Masters, Dr. Barbara McKenzie, Dr. Harry Morgan, Dr. Denise Overfield, Dr. Hema Ramanathan, Dr. Laurie Ware and Dr. Duane Yoder
- II. Approval of Minutes:** A motion to approve the minutes of the ([March 14, 2007](#)) meeting as amended to include the approval of modifications to Media Programs A, C and D was made, seconded and approved unanimously.
- III. Interim Dean's Report**
- A. Digitalizing:** Dr. Hazelkorn had requested for the folders to be available on the department's portal. The Graduate School has scanned approximately 1,000 files. We are working on getting these to the individual department servers. Please remind faculty that are chairing committees to check graduate student theses and abstract carefully before sending to The Graduate School.
- IV. New Business**
- A. Program Modifications**
- College of Education
Special Education & Speech Language Pathology
[Add on Programs in Interrelated & LD/BD](#)
- Dr. Clark explained the de-activation of the Add-On Certification Programs in Interrelated and Learning Disabilities/Behavior Disorders as outlined in the program modification request. Effective June 1, 2007, the program will no longer accept new applicants. Students who are currently enrolled in these programs must decide by June 1, 2008 or prior to the completion of the 12th hour of graduate credit, whether they intend to finish the non-degree initial certification program or complete the Master of Education degree.
- [M.Ed. Interrelated](#)
- Dr. Clark explained the changes as outlined in the program modification request. In response to the changes at the Professional Standards Commission, the Department of Special Education and Speech-Language Pathology developed a revised M.Ed. program with two tracks.

[Non-Degree Initial Certification Programs in LD/BD/MR](#)

Dr. Clark explained that the Department of Special Education and Speech-Language Pathology is requesting permission to deactivate the Non-Degree Initial Certification Programs in Learning Disabilities/Behavior Disorders and Mental Retardation as both programs will be replaced by the Master of Education – Special Education with a track in general curriculum and adapted curriculum. Students seeking initial certification can obtain certification in the general curriculum track. Effective June 1, 2007, the program will no longer accept new applicants. Students who are currently enrolled in these programs must decide by June 1, 2008 or prior to the completion of the 12th hour of graduate credit, whether they intend to finish the non-degree initial certification program or complete the Master of Education degree.

Dr. Charlesworth made a motion on behalf of Dr. Michael Hazelkorn to approve all three modifications in Special Education and Speech Language Pathology. The motion was seconded and carried.

Curriculum & Instruction

[Georgia Responds Middle Grades](#)

Dr. Butler explained the changes as outlined in the program modification request. The Board of Regents altered Area F requirements, which resulted in changes to initial certification programs. There are no replacements for the deleted Area F courses. GA Responds is a certification only program for Middle Grades. Students in this program will attend in summer and/or at night. Dr. Judy Butler made a motion to approve this modification. The motion was seconded and carried.

[Middle Grades—LA/SS Day Program](#)

Dr. Butler explained the changes in this program as outlined in the program modification request. Dr. Butler said that the Board of Regents Dean's group met in 2004 and decided that there were three new area F courses that should be required courses. These courses will be taught beginning Fall semester 2007. Dr. Butler made a motion to approve the modification. The motion was seconded and carried.

[Middle Grades—Math/Sci Day Program](#)

Dr. Butler explained the changes as outlined in the program modification request which includes the change in number of hours required. Dr. Butler made a motion to approve the modification. The motion was seconded and carried.

[Initial Certification/Post-Baccalaureate-Biology](#)

Dr. Butler explained the changes as outlined in the program modification request. A change in Area F in the undergraduate programs has necessitated a change in the initial certification program sheets.

The new Area F courses will not be required of initial certification students. Since the old Area F courses are being deleted, they must be deleted from the initial certification program sheets.

[Initial Certification/Post-Baccalaureate-Broad Field Science](#)

Dr. Butler explained the changes as outlined in the program modification request.

Dr. Butler made a motion to approve both Biology and Broad Field Science modifications. The motion was seconded and carried.

[Initial Certification/Post Baccalaureate-Earth Science](#)

Dr. Butler explained the changes as outlined in the program modification request and made a motion to approve it. The motion was seconded and carried.

[Initial Certification/Post Baccalaureate-English](#)

Dr. Butler made a motion to approve the modifications per the program modification request. The motion was seconded and carried.

[Initial Certification/Post Baccalaureate-History](#)

Dr. Butler made a motion to approve the modifications per the program modification request. The motion was seconded and carried.

[Initial Certification/Post Baccalaureate-Mathematics](#)

Dr. Butler made a motion to approve the modifications per the program modification request. The motion was seconded and carried.

[Initial Certification/Post Baccalaureate-Physics](#)

Dr. Butler made a motion to approve the modifications per the program modification request. The motion was seconded and carried.

Dr. Butler explained that all of these programs are for Initial Certification only.

B. Program Addition

[Initial Certification/Post Baccalaureate-Economics](#)

Broad Field Social Studies is no longer an area that can be certified. Students who possess a BA in Economics can apply to the program. Dr. Butler said that as more Broad Field Social Studies Teachers retire, there will be a greater demand for this program since all high school students must pass Economics. Dr. Butler made a motion to add the program. The motion was seconded and carried.

C. *Request for Appointment in Graduate Faculty*

The following faculty members were approved for Appointment in The Graduate Faculty:

~Ayona Chatterjee, Assistant Professor-Mathematics, Ph.D., University of Edinburgh, UK, requested by Dr. Bruce Landman

~Sharmistha Basu-Dutt, Associate Professor-Chemistry, Ph.D., Wayne State University, requested by Dr. Spencer Slattery

~Karen P. Harris, Assistant Professor & Director of Speech Language Pathology Program, Ph.D., University of South Florida, requested by Dr. Michael Hazelkorn

~Henry G. Zot, Professor of Biology, Ph.D., University of Miami, requested by Dr. Charles Clark

Dr. Clark told COGS members that we are holding one request for Appointment in Graduate Faculty because this person doesn't have a doctorate. He also asked for everyone to remember to go online and complete paperwork when a faculty member is hired. He stated that we need to have this paperwork to meet SACS requirements. The Graduate School needs to have information on file showing that Graduate Faculty meets the criteria outlined in detail at http://www.westga.edu/~cogs/printable/GuidelinesandProceduresforappointmentandreappointment_Revised.pdf.

Reminder: Position of Lecturer is not a graduate level position. Lecturers primarily teach 1000, 2000 and sometimes 3000 level courses.

Dr. Clark said that Kathie is working with the VPAA's office to make sure we have the required paperwork for all Graduate Faculty.

Announcement: The College of Education Learning Festival is getting a good response. Dr. Clark said that he thinks this was a great idea. Dr. Anderson said that Dr. Clark did a great job with The Celebration of Graduate Student Research. Dr. Clark said that there were eight papers and fifteen posters at the event. He said that he would like to thank everyone that participated.

Dr. Clark informed COGS members that this is the last meeting of the semester. The next meeting will be in July and we will give ample notice regarding the specific date.

There being no further business, the meeting was adjourned at 2:15pm.

Respectfully submitted by Kathie McNellis, Secretary to the Dean, The Graduate School.