

INSTRUCTIONS FOR INTERNATIONAL STUDENTS

International Student Application Deadlines are as follows for Summer Semester 2009 - Fall Semester 2011. International students must submit a complete application packet to the Graduate School Office by these dates. If the application is incomplete after the deadline has passed for the semester in which admission is sought, the application may be considered for the following semester pending the receipt of all necessary materials to complete the application packet. If you have any questions regarding your application, please contact the Graduate School at gradsch@westga.edu or 1-678-839-6419.

SUMMER 2009	Monday, February 16, 2009	FALL 2010	Monday, June 7, 2010
FALL 2009	Monday, June 1, 2009	SPRING 2011	Monday, October 4, 2010
SPRING 2010	Monday, October 5, 2009	SUMMER 2011	Monday, February 7, 2011
SUMMER 2010	Monday, February 15, 2010	FALL 2011	Monday, June 6, 2011

Applicants who wish to apply for admission to the Graduate School at the University of West Georgia must comply with the following requirements. Please understand that these are minimal requirements. Some programs may require additional criteria.

1. Complete and return application form and pay non-refundable \$30.00 application fee (in US dollars only).
2. Submit two official transcripts from each college or university you have attended.
3. **Foreign Credential Evaluation for all course work (secondary and/or college/university) obtained outside of the United States by an independent credential evaluation service is required.** The evaluation must be a course by course evaluation with an overall grade point average. Upon receipt of the completed application, additional information will be sent to you. Although you may use any credential evaluation agency you choose (must be accredited by the National Association of Credential Evaluators [NACES]), UWG recommends Josef Silny & Associates, Inc. or World Education Services, Inc. (WES) for this evaluation. You may contact Silny at 1-305-273-1616 or www.jsilny.com, or WES at www.wes.org.
4. Submit an official GRE score for the masters (MA, MS, MEd, MPA, MMus in Music Education or Performance) degree programs and the doctoral program in Psychology.
5. Submit an official GMAT score for the MBA and MPACC degree programs.
6. Unless you have earned a degree from an American college or university, all students from non-English speaking countries must supply a TOEFL score of 523 or above (paper-based test) or 193 or above (computer-based test). MBA and MPACC applicants must supply a score of 550 or above (paper-based test) or 213 or above (computer-based test). TOEFL score requirements for the internet-based (TOEFL iBT) is 69-70. Those interested in the MBA or MPACC must submit a TOEFL iBT score of 79-80.
7. Three letters of recommendation are also required.

All of the above information should be mailed **DIRECTLY** to the **Graduate School, Cobb Hall, University of West Georgia, 1601 Maple Street, Carrollton, Georgia 30118, USA**. Students wishing to register for the GRE, GMAT, or TOEFL should call or visit the appropriate web site listed below:

<u>Admissions Test(s)</u>	<u>Telephone Number</u>	<u>Web Site Address</u>
GRE	1-800-GRE-CALL (1-800-473-2255)	http://www.gre.org/gentest.html
GMAT	1-800-717-GMAT (1-800-717-4628)	http://www.mba.com/mba/TaketheGMAT
TOEFL	1-800-GO-TOEFL (1-800-468-6335)	http://www.toefl.org/sp_ttak.html

The annual cost of attending the University of West Georgia is approximately \$26,000 for two semesters. Only those students who can demonstrate financial solvency will be considered for admission.