

BANNER At West Georgia

HOW TO DISPLAY TEST SCORES

The form is SOATEST.

L At any menu, type in SOATEST and press ENTER.

The key is ID number.

L Type in the student's ID number. The student's name should appear beside the ID number. If not, conduct a search by name. See the handout HOW TO FIND A PERSON.

L Click in the Test Code field or press PAGE-DOWN (NEXT-BLOCK).

Tests are sorted by test code.

L Use the up and down arrow keys, or the scroll bar, to scroll through the tests shown.

You will see the code and name of tests, scores, and date taken for required tests. The most common are SAT and ACT scores.

Note the Rcrv column. That's an indicator about re-centered SAT scores. R indicates a re-centered score. X is a revised score, and Z is Both.

Other things that might appear as a test score are HON to indicate that the student is an Honors student, TE and FE for Teacher's Education program, 1DAY and 2DAY for orientation guests, and EE and EX for English Essay placement. Some of these items might be of concern to you and some might not.

Look at the line of information just below the test scores. It contains the test code, tells what kind of score belongs with the test, Numeric or Alphanumeric, and the test score range.

L Click the Exit icon or Rollback (to choose another student) icon on the icon menu bar.

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Options Test Score Information Form SOATEST 5.0 (UWGP)

Individual's Checklist Items

Admissions Application Detail

ID:

Test	Description	Score	Rcv	Taken	Type	Request
1DAY	One Day Guest - Orientation	1		03-MAY-2001		
G03	GMAT Total Converted	640		01-MAR-1998		
GR01	GRE Verbal Code	560				
GR02	GRE Quantitative Code	680				
GR03	GRE Analytical Code	700				
HON	Honors Eligibility	HON		19-MAY-1997		
S01	SAT Verbal	580	R	30-MAR-1995		
S02	SAT Mathematics	690	R	30-MAR-1995		

S02 Scores must be 3 - NUMERIC characters in range of: 200 - 800

Test code; press LIST for valid codes.
Record: 8/8 List of Values <OSC> <DBG>

Note the line below the scores. It tells how big a score may be, what kind of score (numbers or letters), and valid range for the score.