



CERTIFICATION IN EDUCATIONAL LEADERSHIP (PL-6 or PL-7 ADD-ON CERTIFICATION)

The College of Education is reorganizing and departmental names and locations will be changed during the 2010-2011 academic year. Please see The College of Education website for updates.

The Department of Leadership & Specialized Instruction offers a non-degree, add-on certification program for Education Specialist and doctoral degree holders who want to add a leadership certificate to their credentials. The add-on program meets the University System of Georgia standards, as well as all certification requirements of the Georgia Professional Standards Commission.

Individuals who hold an Education Specialist (Ed.S.) or doctoral degree can earn a clear renewable Performance-Based Educational Leadership (PL-6 or PL-7, respectively) certificate through the UWG Add-On Leadership program. This course of study gives candidates advanced preparation in educational leadership for school or system level leadership positions. Students must complete, at a minimum, 21 hours of graduate credit designed as a field-based residency program that resembles the residency component of the Ed.S. program in Educational Leadership. Students in the add-on program are also required to attend field-based seminars.

After completing the program for the Non-Degree Add-On Certificate in Educational Leadership, the student will qualify for a clear renewable Performance-Based Educational Leadership Certificate (PL-6 or PL-7) for the school level or system level.

The Non-Degree Add-On Certificate in Educational Leadership program is useful for two categories of candidates:

1. Educators with earned Ed.S. or doctoral degrees who hold L-6 and L-7 certifications may wish to convert their current leadership certificates to the new performance-based leadership certificate (PL-6 or PL-7).
 - Candidates in this category must complete the three residency courses (18 semester hours) in the Non-Degree Add-On Certificate in Educational Leadership program (PL-6 or PL-7).
2. Candidates with earned Ed.S. or doctoral degrees who do NOT hold L-6 or L-7 leadership certificates, but who wish to earn a leadership certificate.
 - These candidates must first pass the GACE Leadership certification exam, apply for, and obtain a non-renewable NL-6 or NL-7 Leadership certificate.

<p><u>Residency Requirements</u></p> <ul style="list-style-type: none"> • EDLE 8301 Leadership Residency 1 (6 hours) • EDLE 8302 Leadership Residency 2 (6 hours) • EDLE 8303 Leadership Residency 3 (6 hours)
<p><u>Required Course</u></p> <ul style="list-style-type: none"> • EDLE 8329 School Leadership in a Pluralistic and Diverse Society (3 hours)
<p><u>Other Courses</u></p> <ul style="list-style-type: none"> • Additional courses from the master's level program <u>may</u> be required, based on the experiences of the student.
<p><u>Notes about the Program:</u></p> <ol style="list-style-type: none"> 1. With the NL-6 or NL-7 leadership certificate in hand, candidates complete the three residency courses (18 semester hours) in the Non-Degree Add-On Certificate in Educational Leadership program (PL-6 or PL-7) and EDLE 8329 School Leadership in a Pluralistic and Diverse Society (3 hours). Additional courses from the master's level program may be required, based on the experiences of the candidate. 2. Leadership Residency is a three consecutive semester program (Summer, Fall, and Spring semesters). Successful completion of EDLE 8301 is required to enroll in EDLE 8302. Successful completion of EDLE 8302 is required to enroll in EDLE 8303. 3. Additional courses from the master's level program may be required, based on the experiences of the student. 4. Maximum course enrollment for any semester is nine (9) semester hours, without permission from the department.

Admissions Criteria

Proof of the following should be submitted to the Graduate School by the following dates:

	<u>APPLICATION DEADLINE</u>	<u>CLASSES BEGIN</u>
SPRING SEMESTER 2011	NOVEMBER 15, 2010	JANUARY 5, 2011
SUMMER SEMESTER 2011	MARCH 30, 2011	MAY 16, 2011 (SESSION I), JUNE 6, 2011 (SESSIONS II & III), & JULY 1, 2011 (SESSION IV)
FALL SEMESTER 2011	JULY 7, 2011	TBA

- ✓ Completed [application](#) for admission
- ✓ Non-refundable \$30.00 application fee (one time only)
- ✓ Earned an Ed.S. or doctoral degree from a nationally or regionally accredited institution
- ✓ One official transcript from each college or university attended to complete graduate degree
- ✓ 3.0 or better cumulative GPA on graduate work
- ✓ Photocopy of your current Georgia Educator Certificate in Educational Leadership (L-6, L-7, NL-6, or NL-7)
- ✓ Employment in a leadership position in a local education agency (LEA). Each school system defines for its own employees what constitutes a leadership position.
- ✓ Recommendation by the employing Superintendent or Headmaster. Submit [System Approval Form](#).
- ✓ Three [letters of recommendation](#) from employers, supervisors, or professional colleagues knowledgeable of your professional and academic abilities. Use the form letter of recommendation developed by the department. It can be obtained from the Graduate School Office or you can download it from the Graduate School's web site.
- ✓ [Academic Honor Form](#)
- ✓ Satisfactory [Certificate of Immunization](#) (New Students Only)

NOTE: These admissions criteria are for applicants whose clear purpose is to seek Leadership certification and credit earned may not be used toward a degree in Educational Leadership at the University of West Georgia.

Please send all documents, except the [Certificate of Immunization](#) (see form for instructions), directly to the Graduate School, University of West Georgia, Carrollton, Georgia 30118. Please allow 7-10 business days to process your application. CHECK YOUR APPLICATION STATUS online by clicking on [HOW TO APPLY](#) (Item #9).

IMPORTANT PHONE NUMBERS & WEB SITES

Department of Leadership & Specialized Instruction - Educational Leadership	678-839-6557		coe.westga.edu/elps/
Graduate School	678-839-6419	678-839-5949 (FAX)	gradsch@westga.edu
College of Education	678-839-6570		coe.westga.edu/
Financial Aid	678-839-6421		www.westga.edu/finaid/
Registrar	678-839-6438		www.westga.edu/registrar/