

**COMMITTEE ON GRADUATE STUDIES
MINUTES**

November 28, 2001

(Approved February 6, 2002)

The committee on Graduate Studies (COGS) met at 1:30 p.m. on November 28, 2001, in the Sanford Hall conference room. Those in attendance were: Dr. Bruce Bobick (substitute for Debrah Santini), Dr. Judy Butler, Dr. Bob Cluskey (substitute for Dr. Ara Volkan), Dr. Ron Colley, Dr. Cita Cook, Dr. Linton Deck, Dr. Debra Dwight, Dr. Jorge Gaytan, Dr. Randy Hendricks, Dr. Jane Hill, Dr. Bob Hilliard, Dr. Curtis Hollabaugh, Dr. Cynthia W. Jackson, Dr. Dick Larkin, Dr. Scott McBride, Dr. N. Jane McCandless, Dr. Barbara McKenzie, Mr. Mark McManus (substitute for Mr. Charles Beard), Dr. John Myers, Dr. Paul Phillips, Dr. Brent M. Snow, Dr. Laurie Taylor, Mr. John Wells. Dean Jack O. Jenkins presided.

I. Introductions

II. Approval of Minutes

III. The following individuals were approved for temporary membership on the graduate faculty:

Pack, Sidney Ralph, Part-Time Assistant Professor of Educational Leadership, Ed.D. University of Georgia, requested by Linton Deck

The following individuals were approved for regular membership on the graduate faculty:

Al-Matti, Shereef Abu, Assistant Professor, Ph.D. Florida Institute of Technology, requested by Dr. Adel Abunawass

Faruque, Abdullah, Associate Professor, Ph.D. Clarkson University, requested by Dr. Adel Abunawass.

IV. New Business

A. Course Changes

College of Arts and Sciences

Art

MODIFY

ART 5220 Museum Seminar (modify credit to vary depending upon individual trips)

(This course modification was approved by COGS.)

Gerontology

ADD

GERY 5981 Directed Readings

GERY 6982 Directed Study

(Courses were approved with the understanding that course numbers will be changed to GERY 5982 and GERY 6981.)

History

DELETE

HIST 5462 Religion in America

MODIFY

HIST 5421 Mexico, Central America, and the Caribbean (modify title to Mexico since Independence; and description)

HIST 5481 Independent Study (modify number to HIST 6481)

HIST 5486 Public History Internship (modify number to HIST 6486)

(These course changes were approved by COGS.)

Nursing

ADD

NURS 6200 Nursing Research Methods (Learning Goals #8: Change “Value” to Assess and Critique).

NURS 6501 The Role of the Nurse as Educator

NURS 6502 Assessment and Instruction in Nursing Education

NURS 6503 Outcomes Evaluation in Nursing Education (Learning Goals #7: Change “Begin to Internalize” to “Examine”).

NURS 6601 The Role of the Nurse as Leader/Manager

NURS 6602 Problem-Solving in Health Systems Leadership

NURS 6603 Outcomes Evaluation in Health Systems Leadership (Learning Goal# 7: Change “Begin to Internalize” to “Examine”).

(Dr. Laurie Taylor indicated that she wanted to make some editorial changes on the wording for learning goals to courses 6200, 6503, and 6603. The courses were approved by COGS with the wording corrections desired by Dr. Taylor.)

Sociology/Anthropology/Criminology

ADD

- SOCI 5440 Sociology of Medicine
SOCI 5441 Sociology of Mental Health

**(Goal statements were considered unsatisfactory.
Courses were tabled until the next meeting of COGS so
that goal statements for each course can be rewritten.)**

College of Education

Media and Instructional Technology

MODIFY

- MEDT 6487 Practicum (modify course description)
- MEDT 7463 Issues in Instructional Technology (modify number to
MEDT 8463)
- MEDT 7466 Photography in Instruction (modify course description and
title to Digital and 35mm Photography)
- MEDT 8484 Research Seminar (modify course description)
**(COGS' approved modifications to the above courses
with the stipulation for MEDT 7466 that the following
change be made to the course description: "An
introduction to the basic principles of photography
including the elements of light, subject, camera, film,
and composition." was changed to "An exploration of
the principles of photography including elements of
light, subject, camera, film, and composition.")**

Richards College of Business

Economics

DELETE

- ECON 5410 Money and Banking
ECON 5420 Labor Relations
ECON 5430 Government and Business
ECON 5450 International Trade
ECON 5460 Economic Growth and Development
ECON 5470 Comparative Economic Systems
ECON 5480 Urban and Regional Economics

(COGS approved these course changes.)

- B. Dr. Scott McBride discussed a report from the subcommittee appointed to make a recommendation regarding exactly which curriculum issues are required to come before COGS. Mr. Mark McManus stated the wording in section I, 2nd paragraph of the committee's report required a wording change. At his suggestion the last line of the paragraph was changed to "recommended for action by the Vice President for Academic Affairs and when appropriate forwarded to the Faculty Senate for approval." Dr. McBride encouraged everyone to read section III, recommendations one and two. This section related to the electronic submission of documents to be placed on COGS' meeting agendas. Dean Jenkins stated that he has already discussed a possible procedure for the electronic submission of COGS agenda items with his secretary. Dr. Cita Cook was concerned about exactly which parts of a COGS electronic agenda faculty should print. She stated that there was essentially no savings in terms of conservation of paper if all COGS' members printed the entire agenda and its attachments, only a shifting of where the duplication of documents took place. Mr. Marc McManus stated that in his role as secretary for the Faculty Senate, having an electronic agenda saves him a tremendous amount of time when compared to his having to provide large numbers of paper copies of all agenda items to members of the Senate. Dean Jenkins stated that he hoped that a process can be finalized by the next meeting. In response to Dr. Cook's comment, Dr. Butler stated that faculty would not necessarily have to print out an agenda. Instead, the agenda and its attachments can be saved on a disk and projected on screen at the COGS' meeting. After further discussion, COGS' approved the document (with corrections) resulting from the committee's report.
- C. Dean Jenkins asked that the departments pay close attention to the Course Program Addition, Deletion, or Modification Request forms. If departments still have the old forms, they should discard them and use only the new ones. New forms can be obtained from the COGS' webpage.
- D. Dean Jenkins asked COGS' members if it was still the will of the committee to have provisionally admitted students prove that they were academically proficient over at least nine hours of coursework before regular graduate student status could be obtained? Dean Jenkins asked if COGS members wished to allow provisionally admitted students to pass a lower number of hours (e.g., six) before their admission status could be changed. The consensus of the committee was that the current policy should not be changed.

- E. A graduate student has asked if graduate student grade point average could be calculated in the way that grade point averages of undergraduate students are. That is, when a student fails a course and then repeats it, only the second grade is used for computation of the student's GPA. A motion was made to recommend to the Registrar that this change be made. After a second, discussion followed. The committee voted to table the motion so that additional information about the matter can be obtained. Specifically, Dean Jenkins will collect more information about practices at other System institutions and then share this information with COGS' members at the next meeting.

- F. Dean Jenkins stated that we have had a one page application for years and that this has probably been a plus for the Graduate School. However, there are some other questions that could be asked if we went to a two page application. COGS members suggested some changes to the current application (such as requesting student's e-mail addresses). COGS' members suggested that Dean Jenkins make suggestions for additional questions to COGS' members and let them react to them.

- G. Dean Jenkins stated that if a student has test scores in a certain range that the Graduate School Office (as it has done for years) will go ahead and write a letter of denial of admission. However, if a second set of test scores is submitted and they are still below 300, he will contact department chairs and express his concern about the student's credentials and his difficulty with regard to their admission, provided that there are no extenuating circumstances. Dean Jenkins said he wanted to start dialogs with departments early where he has a concern about a particular student's admission.

The meeting was adjourned. The Ed.S. Appeals committee met afterward.