

# **BANNER At West Georgia**

## ***HOW TO DISPLAY WEST GEORGIA COURSES***

The form is SHACRSE.

L At any menu, type in SHACRSE and press ENTER.

The key is ID number and term. Leave term blank under most circumstances.

L Type in the student's ID number. The student's name should appear beside the ID number. If not, conduct a search by name. See the handout HOW TO FIND A PERSON.

L Click in the Term field or press PAGE-DOWN (NEXT-BLOCK)

The list is ordered by term, with the most recent at the top. Course names may be displayed by clicking the **Course Title** in the navigation (left-hand) pane, or by tabbing to the right. The Course Title box overlays part of the main form and so does not stay up as you scroll up/down.

L Use the up and down arrow keys, or the scroll bar, to scroll through the courses shown.

SHACRSE shows courses that have been moved to academic history. This means that it does NOT show the student's current enrollment.

L Click the **Exit** icon or **Rollback** (to choose another student) icon on the icon menu bar.

# BANNER At West Georgia

SCT Banner - UWGP

File Options Edit Block Field Record Query Help Window

Course Summary Form SHACRSE 5.2 (UWGP)

ID:   Term:

Sel	Term	PT	Camp	Lvl	CRN	Subject	Course	Sect	Hours	Grade	Md	Rpt?
	199908	1	A	GS	80104	ACCT	6232	01	3.00	A	G	
	199908	1	A	GS	80114	FINC	6521	01D	3.00	A	G	
	199908	1	A	GS	80194	MGNT	6604	01	3.00	A	G	
	199908	1	A	GS	80195	MGNT	6670	01	3.00	A	G	
	199905	H	A	GS	50451	ABED	6100	01	3.00	A	G	
	199905	F	A	GS	50436	CISM	6331	01	3.00	A	G	
	199905	D	A	GS	50461	MGNT	6681	01	3.00	A	G	
	199901	1	A	GS	10324	ECON	5470	01	3.00	A	G	
	199901	1	A	GS	10326	ECON	6450	01	3.00	A	G	
	199901	1	A	GS	10058	FINC	6532	01D	3.00	A	G	
	199901	1	A	GS	10354	MKTG	6815	01	3.00	A	G	
	199808	1	A	US	80112	CISM	3330	03	3.00	A	N	

Term Code; press 'Sel' button or DUP RECORD on desired line for course details.

Record: 1/?

# BANNER At West Georgia

SCT Banner - UWGP

File Options Edit Block Field Record Query Help Window

Section-Dependent Course Maintenance Form SHATCK5 5.0 (UWGP)

ID:  Term: 199908

Course Detail

CRN: 80104 Subj: ACCT Crse: 6232 Advanced Managerial Accounting

Sect: 01 Camp: A Rpt: (None)

Schd: A P/T: 1 Cmnt:

CEU:

Co-op Education

Grades

Seq	Grd Mode	Hours	Change	Reason	Extension Date	User	Grade Date
1	A	G	3.00	DE	Original Entry		20-DEC-1999

Levels

Level	Description	Primary Level Ind
GS	Graduate-Semester System	<input checked="" type="checkbox"/>
		<input type="checkbox"/>

Options

Course Details, Grades, and Levels

Additional Course Detail

Course Instructors and Attributes

CRN: Press LIST for Section Query Form, Dup Item for Add'l Info

Record: 1/1

<OSC> <DBG>