

# Johnnie Harris Pollard

## PERSONAL INFORMATION

Born December 6, 1951  
Talladega, Alabama

## EDUCATION

1970           Woodland High School  
                  Woodland Alabama

2001           Excel Program Training  
                  University of West Georgia  
                  Carrollton, Georgia

## WORK EXPERIENCE

1976-1989     Town of Ranburne, Ranburne, Alabama  
                  City Clerk  
                  Responsibilities include, billing and collecting water bills to 365  
                  customers, and Director over the Nutrition center

1989-1993     First Baptist Church, Ranburne, Alabama  
                  Church Secretary  
                  Work Responsibilities include, receptionist, general secretary

1993-1999     Belk's, Carrollton, Georgia  
                  Sales Associate, Supervisor  
                  Responsibilities include helping customers, running a register, and  
                  supervising others within the department.

1999-2000     Dale's Hallmark  
                  Assistant Manager  
                  Responsibilities include helping customers, running a register, and  
                  supervising others within the department.

2000-present   State University of West Georgia  
                  Senior Secretary  
                  Responsibilities include answering phones, assisting students, monthly  
                  reports, and deposits.