

Course Instructions – FINC 4521

(Note: A suggested schedule is provided in the syllabus.)

All online lectures, concept review exercises, sample problems, and whiteboard problem solutions are available on the course webpage (<http://www.westga.edu/~rbest/finc4521/index4521.htm>) and in CourseDen.

All quizzes and exams are in CourseDen.

The general procedure for the class is to watch online lecture presentations (and read along in the textbook), review end-of-chapter questions, complete concept review exercises, work sample problems when provided (written and whiteboard solutions are available), and then take related quizzes and exams. To finish on time, follow the schedule listed in the syllabus. The activities outlined in this document are arranged in Learning Modules in CourseDen.

All quizzes may be taken up to four times with the highest grade retained. There is no limit on the number of times you may take the sample exams. The Midterm Exam and the Final Exam may each only be taken one time. The quizzes should be taken in order. Since quizzes are available for an extended time, there will be no makeup quizzes. **You must attempt the associated sample exam before an exam will be available.** If your reason for missing an exam is excused, a makeup exam will be scheduled.

Introduction

Print the syllabus from course webpage or Course Materials Link in CourseDen

Watch Introduction Presentation

Complete Introduction – Concept Review exercise

Complete Self-Test - Introduction

Module 1 – Chapters 1 and 2

Watch presentation for Chapter 1

Review end-of-chapter questions for Chapter 1

Complete Chapter 1 – Concept Review exercises

Watch presentation for Chapter 2

Review end-of-chapter questions for Chapter 2

Complete Chapter 2 – Concept Review exercises

Take Quiz 1

Module 2 – Chapters 3 and 4

Watch presentation for Chapter 3

Review end-of-chapter questions for Chapter 3

Complete Chapter 3 – Concept Review exercises

Take Quiz 2

Watch presentation for Chapter 4

Review end-of-chapter questions for Chapter 4

Complete Chapter 4 – Concept Review exercises

Take Quiz 3

Module 3 – Chapters 5 and 6

Watch presentation for Chapter 5

Review end-of-chapter questions for Chapter 5

Complete Chapter 5 – Concept Review exercises

Solve sample problems for Chapter 5

Take Quiz 4

Watch presentation for Chapter 6

Review end-of-chapter questions for Chapter 6

Complete Chapter 6 – Concept Review exercises

Solve sample problems for Chapter 6

Take Quiz 5

Midterm Exam 1 – Chapters 1, 2, 3, 4, 5, and 6

Review for Midterm Exam

Take Sample Midterm Exam (take as many times as you wish; can help grade – see syllabus)

- You must open the sample exam and submit it for a grade to gain access to the actual exam (you are not required to attain a specific grade on the sample exam)

Take Midterm Exam (*can only take once*)

Midterm Exam Information

Midterm Exam and Sample Midterm Exam have 25 questions. 15 are concept questions or basic problems while 10 are problems similar to the sample problems. All questions are worth 4 points each. The distribution of coverage is basically the same for Midterm Exam and Sample Midterm Exam. You may take Sample Midterm Exam as many times as you wish, but you may only take Midterm Exam once. If you score well on the sample exam, you should score well on the actual exam. You must at least open the sample exam and submit it for a grade to gain access to the actual exam.

Module 4 – Chapter 7 *Start project*****

Watch presentations for Chapter 7

Review end-of-chapter questions for Chapter 7

Complete Chapter 7 – Concept Review exercise

Solve sample problems for Chapter 7

Take Quiz 6

Module 5 – Chapters 8, 9, and 10

Watch presentation for Chapter 8

Review end-of-chapter questions for Chapter 8

Complete Chapter 8 – Concept Review exercise

Take Quiz 7

Watch presentation for Chapter 9

Review end-of-chapter questions for Chapter 9

Complete Chapter 9 – Concept Review exercise

Take Quiz 8

Watch presentation for Chapter 10

Review end-of-chapter questions for Chapter 10

Complete Chapter 10 – Concept Review exercise

Take Quiz 9

Module 6 – Chapters 16 and 21

Watch presentation for Chapter 16

Review end-of-chapter questions for Chapter 16

Complete Chapter 16 – Concept Review exercise

Take Quiz 10

Watch presentation for Chapter 21

Review end-of-chapter questions for Chapter 21

Complete Chapter 21 – Concept Review exercise

Take Quiz 11

FINAL EXAM – Comprehensive: covers all chapters from the course

Review for Final Exam

Take Sample Final Exam (take as many times as you wish; can help grade – see syllabus)

- You must open the sample exam and submit it for a grade to gain access to the actual exam (you are not required to attain a specific grade on the sample exam)

Take Final Exam (*can only take once*)

Final Exam Information

Both the Final Exam and the Sample Final Exam have 30 questions. 20 are concept questions or basic problems and 10 are like the sample problems. The 20 concept questions are worth 3 points each, and the 10 problems are worth 4 points each. The distribution of coverage is basically the same for the Final Exam and the Sample Final Exam. You may take the Sample Final Exam as many times as you wish, but you may only take the Final Exam once. If you score well on the sample exam, you should score well on the actual exam. You must at least open the sample exam and submit it for a grade to gain access to the actual exam.

The questions on the Final Exam come from the same database as the Midterm Exam and the Sample Final Exam.