

VITA

Susan A. Smith
524 Mystic Avenue
Bremen, Georgia

WORK EXPERIENCE

7/93 - Present	Head of Acquisitions Professor 7/93 -Present	Irvine S. Ingram Library State University of West Georgia Carrollton, GA
7/83 - 6/93	Head of Acquisitions Associate Professor and Tenure 7/86 -	Irvine S. Ingram Library West Georgia College
7/79 - 6/83	Serials Coordinator Assistant Professor 7/81 - 6/85	Irvine S. Ingram Library West Georgia College
7/78 - 6/79	Interlibrary Loan Librarian and Archivist Instructor 7/76 - 6/81	Library West Georgia College
7/76 - 6/78	Interlibrary Loan Librarian and Map Librarian	Library West Georgia College
2/75 - 6/75	Librarian	Orangeburg-Calhoun Technical College Orangeburg, S.C.
6/72 - 2/75	Assistant Librarian	Orangeburg-Calhoun Technical College Orangeburg, S.C.
8/71 - 6/72	Teacher (Algebra & French)	Calhoun Academy St. Mathews, S.C.

SERVICE TO THE INSTITUTION

Committee Membership:

Faculty Senate (1978 - 1982), (2002- Present)

Faculty Senate Committees:

General College Matters Committee (1998–2000)

Academic Policies and Procedure Committee (1988 -1990), (2002-Present)

Institutional Studies and Planning Committee (1985 - 1987)
Faculty and Staff Personnel Committee (1978 - 1982)

Alternative Dispute Resolution Committee (1999-2000)

SACS Committee Member Section 5.1-5.2 (Library and other Learning Resources)

John Ferling, Chair (2000 – Present)

SACS Organization and Administration Subcommittee (1991 - 1993)

Board of Review on Appeal of Termination (1992)

WGC Alumni Council. Faculty Representative. (1989 - 1990)

American Association of University Professors (1977 - Present) Local and National.

Treasurer of WGC chapter (1985 - 1988)

Executive Board (1980-1982, 1985- 1988, 1998 -1999)

Chairman of Subcommittee to Reaffirm Faculty Status for Librarians in Georgia (1978)

Library Committees:

Automation Committee (1982 - Present)

Chair (1989 - 1990, 1994 – 1996, 2002-Present)

Support Staff Position/Promotion Criteria Review Committee (SSPPCRC), 1997-1998

Space Planning Committee (1997 - 1999)

Networking Committee (1991 - 1993)

Alternative Circulation System (1979 - 1983)

Implementation of Dialog (1980 - 1981)

Moving Entire Library Collection (1979 - 1980)

Furniture and Equipment Selection for Addition (1978 - 1980)

Chairman or member of search committee for 14 library staff members (1980-2002)

Promotion/Tenure Committees (1980- Present)

Post-Tenure Review Committees (2001- Present)

Other:

Volunteer Academic Advisor for Learning Support (Developmental Studies, now EXCEL) Students (1994-

Preparation of financial statistics for departments as needed for accreditation and other reports. Narrative descriptions of the various library collections, review of bibliographies and other statistics provided as requested.

Community Activities:

Pilot Club of Haralson County (The club is a international service organization similar to Rotary. It has been instrumental in the fund-raising and installation of Lifeline, a support system for the elderly and homebound.)

Charter member (1979 - Present)
 Corresponding Secretary and Newsletter Editor (1992 - 1994, 1998 - Present)
 Membership Chair (1985 - Present)
 Director (1985 - 1986, 1989 - 1990)
 President (1984 - 1985, 1988 - 1989)
 First Vice - President (1983 - 1984, 1987 – 1988, 2002-)
 Recording Secretary and Fundraiser (1986 - 1987)
 Second Vice-President (1982 - 1983)
 Assistant Coordinator of the Outreach Division (1980 -1982),(1995 - 1996),(2000-2001)
 Calvary Baptist Church (1962 - Present)
 Deputy Voter Registrar
 Presented program on “Career Opportunities in Librarianship” at Haralson County High School (February 16, 1983)

ACADEMIC ACHIEVEMENT

<u>Degree</u>	<u>School</u>	<u>Year</u>
Ed. Specialist	University of Alabama	1996
M.B.A.	West Georgia College	1984
M.L.	University of South Carolina	1975
B.A. Mathematics/ Secondary Education	West Georgia College	1969

PROFESSIONAL GROWTH

Membership in scholastic honoraries:

Phi Kappa Phi - Scholastic Honors (1985 - Present)
 Seniors Membership Chair (1996 - 1998)
 Beta Gamma Sigma - Business Honor Society (1983 -1995)

Membership in professional societies:

American Library Association (1976 - Present)
 Association of College and Research Libraries (1985 - Present)
 Library and Information Technology Association (1980 - Present)
 Georgia Library Association (1976, various years, 1996-Present)
 Awards Committee (1981 - 1982)
 North American Serials Interest Group (1988 - Present)
 Georgia Unicorn Users Group (1989 –1999)

Publications:

“The Egg is Broken, Who Will Make the Ome let?” Library Acquisitions 22

(Summer 1998): 192-193.

“A Look at Plagiarism,” Library Acquisitions 22 (Summer 1998): 191-192.

“Bibliographic Instruction: A Selfish View,” Georgia Librarian 19 (February 1982): 12.

Papers Read:

“Quality Circles: Staff Involvement for Library Excellence,” Georgia Library Association. Georgia ACRL. October 23, 1987.

Conference attended:

American Library Association Annual Conference
Atlanta, GA June 13-19, 2002

SOLINET Annual Meeting:

Atlanta, GA. April 30, 1998
Atlanta, GA April 23, 2000
Atlanta, GA May 3, 2001
Atlanta, GA May 2, 2002

Voyager Users Group annual meeting (1999, 2000, 2002)
International Sirsi Users Group annual meeting (1992-1997)

GIL Users Group Conference, (1998,1999, 2001,2002)

Annual Ingram Library Lecture Series:

2nd Annual: Francis J. Buckley, Jr. (Superintendent of Documents), State
University of West Georgia April 11, 2002

Seventh Annual North Carolina Serials Conference March 5-6, 1998
Raleigh/Durham, NC.,

Document Delivery at North Carolina State University. Raleigh, NC February 1993

Workshops:

GIL Reports Workshop, Kennesaw State University (2002)

Voyager Functional Training, State University of West Georgia, January 10-11,
2000

Voyager Implementation Training, Endeavor, Chicago October 1999

UWG workshops on Windows, Microsoft Word, Creating Web pages, Access,
etc. (1985-2002)

ISI Social Science Search Workshop. November 1991
Atlanta, GA

Bibliographic Instruction Group Workshop on MLA and SocioFile on CD ROM. Atlanta, GA May 1990

Georgia On-Line Database Workshop. Macon, GA May 1990

Georgia On-Line Database Workshop. Macon, GA June 1989

Evaluation of MicroLynx and Unicorn Serials Module. Huntsville, AL December 1988

Evaluation of NOTIS serials module. Auburn, AL August 1988

Dialog Update Workshop. Atlanta, GA January 1988

ITIG/RT SIG Pre-Conference Workshop on CD ROM Applications. Columbus, GA October 1987

SOLINET Acquisitions (ACQ 350) system workshop. Atlanta, GA April 1987

PTS Update Workshop. Atlanta, GA December 1986

Automation in Georgia Seminar. Atlanta, GA November 1986

Business Dateline & ABI/Inform Workshop. Atlanta, GA October 1986

Collection Management and Development Institute. Chapel Hill, NC May 1986

SOLINET Enhanced Searching Workshop. Atlanta, GA November 1985

Advanced Dialog Workshop. Atlanta, GA April 1985

INSPEC Workshop. Atlanta, GA March 1985

PTS Update Workshop. Atlanta, GA May 1984

Management Contents Workshop. Atlanta, GA May 1984

Evaluation of Blackwell Perline Systems. Athens, GA April 1984

Issues in Acquisitions: Programs & Evaluation. Oklahoma City, OK	March 1984
ABI/Inform Workshop. Atlanta, GA	March 1984
Dialog Seminar - Arts and Humanities. Atlanta, GA	November 1982
Introductory Dialog Workshop. Atlanta, GA	June 1981
S. C. Library Automation System. Statesboro, GA	January 1981
1980 Census Workshop. Atlanta, GA	August 1980
ERIC Workshop. Atlanta, GA	August 1980
GLA Spring Leadership Workshop. Macon, GA	April 1980
GIDC Workshops. Athens, GA	September 1979
ERIC Workshop. Atlanta, GA	July 1979
Society of Georgia Archivists Workshop. Atlanta, GA	November 1978
Society of Georgia Archivists Workshop. Atlanta, GA	November 1977
Archives Workshop. Atlanta, GA	August 1977