

The College of Education has reorganized and departmental names and locations have changed. Please see the College of Education website for updates.

APPLICATION DEADLINE

SUMMER SEMESTER 2011	APRIL 22, 2011 (EXTENDED to MAY 6, 2011)	CLASSES BEGIN MAY 16, 2011 (SESSION I), JUNE 6, 2011 (SESSIONS II & III), & JULY 1, 2011 (SESSION IV)
FALL SEMESTER 2011	JULY 13, 2011	CLASSES BEGIN AUGUST 22, 2011
SPRING SEMESTER 2012	DECEMBER 9, 2011	CLASSES BEGIN JANUARY 9, 2012
SUMMER SEMESTER 2012	APRIL 27, 2012	CLASSES BEGIN MAY 16, 2012 (SESSION I), JUNE 5, 2012 (SESSION II & III), & JULY 2, 2012 (SESSION IV)
FALL SEMESTER 2012	JULY 20, 2012	CLASSES BEGIN AUGUST 20, 2012

- ✓ Completed [application](#) for admission
- ✓ Non-refundable \$30.00 application fee (To be paid one time only)
- ✓ Meet minimum 3.0 GPA requirement for admission
- ✓ One official transcript from each college or university ever attended (undergraduate and graduate)
- ✓ Three [letters of recommendation](#) from individuals knowledgeable of your professional and academic abilities
- ✓ Photocopy of your highest clear renewable Georgia Educator certificate
- ✓ Official Graduate Record Examination (GRE) or Miller Analogies Test (MAT) scores
- ✓ Satisfactory [Certificate of Immunization](#) – (New Students Only). This form must be sent directly to the Department of Health Services. Please contact the Department of Health Services at 678-839-6452 should you have any questions.
- ✓ [Academic Honor Form](#)

Please send all documents, except the [Certificate of Immunization](#) (see form for instructions), directly to the Graduate School, University of West Georgia, Carrollton, Georgia 30118-4160. Please allow 7-10 business days for processing your application. CHECK YOUR APPLICATION STATUS online by clicking on [HOW TO APPLY](#) (Item #9).

IMPORTANT PHONE NUMBERS

Department of Instructional Innovation & Foundations - Instructional Technology - Instructional Technology w/certification in SLM - School Library Media (SLM)	678-839-6558	www.westga.edu/coeei/
College of Education	678-839-6570	www.westga.edu/coe/
Graduate School	678-839-6419 678-839-5949 (FAX)	gradsch@westga.edu
Financial Aid	678-839-6421	www.westga.edu/finaid/
Registrar's Office	678-839-6438	www.westga.edu/registrar/

THE IMPORTANCE OF ADMISSIONS TEST SCORES FOR THE EDS DEGREE IN MEDIA & INSTRUCTIONAL TECHNOLOGY

REGULAR ADMISSION

- 3.0 cumulative GPA on all graduate work
- An official GRE test score* of at least 900 (minimum 400 Verbal score and minimum 400 Quantitative or Analytical score - whichever score is higher of the two sections for test taken prior to October 2002). For tests taken after October 2002, only the Verbal and Quantitative scores are required. However, all applicants must submit a minimum GRE Analytical Writing score of 4.5. OR
- A Miller Analogies Test (MAT) score of at least 48 may also be accepted (scores received PRIOR to June 1996 only. Out-of-state test scores from October 1990 – August 1991 will not be accepted.) The Graduate School will accept scores for the New MAT taken after October 1, 2004. Regular admission requires a New MAT scaled score of 400-405 (percentile rank of 53-60).
- PRAXIS or GACE Test scores will not be accepted for admission, but they are required for certification.

NOTE: It is very important for every candidate to know that the above represents minimum admission standards. No candidate shall be considered for admission in the Department of Instructional Innovation & Foundations if he or she does not meet these minimal admission standards. However, meeting these minimal requirements does not guarantee admission.

IMPORTANT NOTICE

The only admission status for EDS degree programs is REGULAR. An applicant denied admission to an EDS program may APPEAL such a decision, in writing, to the Dean of the Graduate School. The appeals process requires a letter from the department supporting the individual's appeal and justification for this support. The appeals process is not automatic. Applicants eligible to appeal will receive written notification from the Graduate School Office.

A second GRE or MAT (or a combination of the two sets of scores) test score may be required for applicants whose scores fall below regular admission standards to our masters degree programs (i.e., 400 Verbal section and 400 Quantitative or Analytical sections for scores submitted prior to October 2002. Test scores submitted after October 2002 require Verbal, Quantitative, and minimum GRE Analytical Writing test score of 3.5) before an appeal will be considered. A second MAT score may be required for applicants whose scores fall below minimum requirements (i.e., 44 on old MAT; scaled score of 396-401 on new MAT). Please note that all programs do not accept the MAT. Please see page 3 for more information.

For information about Graduate Record Examination (GRE) testing sites and registration dates, please call 1-800-GRE-CALL; or visit online at www.gre.org/gentest.html; for the new MAT, see www.milleranalogies.com.

Graduate School Policies with Regard to the Acceptance of Miller Analogies Test Scores

The Graduate School of the University of West Georgia will accept scores from the Miller Analogies Test (MAT) pursuant to the following policies **(PLEASE DO NOT CONFUSE THE MAT WITH THE GMAT. MAT SCORES ARE NOT ACCEPTED FOR ADMISSION INTO GRADUATE PROGRAMS IN BUSINESS ADMINISTRATION AND PROFESSIONAL ACCOUNTING)**:

- Scores from tests taken **prior to** June 1996 **EXCEPT** for out-of-state scores from the MAT taken from October 1990 - August 1991. Scores from tests taken between October 1990 and August 1991 are not acceptable for graduate admission at UWG.
- The Graduate School will accept scores from the MAT taken after October 2004.

Some departments have not yet decided whether they will accept scores from the new MAT for admission to their programs. However, the MAT is being accepted for admission into the following programs:

<u>GRADUATE PROGRAM</u>	<u>MASTERS</u>	<u>SPECIALIST</u>
Art Education (P-12)	PROGRAM DEACTIVATED	NA
Business Education	X	PROGRAM DEACTIVATED
Early Childhood Education (P-5)	X	X
Educational Leadership & Prof Studies	PROGRAM DEACTIVATED	NO
French (P-12)	PROGRAM DEACTIVATED	NA
Professional Counseling	NO	NO
Media	X	X
Middle Grades Education (4-8)	TEST NOT REQUIRED	PROGRAM DEACTIVATED
Physical Education	PROGRAM DEACTIVATED	PROGRAM DEACTIVATED
Reading Education	X	NA
Secondary Education - English	TEST NOT REQUIRED	PROGRAM DEACTIVATED
Secondary Education - Mathematics	TEST NOT REQUIRED	PROGRAM DEACTIVATED
Secondary Education - Science	TEST NOT REQUIRED	PROGRAM DEACTIVATED
Secondary Education - Social Science	TEST NOT REQUIRED	PROGRAM DEACTIVATED
Special Education	NA	X
Special Education – General or Adapted Curriculum	X	NA
Spanish (P-12)	PROGRAM DEACTIVATED	NA
Speech-Language Pathology	NO	NA
Music Education	TEST NOT REQUIRED	NA
Music Performance	TEST NOT REQUIRED	NA
Master of Science in Nursing	TEST NOT REQUIRED	NA

The University/Institution Code for the University of West Georgia for the MAT is 2376.

The Ed.D. Program in School Improvement will not accept the MAT. Only the GRE will be accepted for admission.
GRADUATE SCHOOL MINIMUM SCORES

	<u>Scaled Score</u>	<u>Percentile Rank</u>
Masters Degree	396-401	46-54
Specialist Degrees	400-405	53-60

*Please note that programs may require higher standards than Graduate School minimums. At this time none of the programs have indicated an increase in standards. All have accepted Graduate School minimums.