COMMITTEE ON GRADUATE STUDIES
MINUTES
September 14, 2005
(Approved November 16, 2005)

The committee on Graduate Studies (COGS) met at 1:30 p.m. on September 14, 2005 in room 210 in the University Community Center (UCC). Those in attendance were: Dr. Adel Abunawass, Dr. Ron Colley, Dr. Luke Cornelius, Dr. Linton Deck, Dr. Cathleen Doheny, Dr. Maria Doyle, Dr. Jorge Gaytan, Dr. Michael Hazelkorn, Dr. Laurel Holland, Dr. Tim Hynes (VPAA), Dr. Martha Larkin, Dr. Richard Larkin, Dr. Elaine MacKinnon, Dr. Barbara McKenzie, Dr. John Myers, Dr. Brent Snow, Dr. Sandra Stone, Dr. Laurie Taylor, and Mr. John Wells. Dean Jack O. Jenkins presided.

I. Introductions

II. Approval of Minutes
The minutes for the July 27, 2005 meeting of the Committee on Graduate Studies were approved.

III. Report from the Subcommittee on Graduate Faculty
A. Approval of Appointment to Graduate Faculty
The following individuals were approved for regular appointment to the graduate faculty:
Ashford, Susan A., Assistant Professor of Nursing, Ph.D. Emory University, requested by Dr. Kathryn Grams.

Baumstark, Jr., Lewis B., Assistant Professor of Computer Science, Ph.D. Georgia Institute of Technology, requested by Dr. Adel Abunawass.

Butts, Frank, Assistant Professor of Counseling, Ed.D. University of Georgia, requested by Dr. Brent Snow. Corrected to Physical Education

Chadwick, Nan B., Assistant Professor of Nursing, Ph.D. Medical College of Georgia, requested by Dr. Kathryn Grams.

Hooper, Mary A., Assistant Professor of Educational Leadership and Professional Studies, Ph.D. Georgia State University, requested by Dr. Linton Deck.

Kosowski, Margaret M., Professor of Nursing, Ph.D. Georgia State University, requested by Dr. Kathryn Grams.

Li, Jiageng, Assistant Professor of Computer Science, Ph.D. University of Alabama, requested by Dr. Adel Abunawass.
Rocco, Daniel, Assistant Professor of Computer Science, Ph.D. Georgia Institute of Technology, requested by Dr. Adel Abunawass.

**The following individuals were approved for temporary appointment to the graduate faculty:**

Cooper, O.P., Part-time Assistant Professor of Media, Ed.D. University of Georgia, requested by Dr. Barbara McKenzie.

Oberman, Aaron H., Temporary Assistant Professor of Counseling, Ph.D. University of Tennessee, requested by Dr. Brent Snow.

Rowan, Jim, Assistant Professor of Computer Science, Ph.D. Georgia Institute of Technology, requested by Dr. Adel Abunawass.

Sherer, Gail G., Part-time Assistant Professor of Reading Education, Ed.D. University of Georgia, requested by Dr. John Myers.

Turberville, Angela, Temporary Assistant Professor of Art, MFA Savannah College of Art and Design, requested by Ms. Debrah Santini.

**V. New Business**

**A. Enrollment Management**

Dr. Hynes emphasized the importance of enrollment management in individual graduate programs. Graduate recruitment in individual graduate programs is essential because program faculty have a better understanding of the needs of prospective students for their programs. Dr. Hynes indicated the need for some creative ways to increase enrollment in graduate programs. Funding is available for recruitment activities. Several COGS members asked questions related to parameters affecting the realization of such funding. Other issues related to graduate recruitment were also discussed including the effectiveness of web page designs, the utility of the Graduate School annual recruitment luncheon, and the usefulness of various other strategies to increase graduate enrollment. COGS representatives asked if they could return to their individual departments and discuss the issue of graduate student recruitment and bring this topic up at a later meeting. Representatives were encouraged to do this.

**B. Graduate School Recruitment Day and Luncheon**
Dean Jenkins stated that the Graduate School will have a recruitment day on campus, October 19, 2005. He asked if any members would like to lead the “Applying to Graduate School” seminar that will be held in room 1-203 of the TLC from 12:00pm-1:30pm. Dean Jenkins also informed COGS’ members that the Graduate Student Recruitment Luncheon will be held on November 19, 2005.

C. Volunteers for Revision of Thesis, Ed.S. Research Projects and Dissertations, Rules of Form for the Graduate School
Dean Jenkins asked for volunteers (one is needed from each College) to review the “Rules of Form for Preparation of Master’s thesis/Eds. Research Project or Dissertation.”

D. Graduate Student for SGA Meetings
Dean Jenkins asked the members to recommend a graduate student to represent the Graduate School at SGA meetings.

E. Admission of Students Affected by Hurricane Katrina
Dean Jenkins asked that everyone be sensitive to the admission of graduate students who were enrolled in institutions affected by Hurricane Katrina.

The Ed.S. Appeals Committee met afterwards.