

Proof of the following should be submitted at least 20 days prior to the beginning of the semester you plan to enroll:

**CLASSES BEGIN:**

<b>SUMMER SEMESTER 2011</b>	CLASSES BEGIN MAY 16, 2011 (SESSION I), JUNE 6, 2011 (SESSIONS II & III), & JULY 1, 2011 (SESSION IV)
<b>FALL SEMESTER 2011</b>	CLASSES BEGIN AUGUST 22, 2011
<b>SPRING SEMESTER 2012</b>	CLASSES BEGIN JANUARY 9, 2012

International student applicants must submit their completed application packets to the Graduate School by the following deadlines: **Summer Semester 2011** – February 7, 2011; **Fall Semester 2011** – June 6, 2011; and **Spring Semester 2012** – October 3, 2011.

- ✓ Completed [application](#) for admission to the UWG Graduate School
- ✓ Non-refundable \$30.00 application fee (one time only).
- ✓ Minimum overall 2.5 undergraduate GPA (on a 4.0 scale)
- ✓ Official transcripts from each college or university attended
- ✓ A Graduate Management Admission Test ([GMAT](#)) score of 450 or higher with an Analytical Writing score of 3.0 or higher.
- ✓ Alternatively, the [upper-division](#) GPA may be used to determine admission eligibility provided the above conditions are satisfied (a GMAT score of 450 or higher with an Analytical Writing score of 3.0 or higher, and official transcripts from each college or university attended). The [upper-division](#) GPA must be at least 2.5 (on a 4.0 scale) and the applicant must have at least 1,000 points based on the following formula: 200 X the upper-division GPA + the GMAT score.
- ✓ The GMAT will be waived for applicants who have an undergraduate degree in accounting from an AACSB-accredited institution and an overall GPA of 3.2 or higher (on a 4.0 scale). International students will not be allowed to waive the GMAT score.
- ✓ Acceptable score on [TOEFL](#) (International students only) - applicants must submit minimum 550 TOEFL score (paper-based test) or minimum score of 213 TOEFL score (computer-based test) or minimum score of 79-80 on TOEFL iBT (internet-based).
- ✓ Three [letters of recommendation](#)
- ✓ Current résumé or Curriculum Vita
- ✓ Satisfactory [certificate of immunization](#) (if you are a new student) **This form should be submitted directly to the Department of Health Services. Please DO NOT submit the Certificate of Immunization form to the Graduate School Office. For more information, contact Health Services at 678-839-6452.**
- ✓ [Academic Honor Form](#)

Please send all of the above documents directly to the Graduate School, University of West Georgia, Carrollton, GA 30118-4160. CHECK YOUR APPLICATION STATUS online by clicking on [HOW TO APPLY](#) (Item #9).

For more information about the Master of Professional Accounting program, please contact **Dr. Hope Udombon**, Administrative Director of Graduate Programs, at [hudombon@westga.edu](mailto:hudombon@westga.edu) or 678-839-6467. Additional information can also be found on the Department of Accounting and Finance website <http://www.westga.edu/~accfin/> or the Graduate School website <http://www.westga.edu/~gradsch/>.

**IMPORTANT PHONE NUMBERS**

Richards College of Business	678-839-6467	<a href="http://www.westga.edu/rcob/index.php">www.westga.edu/rcob/index.php</a>
Department of Accounting & Finance	678-839-6469	<a href="http://www.westga.edu/~accfin/">www.westga.edu/~accfin/</a>
Graduate School	678-839-6419	678-839-5949 (FAX) <a href="mailto:gradsch@westga.edu">gradsch@westga.edu</a>
Financial Aid	678-839-6421	<a href="http://www.westga.edu/finaid/">www.westga.edu/finaid/</a>
Registrar	678-839-6438	<a href="http://www.westga.edu/~registra/">www.westga.edu/~registra/</a>