

## INSTRUCTIONS FOR INTERNATIONAL STUDENTS

International Student Application Deadlines are as follows for Spring Semester 2011 - Spring Semester 2014. International students must submit a complete application packet to the Graduate School Office by these dates. If the application is incomplete after the deadline has passed for the semester in which admission is sought, the application may be considered for the following semester pending the receipt of all necessary materials to complete the application packet. If you have any questions regarding your application, please contact the Graduate School at [gradsch@westga.edu](mailto:gradsch@westga.edu) or 1-678-839-6419.

SPRING 2011	Monday, October 4, 2010	SUMMER 2011	Monday, February 7, 2011
FALL 2011	Monday, June 6, 2011	SPRING 2012	Monday, October 3, 2011
SUMMER 2012	Monday, February 13, 2012	FALL 2012	Monday, June 4, 2012
SPRING 2013	Monday, October 1, 2012	SUMMER 2013	Monday, February 11, 2013
FALL 2013	Monday, June 3, 2013	SPRING 2014	Monday, October 7, 2013

Applicants who wish to apply for admission to the Graduate School at the University of West Georgia must comply with the following requirements. Please understand that these are minimal requirements. Some programs may require additional criteria.

1. Complete and return [application](#) form and pay non-refundable \$30.00 application fee (in US dollars only).
2. Submit two official transcripts from each college or university you have attended.
3. **Foreign Credential Evaluation for all course work (secondary and/or college/university) obtained outside of the United States by an independent credential evaluation service is required.** The evaluation must be a course by course evaluation with an overall grade point average. Upon receipt of the completed application, additional information will be sent to you. Although you may use any credential evaluation agency you choose (must be accredited by the National Association of Credential Evaluators [NACES]), UWG recommends Josef Silny & Associates, Inc. or World Education Services, Inc. (WES) for this evaluation. You may contact Silny at 1-305-273-1616 or [www.jsilny.com](http://www.jsilny.com), or WES at [www.wes.org](http://www.wes.org).
4. Submit an official [GRE](#) score for the masters (MA, MS, MEd, MPA, MMus in Music Education or Performance) degree programs and the doctoral program in Psychology.
5. Submit an official [GMAT](#) score for the MBA and MPACC degree programs.
6. Unless you have earned a degree from an American college or university, all students from non-English speaking countries must supply a [TOEFL](#) score of 523 or above (paper-based test) or 193 or above (computer-based test). MBA and MPACC applicants must supply a score of 550 or above (paper-based test) or 213 or above (computer-based test). TOEFL score requirements for the internet-based (TOEFL iBT) is 69-70. Those interested in the MBA or MPACC must submit a TOEFL iBT score of 79-80. The [IELTS](#) is acceptable. Applicants must receive a score of 6.5 or higher.
7. Three [letters of recommendation](#) are also required.

Please send all documents, except the Certificate of Immunization (see form for instructions), directly to the Graduate School, University of West Georgia, Carrollton, Georgia 30118-4160. CHECK YOUR APPLICATION STATUS online by clicking on [HOW TO APPLY](#) (Item #9).

<u>Admissions Test(s)</u>	<u>Contact Information</u>	<u>Web Site Address</u>
<b>GRE</b>	<a href="http://www.ets.org/gre/contact/">www.ets.org/gre/contact/</a>	<a href="http://www.gre.org/gentest.html">www.gre.org/gentest.html</a>
<b>GMAT</b>	<a href="http://www.mba.com/mba/service/contactus.htm?SSLSwitch=1">www.mba.com/mba/service/contactus.htm?SSLSwitch=1</a>	<a href="http://www.mba.com/mba/TaketheGMAT">www.mba.com/mba/TaketheGMAT</a>
<b>TOEFL/IELTS</b>	TOEFL CONTACT IELTS CONTACT	<a href="http://www.toefl.org/sp_ttak.html">www.toefl.org/sp_ttak.html</a> <a href="http://www.ielts.org/default.aspx">www.ielts.org/default.aspx</a>

The annual cost of attending the University of West Georgia is approximately \$29,500 for two semesters. Only those students who can demonstrate financial solvency will be considered for admission.