COMMITTEE ON GRADUATE STUDIES
MINUTES
FEBRUARY 17, 1999
(Approved by the Committee on Graduate Studies on March 3, 1999)

The Committee on Graduate Studies (COGS) met at 1:30 p.m. on February 17, 1999 in the Sanford Conference room. Those in attendance were Dr. Chris Aanstoos, Dr. Charles Beard, Dr. Bruce Bobick, Dr. C.R. Bulach, Dr. Judy Butler, Dr. Mike Cass, Dr. Jack Charlesworth, Dr. Ron Colley, Dr. Sandra DeHotman, Dr. Curtis Hollabaugh, Dr. Tim Hynes, Dr. Jack Johnson, Dr. Deborah Lea-Fox, Dr. Richard Logan, Dr. Angela Lumpkin, Dr. Patty Lynott, Dr. Edith Maxwell, Dr. Gwen McAlpine (for herself and Dr. Michael Waugh), Dr. Scott McBride, Dr. Barbara McKenzie, Dr. Harry Morgan, Dr. Lená Morgan, Dr. Mark Murphy (for Dr. Keith Tennant), Dr. John Myers, Dr. David Newton, Dr. Dawn Putney, Dr. Gary Shaffer, Dr. Brent Snow, Dr. Greg Stewart, Dr. John vonEschenbach, Mr. John Wells, and Dr. James Yoder (for Dr. Ara Volkan). Dean Jack O. Jenkins presided.

I. Approval of the Minutes
   The minutes for the November 11, 1998, meeting of the Committee on Graduate Studies were approved.

II. The following individual was approved for regular appointment to the graduate faculty:
   Dr. Robert E. Hite, Chair of Department of Marketing and Real Estate

   The following individuals were approved for temporary appointment to the graduate faculty:
   Dr. John Bleul, Visiting Instructor of Music
   Dr. Mary B. Creamer, Part-time Professor of Early Childhood, Elementary, and Reading Education
   Dr. T. David Cunningham, Jr., Part-time Assistant Professor of Counseling and Educational Psychology
   Dr. Nancy Pollard, Part-time Assistant Professor of Education
   Dr. Karen C. Roark, Part-time Assistant Professor of Early Childhood, Elementary, and Reading Education
   Dr. Beverly B. Smith, Part-time Assistant Professor of Education

   The following individuals were approved for honorary appointment to the graduate faculty:
   Dr. Kamlesh T. Bhatia, Honorary Professor of Educational Leadership
   Dr. Adelaide Vaz, Honorary Professor of Educational Leadership

III. Old Business
   A. Grading for Continuing Research Courses.
      A motion was made and approved to remove this issue for discussion. At the meeting in which this issue was tabled, Dr. McBride voiced concern regarding exactly what grades should be awarded for courses designed primarily to allow students to enroll so that they could make use of library facilities. Mr. Charles Beard, Director of the Library, once again stated the purpose of the course. Dean Jenkins suggested that Departments should decide which grades should be awarded for such courses depending upon what a particular department deemed appropriate and that there was no need for a more uniform grading system. Dr. Jenkins stated that he would be happy to work with Dr. McBride to investigate this issue further if necessary.

IV. New Business
   A. The following course changes were considered for approval:
      1. **College of Arts and Sciences**
         Sociology/Anthropology
         ADD
         ANTH 5115  North American Archaeology
         ANTH 5117  Archaeology of Georgia
         ANTH 5132  Human Life Cycle in Cross Cultural Perspective
         ANTH 5144  People & Culture of Latin America
         ANTH 5170  Myth, Magic, & Religion
         ANTH 5175  Ethnohistory
         GERY 6999  Thesis
2. All course changes were approved except the following:
   A. ANTH 3102 and ANTH 3155 will need to be deleted at the undergraduate level
      and then considered for addition as new courses at the graduate level.
   B. SOCI 5203 should be deleted.
   C. XIDS 5100, Writing Across the Curriculum, was tabled until the appropriate
      individual could come forth and speak in favor of the course.

V. Graduate student grade point calculation for admission to the College of Education certification and
   degree programs was discussed. A motion was made and approved to table this issue until the College of
   Education’s revised Admission Policies could be forwarded to all COGS members for review.

VI. The Guidelines and Procedures for Appointment and Reappointment to the Graduate Faculty was
    discussed. A motion was made and approved to table this issue until the Graduate Dean could present a
    revised document deleting the section related to the five year review of graduate faculty.

VII. A motion was made and approved to add CS 2000 (3 credits) or CS 2311 and 3312 (2 credits each) to
     satisfy computer science proficiency.

VIII. The items listed below were presented as information items only.
     1. Dr. Jenkins asked that if the departments have the capability to register students within the
        department during registration periods, please do so.
     2. Dr. Jenkins asked that the departments be responsible for obtaining student addresses and phone
        numbers as needed from Banner.
     3. Dr. Jenkins would like a clarification on how each department in the College of Education
        handles the $25 transcript evaluation fee. Dr. Jenkins stated that he would discuss this with Dr.
        Lumpkin.
     4. The Graduate School’s current enrollment is 1,960. The SIRS data submission date has been
        moved forward, however the Graduate School does not expect to admit any more students for this
        term. Graduate enrollment is down approximately 350 students compared to winter quarter 1998,
        however the semester hours generated are not that far behind the quarter hours (once converted)
        for last year.
IX. A motion was made and approved that the procedures for the approval of courses be followed.

The meeting adjourned. The Ed.S. Appeals Committee did not meet afterwards.