



EDUCATION SPECIALIST (ED.S.) IN PROFESSIONAL COUNSELING

Proof of the following should be submitted to the Graduate School according to these application deadlines:

SPRING SEMESTER 2010	OCTOBER 2, 2009	CLASSES BEGIN JANAUARY 6, 2010
SUMMER SEMESTER 2010	MARCH 5, 2010	CLASSES BEGIN MAY 17, 2010 (SESSION I), JUNE 7, 2010 (SESSIONS II & III), & JULY 2, 2010 (SESSION IV)
FALL SEMESTER 2010	JUNE 4, 2010	TBD

- ✓ Completed [application](#) for admission
- ✓ Non-refundable \$30.00 application fee (one time only)
- ✓ Masters degree in counseling from a regionally accredited institution
- ✓ One official transcript from each college or university attended to complete graduate degree
- ✓ 3.0 cumulative GPA on all graduate work
- ✓ An acceptable admissions test score (over)
- ✓ Three strong [letters of recommendation](#) to include previous faculty, employers, supervisors, or professional colleagues. One may be personal.
- ✓ Photocopy of your S-5 in School Counseling Certificate (School Counseling majors only)
- ✓ Narrative Statement – The narrative statement should include your reasons for applying to the Professional Counseling program of your interest (e.g., Community Counseling or School Counseling), analysis of personal strengths and weaknesses as a potential counselor, anticipated benefits from acceptance to program, and career goals. Your narrative should be a MINIMUM of 2 pages.
- ✓ Effective Spring Semester 2009 – At least two years of school counseling experience (School Counseling applicants only)
- ✓ Interview with departmental faculty
- ✓ Satisfactory [Certificate of Immunization](#) (New Students Only)
- ✓ [Academic Honor Form](#)

Please send all documents, except the [Certificate of Immunization](#) (see form for instructions), directly to the Graduate School, University of West Georgia, Carrollton, Georgia 30118. Inquiries related to your application status should be directed to the Graduate School by calling 678-839-6419, or via e-mail at gradsch@westga.edu. Our fax number is 678-839-5949. Check your application status online at <http://www.westga.edu/~gradsch/> by clicking on [HOW TO APPLY](#) (item #9).

IMPORTANT PHONE NUMBERS

Dept of Counseling/Ed Psychology	678-839-6554	coe.ed.westga.edu/cep/
College of Education	678-839-6570	coe.westga.edu/
Financial Aid	678-839-6421	www.westga.edu/finaid/
Registrar's Office	678-839-6438	www.westga.edu/~registra/

The Graduate School's web site (<http://www.westga.edu/~gradsch/>) has links to all graduate programs.

THE IMPORTANCE OF ADMISSIONS TEST SCORES FOR EDS DEGREE PROGRAMS IN PROFESSIONAL COUNSELING

REGULAR ADMISSION

- 3.0 cumulative GPA on all graduate work
- An official GRE test score* of at least 900 (minimum 450 Verbal score and minimum 450 Quantitative or Analytical score - whichever score is higher of the two sections on scores submitted before October 2002. Test scores submitted after October 2002 require Verbal, Quantitative, and minimum GRE Analytical Writing test score of 4.5.); OR
- A Millers Analogies Test (MAT) score of at least 48 may also be accepted (scores received PRIOR to June 1996 only. Out-of-state test scores from October 1990 – August 1991 will not be accepted.) The Department of Counseling & Educational Psychology will not accept new MAT scores for admission.
- PRAXIS or GACE Test scores will not be accepted for admission, but they are required for certification.

These criteria represent minimal admission standards. Specific graduate programs may establish higher standards if they so choose. Therefore, meeting the minimal grade point average and test score requirements are no guarantee for admission.

IMPORTANT NOTICE

The only admission status for EDS degree programs is REGULAR. An applicant denied admission to an EDS program may appeal such a decision, in writing, to the Dean of the Graduate School. The appeals process requires a letter from the department supporting the individual's appeal and justification for this support. A second GRE test score may be required for applicants whose scores fall below regular admission standards to our masters degree programs (i.e., 400 Verbal section and 400 Quantitative or Analytical sections for scores submitted prior to October 2002. Test scores submitted after October 2002 require Verbal, Quantitative, and minimum GRE Analytical Writing test score of 3.5) before an appeal will be considered.

* For information about Graduate Record Examination (GRE) testing sites and registration dates, please call 1-800-GRE-CALL; or visit online at <http://www.gre.org/gentest.html>.