

**COMMITTEE ON GRADUATE STUDIES
MINUTES**

February 21, 2001

(Approved April 18, 2001)

The committee on Graduate Studies (COGS) met at 1:30 p.m. on February 21, 2001, in the Sanford Hall conference room. Those in attendance were: Dr. Letty Bridges (substitute for Dr. Bob Hilliard), Dr. Jack Charlesworth, Dr. Ron Colley, Dr. Cita Cook, Dr. Luke M. Cornelius (substitute for Dr. Douvanis and Dr. Mims), Dr. Debra Dwight, Dr. Thomas Garcia (substitute for Dr. McBride), Dr. Anthony Giovannitti, Ms. Carol Goodson (substitute for Mr. Charles Beard), Dr. Laurel Holland (substitute for Dr. McCandless), Dr. Martha Larkin (substitute for Dr. Jackson and Dr. Pollard), Dr. Jon Marshall, Dr. Melody Milbrandt, Dr. John Myers, Dr. Terry O'Toole, Dr. Paul Phillips, Dr. Don Rice, Dr. Brent M. Snow, Dr. Keith Tennant, Dr. Ara Volkan, and Dr. John F. vonEschenbach. Dean Jack O. Jenkins presided.

I. Introductions

II. Approval of Minutes

The minutes for the November 8, 2000 meeting of the Committee on Graduate Studies were approved with corrections.

III. The following individuals were approved for temporary membership on the graduate faculty:

Brewer, A. Bruce, Director of Career Services, Department of Psychology.

Herrington, F. Bruce, Part-Time Instructor, Department of Sociology/Anthropology/Criminology.

Hollis, Jane D., Part-Time Professor, Department of Educational Leadership.

Newsome, Maxine E., Part-Time Assistant Professor, Department of Curriculum and Instruction.

Paille, Emilie W., Part-Time Assistant Professor, Department of Curriculum and Instruction.

Sisterhen, Daniel H., Part-Time Assistant Professor, Department of Special Education/Speech Language Pathology.

Strickland, Betty E., Part-Time Assistant Professor, Department of Curriculum and Instruction.

Waitley, Deborah, Part-Time Assistant Professor, Department of Psychology.

The following individuals were approved for regular membership on the graduate faculty:

Kirk, Perry, Assistant Professor, Art Department.

Kunkel, Mark A., Associate Professor, Department of Psychology.

Shunn, Kevin, Assistant Professor, Art Department.

IV. Old Business

A. The State University of West Georgia does not have a site license for Statistical Package for the Social Sciences (SPSS). Dr. Jenkins stated that if faculty are interested in purchasing this software, the University of Georgia has worked out an agreement to purchase the software at a reduced rate. Faculty should go to website www.uga.edu/~msd for more details.

V. New Business

A. Course Changes.

The Following course changes were approved:

COLLEGE OF ARTS AND SCIENCES

Mathematics and Physics

ADD

Math 5113 A Technology Oriented Survey of Statistics

Psychology

DELETE

PSYC 6387 Clinical Practicum II

MODIFY

PSYC 5130 Eastern and Transpersonal Psychologies (modify credit from 3-4 credit hours)

PSYC 6200 Theoretical Approaches to Counseling (modify credit from 3-4 credit hours)

PSYC 6287 Clinical Practicum (modify prerequisite: Permission of the instructor. Add "May be repeated for credit" to catalog description)

PSYC 6400 Psychology, Culture, & Society (modify credit from 3-4 credit hours and modify course description)

PSYC 7102 Lifespan Development (modify credit from 3-4 credit hours)

Dr. vonEschenbach asked if PSYC 7102 was cross-listed with CEPD 8102. The concern was whether Psychology majors would receive 4 credit hours and Education majors would receive only 3 credit hours for the same course. It was decided that the words "same as CEPD 8102" in the description to PSYC 7102 in the graduate catalog should be deleted. The modification of PSYC 7102 was approved with this stipulation.

Sociology/Anthropology/Criminology

ADD

ANTH 5900 Directed Reading

ANTH 5950 Directed Research

COLLEGE OF EDUCATION

Curriculum and Instruction

ADD

READ 7201 Applied Reading

READ 7260 Reading Strategies and Authentic Assessments

MODIFY

READ 7271 Beginning Reading (modify title to Reading Theory, Development and Practices)

Speech Language and Pathology

MODIFY

A request to modify the Speech-Language Pathology master's degree program (see attached) to meet American Speech and Hearing Association accreditation standards was approved.

- B. Dr. Jenkins asked Departments to continue to transmit admissions decisions to the Graduate School Office in a timely fashion.
- C. Dr. Jenkins reminded committee members that they should turn in their GRA evaluation forms for Spring semester by the end of the semester.

- D. Dr. Jenkins told COGS members that the Graduate Office will move to ensure that appropriate documentation on all full-time and temporary was located in the Graduate School office. It is necessary that we do this anyway, but it is even more important now as we get ready for SACS. Dr. Volkan, chairperson of our SACS' Self Study Committee, is looking to have all vitae placed on the web. Dr. Volkan indicated that it was a departmental issue on how the vitae are to be formatted. Dr. Rice stated that there would be help for departments who needed to put information on the web. Dr. Jenkins stated that he would need new vitae from everyone sometime in the next few months.
- E. Dr. Jenkins asked for one volunteer from the College of Arts and Sciences, College of Education, and The Richards College of Business for the Faculty Research Awards Committee.
- F. Graduate Enrollment is 1761. This represents very little decline from last spring. Students are also enrolling in more credit hours.
- G. Dr. Jenkins brought to the attention of the committee members that there was some discussion at the Council of Graduate School Dean's discussion listserv about institutions having catalogs that were entirely paper based.. This topic may be discussed at some future meeting.
- H. The following items were shared as information:
1. Dr. Jenkins stated that a few years ago he initiated discussion of a process to evaluate graduate faculty as a result of a SACS's visit. Dr. Jenkins indicated that we will have to put a process in place for the regular evaluation of graduate faculty. Dr. Jenkins stated that he will bring a proposal to COGS at the next meeting.
 2. Chat rooms have been set up for Graduate Faculty and Graduate Students. Dr. Jenkins will email members with the address. The chat rooms will be used to discuss education issues.
 3. Dr. Mel Steely will speak about the Public Heritage program at the Graduate Education Forum on Wednesday February 28.
 4. Since a Graduate Education SACS subcommittee being chaired by Dr. Brent Snow has been established, the COGS' SACS' subcommittees for which Dr. Jenkins obtained volunteers will be operated under the direction of the SACS' Graduate Education subcommittee.

5. Dr Jack Charlesworth asked where does the committee stand on hiring faculty from the University of Pheonix or NOVA. Dr. Volkan stated if an institution has been accredited by a regional accrediting body such as SACS, they have met basic criteria for consideration for employment. Dr. Cornelius indicated that it was important that the hiring criteria be stated in advertisements. Dr. Jenkins indicated that the Graduate School office had the a manual that listed the accreditation status for all institutions. Even more recent information is available on the SACS website.

The meeting was adjourned. The Ed.S. Appeals committee did not meet.