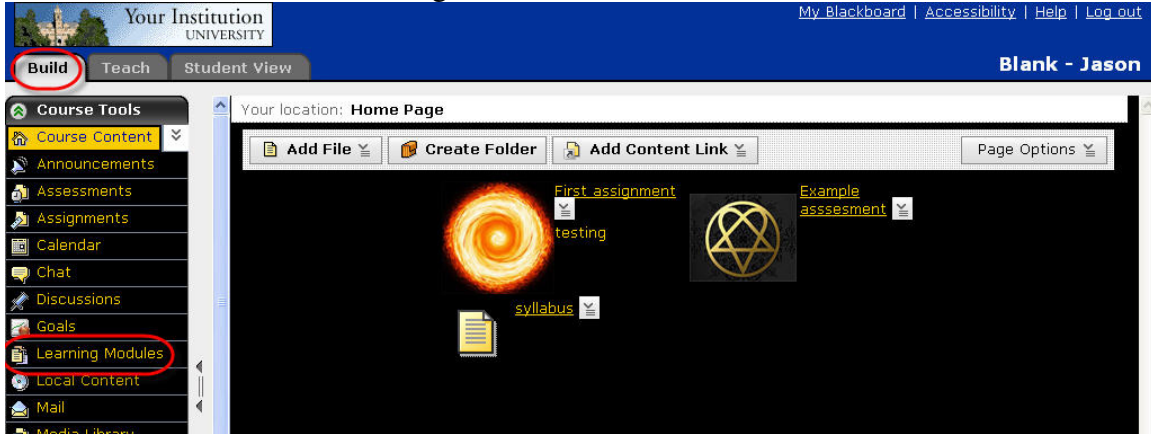


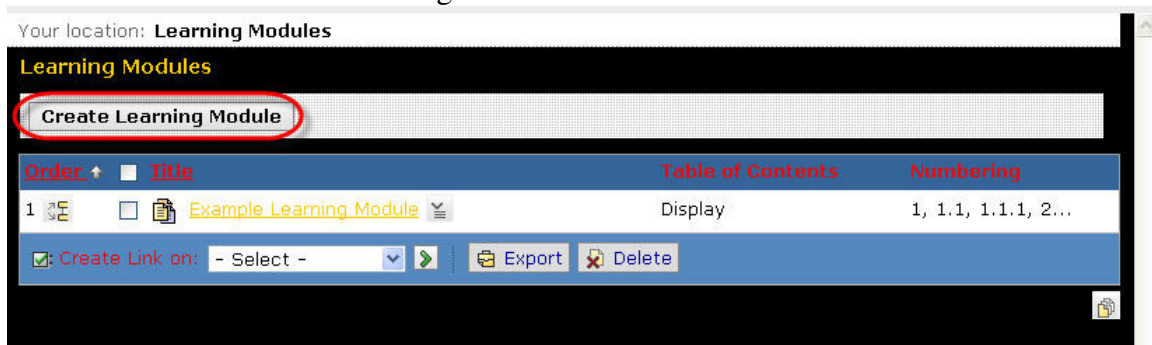
Adding Learning Modules (Folders) to Home Page

Start out in the Build Tab

1. First Click on the Learning Module Link



2. Then click the Create Learning Module Button



3. This is where you'll set up the basic settings of your learning module: Title, Description, Numbering, Table of Contents, & Goals (see below picture)

Your location: [Learning Modules](#) > **Create Learning Module**

Create Learning Module

*Title:

Description:

Item Visibility: Show Item
 Hide Item

Table of Contents

Numbering:

Display Table of Contents:

On the left
 Do not display

First page of the learning module should be:

The Table of Contents
 The first page in the Table of Contents

Goals

Associate goals with this learning module.

* Required field

4. After Clicking Save, it will bring you back to the learning modules Folder
 You'll have to click on your new learning module link to get add content (see below)

Your location: **Learning Modules**

Order	Title	Table of Contents	Numbering
1	Example Learning Module	Display	1, 1.1, 1.1.1, 2...
2	learning module	Display	1, 1.1, 1.1.1, 2...

Create Link on:

- Go to Learning Module
- Edit Properties
- Preview
- Edit Action Menu
- Hide Item
- View Links to this Item
- Set Release Criteria
- Export
- Delete

5. This is what you will see when you are inside your new learning module

The screenshot shows a web interface for a learning module. At the top, there is a breadcrumb trail: "Your location: Learning Modules > learning module". Below this is a header area with the text "learning module" and a dropdown arrow. Underneath is a "Description" field containing the word "example". A horizontal menu bar contains five items: "Add File", "Add Content Link", "Create Heading", "Action Menu Settings", and "Edit Link Titles". Each of these five items is circled in red. Below the menu bar is a message box that reads: "There are currently no content items in this learning module. To add content items, click **Add Content Link**." Five red arrows point upwards from the message box to each of the five menu items. At the bottom of the screenshot, there is a blue-bordered text box containing the text: "These are your menu options. This is where you'll add, edit and remove content inside the learning module".

These are your menu options. This is where you'll add, edit and remove content inside the learning module