



# EDUCATION SPECIALIST (ED.S.) IN PROFESSIONAL COUNSELING & SUPERVISION

The College of Education is reorganizing and departmental names and locations will be changed during the 2010-2011 academic year. Please see The College of Education website for updates.

Proof of the following should be submitted to the Graduate School according to these application deadlines:

<b>SPRING SEMESTER 2011</b>	OCTOBER 1, 2010	CLASSES BEGIN JANAUARY 5, 2011
<b>SUMMER SEMESTER 2011</b>	MARCH 4, 2011	CLASSES BEGIN MAY 16, 2011 (SESSION I), JUNE 6, 2011 (SESSIONS II & III), & JULY 1, 2011 (SESSION IV)
<b>FALL SEMESTER 2011</b>	JUNE 3, 2011	TBA

- ✓ Completed [application](#) for admission
- ✓ Non-refundable \$30.00 application fee (one time only)
- ✓ Masters degree in counseling from a regionally accredited institution
- ✓ One official transcript from each college or university attended to complete graduate degree
- ✓ 3.0 cumulative GPA on all graduate work
- ✓ An acceptable admissions test score (over)
- ✓ Three strong [letters of recommendation](#) to include previous faculty, employers, supervisors, or professional colleagues. One may be personal.
- ✓ Narrative Statement – The narrative statement should include your reasons for applying to the Professional Counseling & Supervision program, analysis of personal strengths and weaknesses as a potential counselor, anticipated benefits from acceptance to program, and career goals. Your narrative should be a MINIMUM of 2 pages.
- ✓ Interview with departmental faculty
- ✓ Satisfactory [Certificate of Immunization](#) (New Students Only)
- ✓ [Academic Honor Form](#)

Please send all documents, except the [Certificate of Immunization](#) (see form for instructions), directly to the Graduate School, University of West Georgia, Carrollton, Georgia 30118-4160. Please allow 7-10 business days for processing your application. CHECK YOUR APPLICATION STATUS online by clicking on [HOW TO APPLY](#) (Item #9).

### IMPORTANT PHONE NUMBERS

Dept of Collaborative Support & Intervention	678-839-6567	
- Professional Counseling & Supervision	678-839-6554	<a href="http://coe.ed.westga.edu/cep/">coe.ed.westga.edu/cep/</a>
College of Education	678-839-6570	<a href="http://coe.westga.edu/">coe.westga.edu/</a>
Graduate School	678-839-6419	678-839-5949 (FAX) <a href="mailto:gradsch@westga.edu">gradsch@westga.edu</a>
College of Education	678-839-6570	<a href="http://coe.westga.edu/">coe.westga.edu/</a>
Financial Aid	678-839-6421	<a href="http://www.westga.edu/finaid/">www.westga.edu/finaid/</a>
Registrar	678-839-6438	<a href="http://www.westga.edu/registrar/">www.westga.edu/registrar/</a>

The Graduate School's web site (<http://www.westga.edu/~gradsch/>) has links to all graduate programs.

# THE IMPORTANCE OF ADMISSIONS TEST SCORES FOR EDS DEGREE PROGRAMS IN PROFESSIONAL COUNSELING

## REGULAR ADMISSION

- 3.0 cumulative GPA on all graduate work
- An official GRE test score\* of at least 900 (minimum 450 Verbal score and minimum 450 Quantitative or Analytical score - whichever score is higher of the two sections on scores submitted before October 2002. Test scores submitted after October 2002 require Verbal, Quantitative, and minimum GRE Analytical Writing test score of 4.5.); OR
- A Millers Analogies Test (MAT) score of at least 48 may also be accepted (scores received PRIOR to June 1996 only. Out-of-state test scores from October 1990 – August 1991 will not be accepted.) The Department of Counseling & Educational Psychology will not accept new MAT scores for admission.
- PRAXIS or GACE Test scores will not be accepted for admission, but they may be required for certification.

These criteria represent minimal admission standards. Specific graduate programs may establish higher standards if they so choose. Therefore, meeting the minimal grade point average and test score requirements are no guarantee for admission.

## REQUIRED PREREQUISITES

If the prospective student's master's degree is NOT from a CACREP accredited counseling program, the student must have taken the equivalent of:

CEPD 7138 – Multicultural Counseling and Education  
CEPD 6140 – Introduction to Counseling Practice  
CEPD 6131 – Counseling Theories  
CEPD 6160 – Group Counseling  
CEPD 7152 – Research and Program Evaluation  
CEPD 6189 – Practicum

Students who are admitted without having the equivalent of the above courses are expected to complete them successfully **before** taking the required EDS course work. These prerequisite courses **will not** count toward meeting the requirements for the EDS degree.

## IMPORTANT NOTICE

The only admission status for EDS degree programs is REGULAR. An applicant denied admission to an EDS program may appeal such a decision, in writing, to the Dean of the Graduate School. The appeals process requires a letter from the department supporting the individual's appeal and justification for this support. A second GRE test score may be required for applicants whose scores fall below regular admission standards to our masters degree programs (i.e., 400 Verbal section and 400 Quantitative or Analytical sections for scores submitted prior to October 2002. Test scores submitted after October 2002 require Verbal, Quantitative, and minimum GRE Analytical Writing test score of 3.5) before an appeal will be considered.

\* For information about Graduate Record Examination (GRE) testing sites and registration dates, please call 1-800-GRE-CALL; or visit online at <http://www.gre.org/gentest.html>.