



M.ED. IN EDUCATIONAL LEADERSHIP (NL-5)

The Master's in Educational Leadership (M.Ed.) Program is a performance based program that emphasizes instructional leadership, understanding of school culture, and school operations. Students will acquire the skills and knowledge necessary to enter into an entry level leadership position within the public schools. Students graduating from the M.Ed. program and who pass the state certification examination will qualify for an NL-5 leadership certificate. The program consists of a minimum of 36 semester hours of credit spread over thirteen courses. Nine of the thirteen courses have required field experiences.

Learning Outcomes:

The Masters Program is designed to develop and enhance the capabilities of students to:

- Facilitate a continuous change process to improve the education of students through facilitating the development, articulation, implementation, and stewardship of a shared school or system vision of learning supported by the school community.
- Promote a positive school culture, providing an effective instructional program based on Georgia standards, applying research based best practice to student learning, and designing comprehensive professional growth plans for staff.
- Implement a continuous organizational improvement approach to developing and managing the organization, operations, and resources as prescribed in Georgia law, rules and regulations and in a way that contains costs and maximizes benefits for students, parents and taxpayers.
- Collaborate with families and other community members, responding to diverse community interests and needs, managing conflict and mobilizing community resources.
- Act with integrity, fairness, and in a legal and ethical manner based on a knowledge and understanding of state and federal laws, regulations and judicial decisions affecting education in Georgia.
- Demonstrate an understanding of, and develop skills to positively influence the larger political, social, economic, legal, and cultural context surrounding education.
- Synthesize and apply the knowledge and practice and develop the skills identified above through substantial, sustained, standards-based work in real settings.

Courses are offered at the Carrollton campus and the UWG Newnan Center. Late-afternoon, weekend and online courses, along with cohort group programs in local school systems help to ease scheduling problems.

Proof of the following should be submitted to the Graduate School at least 20 days prior to the beginning of the semester in which you plan to enroll:

SUMMER SEMESTER 2009	CLASSES BEGIN MAY 18, 2009 (SESSION I), JUNE 8, 2009 (SESSIONS II & III), & JULY 6, 2009 (SESSION IV)
FALL SEMESTER 2009	CLASSES BEGIN AUGUST 13, 2009
SPRING SEMESTER 2010	CLASSES BEGIN JANUARY 6, 2010
SUMMER SEMESTER 2010	CLASSES BEGIN MAY 17, 2010 (SESSION I), JUNE 7, 2010 (SESSIONS II & III), & JULY 2, 2010 (SESSION IV)

ADMISSIONS REQUIREMENTS

- ✓ Completed [application](#) for admission
- ✓ Non-refundable \$30.00 application fee (one time only)
- ✓ One official transcript from each college or university attended to complete undergraduate degree
- ✓ 2.7 cumulative GPA
- ✓ An acceptable admissions test score (over)
- ✓ Three strong [letters of recommendation](#)
- ✓ Photocopy of your highest teaching/educator certificate
- ✓ Satisfactory [Certificate of Immunization](#) (New Students Only)
- ✓ [Academic Honor Form](#)

Please send all documents, except the [Certificate of Immunization](#) (see form for instructions), directly to the Graduate School, University of West Georgia, Carrollton, Georgia 30118. Inquiries related to your application status should be directed to the Graduate School by calling 678-839-6419, or via e-mail at gradsch@westga.edu. Our fax number is 678-839-5949. Your application status may also be viewed at www.westga.edu/~gradsch/. **PLEASE CHECK YOUR APPLICATION STATUS ONLINE by clicking on [HOW TO APPLY](#) on the Graduate School's web site.**

IMPORTANT PHONE NUMBERS

Dept of Educational Leadership & Professional Studies	678-839-6557	coe.westga.edu/elps/
College of Education	678-839-6570	coe.westga.edu/
Financial Aid	678-839-6421	www.westga.edu/finaid/
Registrar's Office	678-839-6438	www.westga.edu/~registra/

The Graduate School's web page (www.westga.edu/~gradsch/) has links to all graduate programs.

THE IMPORTANCE OF ADMISSIONS TEST SCORES FOR THE MED IN EDUCATIONAL LEADERSHIP

REGULAR ADMISSION

- 2.7 cumulative GPA
- An official GRE test score of at least **900** (minimum **450** Verbal score and minimum **450** Quantitative or Analytical score - whichever score is higher of the two sections for test taken prior to October 2002). For tests taken after October 2002, only the Verbal and Quantitative scores are required. However, all applicants must submit a minimum GRE Analytical Writing score of 3.5. OR
- A Miller Analogies Test (MAT) score of at least 48 may also be accepted (scores received PRIOR to June 1996 only. Out-of-state test scores from October 1990 – August 1991 will not be accepted.) The Graduate School will accept scores for the New MAT taken after October 2004. Regular admission requires a New MAT scaled score of 396-401 (percentile rank of 46-54). The new MAT will not be accepted for admission in Educational Leadership.
- PRAXIS Test scores will not be accepted for admission, but they are required for certification.

These criteria represent minimal admission standards. Specific graduate programs may establish higher standards if they so choose. Therefore, meeting the minimal grade point average and test score requirements are no guarantee for admission.

PROVISIONAL ADMISSION

The undergraduate grade point average multiplied by 100 and added to the individual's verbal and quantitative or analytical scores of the GRE must equal a minimum of 1000 points. The score on the GRE can be no lower than 800 (minimum of 400 Verbal and 400 Quantitative or Analytical sections test taken prior to October 2002). Test

taken after this date require verbal, quantitative, and minimum GRE Analytical Writing test score of 3.0. The GPA cannot be lower than 2.7 as calculated on the last 60 hours of course work. Provisional admission status cannot be changed to "Regular" until the student has completed at least 9 hours of graduate course work with grades of B or better; or until the student has completed other requirements set forth by the department in which admission is being sought.

OR

The Miller Analogies Test score (scores received PRIOR to June 1996 only. Out-of-state test scores from October 1990 – August 1991 will NOT be accepted) multiplied by 10 and added to the individual's undergraduate grade point average and multiplied by 100 must equal a minimum of 570 points. The MAT score must be at least 30; and the GPA cannot be lower than 2.7 as calculated on the last 60 hours of course work. Criteria for meeting provisional admission using MAT scores for tests taken from October 2004 and later have been established by the Graduate School. If your MAT score does not meet regular admission standards, the Graduate School will determine by previously established criteria if it meets the Graduate School minimum for consideration for provisional admission. The new MAT will not be accepted for admission in Educational Leadership.

Meeting the criteria for provisional admission status is no guarantee for admission. Provisional admission is ultimately subject to departmental approval and the Dean of the Graduate School.

IMPORTANT NOTICE

Please understand that no more than 9 semester hours taken as a post-baccalaureate or non-degree status may subsequently be applied toward a master's degree program. Therefore, individuals attempting to gain admittance to a master's degree program should make every effort to take the GRE as soon as possible.

ADMISSION REQUIREMENTS FOR PROSPECTIVE STUDENTS SEEKING ADMISSION TO THE COLLEGE OF EDUCATION AND GRADUATE SCHOOL

For admission into the College of Education and Graduate School, a prospective student must meet minimal GPA and GRE test score requirements in addition to meeting other specified criteria. The Graduate School calculates the GPA on all undergraduate course work attempted. If this GPA does not meet the department minimum GPA, the Graduate School recalculates the GPA on the basis of the last 60 hours (or its equivalent) of undergraduate and/or graduate course work completed. All courses taken during the term in which the 60th credit hour is completed shall be included in the calculation.

No prospective student may be admitted to the Graduate School to take any course without the approval of the appropriate department in the College of Education. This means that every prospective student must be recommended for admission into a degree or non-degree program before being admitted to the Graduate School. Each department must approve every student for regular or provisional admission into a program of study before any graduate courses in the College of Education may be taken. Any student admitted provisionally must receive specific requirements from the department which, when successfully completed, will result in admission into the degree program. Any applicant denied admission can appeal such a decision. However, no prospective student will be considered for appeal with less than a 2.5 GPA on the last 60 hours of course work attempted.

* For information about Graduate Record Examination (GRE) testing sites and registration dates, please call 1-800-GRE-CALL; or visit online at www.gre.org/gentest.html.