

COMMITTEE ON GRADUATE STUDIES
MINUTES
April 19, 2000

The Committee on Graduate Studies (COGS) met at 1:30 p.m. on March 22, 2000, in the Sanford Conference room. Those in attendance were: Madison Bryan (guest), Dr. Cletus Bulach, Dr. Mike Cass, Dr. Ron Colley, Dr. City Cook, Dr. Debra Dwight, Dr. John Fuller (for Patty Lynott), Dr. Bob Hilliard, Dr. Curtis Hollabaugh, Dr. Chris Huff (guest), Dr. Deborah Lea-Fox, Dr. Gwen McAlpine, Dr. Melody Milbrandt, Dr. Harry Morgan, Dr. Lena Morgan, Dr. Jerry Perkins, Dr. Chatty Pittman (for Edith Maxwell), Dr. Don Rice, Dr. Carolyn Scherm (for Dr. Angela Lumpkin), Dr. Keith Tennant, Dr. Michael Waugh, Mr. John Wells, Dr. Bill Wiencke (for Peggy Roblyer), and Dr. Ara Volkan. Dean Jack O. Jenkins presided.

- I. Approval of the Minutes
The minutes for the March 22, 2000, meeting of the Committee on Graduate Studies were approved.

- II. Old Business
 - A. Approval of New Dismissal Letter
Dr. Jenkins presented a new draft of the dismissal letter for information purposes. The terms “permanently dismissed” and “poor academic performance” were removed from the original letter. These phrases were replaced with “period of dismissal will be for no less than one year” and “less than adequate performance.”

- III. New Business
 - A. The following course changes were approved:
 - College of Arts and Sciences**
 - Mathematics and Physics**
 - MODIFY**
 - MATH 5713 Modify course number to 7523 and title to Probability and Statistics for In-Service Teachers
 - MATH 5753 Modify course number to 7513 and title to Trigonometry and Calculus for In-Service P-8 Teachers
 - MATH 5783 Modify course number to 7533 and title to Number Theory for In-Service Teachers
 - MATH 5853 Modify course number to 7603
 - MATH 5863 Modify course number to 7503 and title to Algebra for In-Service Teachers II
 - MATH 7423 Modify title to Algebra for In-Service Teachers I
 - Nursing**
 - ADD**
 - Master of Science in Nursing Degree Program (Preliminary Proposal)
 - Sociology/Anthropology/Criminology**
 - MODIFY**
 - SOCI 6013 Modify course description
 - College of Business**
 - ADD**
 - WebMBA Degree Program (Participation approved)
 - Accounting & Finance**
 - ADD**
 - WMBA 5040 Foundations of Corporate Finance

Economics

ADD

WMBA 5000 Foundations of Business Statistics

Management & Business Systems

ADD

WMBA 6080 Management Information Systems

WMBA 6100 Production & Operations Management

College of Education

Curriculum and Instruction

MODIFY

MGED 8582 Modify number to MGED 8282

Media & Instructional Technology

MODIFY

MEDT 8462 Modify title to Internet Tools, Resources, and Issues in Education

- B. Dean Jenkins asked that faculty help with the processing of graduation paperwork by making sure that students fully complete their plans of study. Students are often writing in “elective” or indicating that they will take one of two courses. However, their paperwork cannot be approved if submitted this way and will only hold up the graduation process. It is better if the students will write down a course and then, if need be, they can complete a Change in Plan of Study form.
- C. Dean Jenkins requested that COGS approve the Procedures for the Electronic Submission and Maintenance of Masters Thesis, Ed.S. Research Projects, and Dissertations. (attached) He stated that the members of the committee who worked to prepare the document were Dr. Peggy Roblyer, Dr. William Wiencke, Mr. Chris Huff, Ms. Dianne Smith, and Ms. Sheila Tallent. Dean Jenkins stated the advantages and disadvantages of publishing these documents on the World Wide Web. Madison Bryan from ITS answered questions regarding security. He said that it is definitely possible to download a document and change it. However, it would be very difficult to download the document, change it, and upload it to the server. After discussion, a motion was made and approved to allow the electronic submission of Masters Theses, Ed.S. Research Projects, and Dissertations on a voluntary basis.
- D. Dean Jenkins requested that no one make changes to the Graduate School Catalog that require approval by COGS.

The Ed.S. Appeals Committee met afterward.