



M.ED. IN EDUCATIONAL LEADERSHIP (NL-5)

The College of Education is reorganizing and departmental names and locations will be changed during the 2010-2011 academic year. Please see the College of Education website for updates.

The Department of Leadership & Specialized Instruction is not accepting applications to the M.Ed. program at this time. Please contact the department and continue to check for updates on its web site.

The Master's in Educational Leadership (M.Ed.) Program is a performance based program that emphasizes instructional leadership, understanding of school culture, and school operations. Students will acquire the skills and knowledge necessary to enter into an entry level leadership position within the public schools. Students graduating from the M.Ed. program and who pass the state certification examination will qualify for an NL-5 leadership certificate. The program consists of a minimum of 36 semester hours of credit spread over thirteen courses. Nine of the thirteen courses have required field experiences.

Learning Outcomes:

The Masters Program is designed to develop and enhance the capabilities of students to:

- Facilitate a continuous change process to improve the education of students through facilitating the development, articulation, implementation, and stewardship of a shared school or system vision of learning supported by the school community.
- Promote a positive school culture, providing an effective instructional program based on Georgia standards, applying research based best practice to student learning, and designing comprehensive professional growth plans for staff.
- Implement a continuous organizational improvement approach to developing and managing the organization, operations, and resources as prescribed in Georgia law, rules and regulations and in a way that contains costs and maximizes benefits for students, parents and taxpayers.
- Collaborate with families and other community members, responding to diverse community interests and needs, managing conflict and mobilizing community resources.
- Act with integrity, fairness, and in a legal and ethical manner based on a knowledge and understanding of state and federal laws, regulations and judicial decisions affecting education in Georgia.
- Demonstrate an understanding of, and develop skills to positively influence the larger political, social, economic, legal, and cultural context surrounding education.
- Synthesize and apply the knowledge and practice and develop the skills identified above through substantial, sustained, standards-based work in real settings.

Courses are offered at the Carrollton campus and the UWG Newnan Center. Late-afternoon, weekend and online courses, along with cohort group programs in local school systems help to ease scheduling problems.

ADMISSIONS REQUIREMENTS

- ✓ Completed [application](#) for admission
- ✓ Non-refundable \$30.00 application fee (one time only)
- ✓ One official transcript from each college or university attended to complete undergraduate degree
- ✓ 2.7 cumulative GPA

- ✓ An acceptable admissions test score (over)
- ✓ Three strong [letters of recommendation](#)
- ✓ Photocopy of your highest teaching/educator certificate
- ✓ Satisfactory [Certificate of Immunization](#) (New Students Only)
- ✓ [Academic Honor Form](#)

Please send all documents, except the [Certificate of Immunization](#) (see form for instructions), directly to the Graduate School, University of West Georgia, Carrollton, Georgia 30118-4160. Please allow 7-10 business days to process your application. CHECK YOUR APPLICATION STATUS online by clicking on [HOW TO APPLY](#) (Item #9).

IMPORTANT PHONE NUMBERS & WEB SITES

Department of Leadership & Specialized Instruction - Educational Leadership	678-839-6557		coe.westga.edu/elps/
Graduate School College of Education Financial Aid Registrar	678-839-6419 678-839-6570 678-839-6421 678-839-6438	678-839-5949 (FAX)	gradsch@westga.edu coe.westga.edu/ www.westga.edu/finaid/ www.westga.edu/registrar/

THE IMPORTANCE OF ADMISSIONS TEST SCORES FOR THE MED IN EDUCATIONAL LEADERSHIP

REGULAR ADMISSION

- 2.7 cumulative GPA
- An official GRE test score of at least **900** (minimum **450** Verbal score and minimum **450** Quantitative **or** Analytical score - whichever score is higher of the two sections for test taken prior to October 2002). For tests taken after October 2002, only the Verbal and Quantitative scores are required. However, all applicants must submit a minimum GRE Analytical Writing score of 3.5. **OR**
- A Miller Analogies Test (MAT) score of at least 48 may also be accepted (scores received PRIOR to June 1996 only. Out-of-state test scores from October 1990 – August 1991 will not be accepted.) The Graduate School will accept scores for the New MAT taken after October 2004. Regular admission requires a New MAT scaled score of 396-401 (percentile rank of 46-54). The new MAT will not be accepted for admission in Educational Leadership.
- PRAXIS Test scores will not be accepted for admission, but they are required for certification.

These criteria represent minimal admission standards. Specific graduate programs may establish higher standards if they so choose. Therefore, meeting the minimal grade point average and test score requirements are no guarantee for admission.

PROVISIONAL ADMISSION

Applicants applying to a masters degree program in the arts and sciences or education with less than the required GPA and GRE scores may be considered for provisional admission. They must submit official GRE test scores and must also have a grade point average of at least 2.2. In no event may the grade point average be less than 2.2. Programs may have higher grade point average and/or test score requirements. Applicants may also be admitted provisionally for reasons other than, or in addition to, grade point average and GRE test scores. **Meeting departmental test score and grade point average requirements is no guarantee of admission. Provisional admission is ultimately subject to departmental approval and the Dean of the Graduate School.** These criteria do not apply to applicants to Education Specialists or doctoral programs.

Provisional admission status cannot be changed to "Regular" until the student has completed at least 9 hours of graduate course work in the field of study with grades of B or better; or until the student has completed other requirements set forth by the department in which admission is being sought.

IMPORTANT NOTICE

Please understand that no more than 9 semester hours taken as a post-baccalaureate or non-degree status may subsequently be applied toward a master's degree program. Therefore, individuals attempting to gain admittance to a master's degree program should make every effort to take the GRE as soon as possible.

ADMISSION REQUIREMENTS FOR PROSPECTIVE STUDENTS SEEKING ADMISSION TO THE COLLEGE OF EDUCATION AND GRADUATE SCHOOL

For admission into the College of Education and Graduate School, a prospective student must meet minimal GPA and GRE test score requirements in addition to meeting other specified criteria. The Graduate School calculates the GPA on all undergraduate course work attempted. If this GPA does not meet the department minimum GPA, the Graduate School recalculates the GPA on the basis of the last 60 hours (or its equivalent) of undergraduate and/or graduate course work completed. All courses taken during the term in which the 60th credit hour is completed shall be included in the calculation.

No prospective student may be admitted to the Graduate School to take any course without the approval of the appropriate department in the College of Education. This means that every prospective student must be recommended for admission into a degree or non-degree program before being admitted to the Graduate School. Each department must approve every student for regular or provisional admission into a program of study before any graduate courses in the College of Education may be taken. Any student admitted provisionally must receive specific requirements from the department which, when successfully completed, will result in admission into the degree program. Any applicant denied admission can appeal such a decision. However, no prospective student will be considered for appeal with less than a 2.5 GPA on the last 60 hours of course work attempted.

* For information about Graduate Record Examination (GRE) testing sites and registration dates, please call 1-800-GRE-CALL; or visit online at www.gre.org/gentest.html.