

University of West Georgia (School Code - ATL 214F00247000)

Transfer Clearance Form (TCF)

To be completed if applicant is transferring from a high school or college in the United States.

International students wishing to transfer to the University of West Georgia from another institution in the United States must have this form completed by their present International Student Advisor and returned directly to the University by that official.

THIS PORTION TO BE COMPLETED BY THE STUDENT:

Student's Name: _____

Admission Number*: _____ SEVIS ID# (if available): _____

**The Admission Number is the 11-digit number found on the top left corner of your I-94 form.*

Current Address: _____
Street name and number

City State Zip Code

Telephone: (_____) _____ E-mail: _____
Area Code

I give permission for my present school to release the information requested on this form.

Student's Signature: _____ Date: _____

TO BE COMPLETED BY INTERNATIONAL STUDENT ADVISOR:

_____ The Student is in good standing, has been pursuing a full course of study, and is maintaining their INS status.

_____ The student has not been pursuing a full course of study.

_____ The student is out-of-status. (Please attach a detailed explanation.)

_____ Other: _____

Date on which student LAST attended your school: _____

Expiration Date on I-94 Card: _____

Projected SEVIS release date: _____

Has the student been granted practical training? _____ Yes _____ No

If yes, please note dates of employment (start to finish):

I certify that the preceding is correct:

Signature of School Official Printed Name Title

Name and Address of Institution (as it appears in SEVIS)

(_____) _____
Telephone Number Date

E-Mail Address (Please type or print complete e-mail address. Thank You.) _____

Send Completed Transfer Clearance Form to:

**The Graduate School
Cobb Hall
University of West Georgia
1601 Maple Street
Carrollton, GA 30118-4160
678-839-6419
FAX - 678-839-5949**