The committee on Graduate Studies (COGS) met at 1:30 p.m. on October 15, 2003 in the Sanford Hall conference room. Those in attendance were Dr. Adel Abunawass, Dr. Cita Cook, Dr. Jack Charlesworth, Dr. Lisa Crafton, Dr. Cathleen Doheny, Dr. Myrna Gantner, Dr. Thomas Garcia, Dr. Jorge Gaytan, Dr. Martha Larkin, Dr. Kathy Moffeit (substituting for Dr. Ron Colley), Dr. Harry Morgan, Dr. Brent M. Snow, Dr. Sandra Stone, Dr. Laurie Taylor, Dr. John vonEschenback, Dr. Jim Yoder (substituting for Dr. Ara Volkan), and Mr. John Wells. Dean Jack O. Jenkins presided.

I. Introductions

II. Approval of Minutes

The minutes for the July 16, 2003 meeting of the Committee on Graduate Studies were approved.

III. Approval of Graduate Faculty

Dean Jenkins represented the Subcommittee on Graduate Faculty

The following individuals were approved for regular membership on the graduate faculty:

deNie, Michael W., Assistant Professor of History, Ph.D. University of Wisconsin-Madison, requested by Dr. Charles Clark.

Dodge, Rebecca L., Assistant Professor of Geology, Ph.D. Colorado School of Mines, requested by Dr. Curtis Hollabaugh.

Hazari, Sunil, Assistant Professor of Management and Business Systems, Ed.D. West Virginia University, requested by Dr. Thomas Padgett.

Lane, Robert, Assistant Professor of Philosophy, Ph.D. University of Miami, requested by Dr. N. Jane McCandless

Luo, Fenqjen, Assistant Professor of Early Childhood and Elementary Education, Ph.D. University of Texas, requested by Dr. Diane Boothe.

Morton, Elizabeth, Assistant Professor of Art, Ph.D. Emory University, requested by Dr. Bruce Bobick.
Ponder, John M., Assistant Professor of Early Childhood and Elementary Education, Ph.D. University of Georgia, requested by Dr. Diane Boothe.

Pope, Alan, Assistant Professor of Psychology, Ph.D. Duqnesne University, requested by Dr. Don Rice.

Schroer, Timothy L., Assistant Professor of History, Ph.D. University of Virginia, requested by Dr. Charles Clark.

Sheesley, Mary Frank, Assistant Professor of Art, Ph.D. Florida State University, requested by Dr. Bruce Bobick.

Sohn, Sangwon, Assistant Professor of Art, M.S. Pratt Institute, requested by Dr. Bruce Bobick.

Sorohan, Bryan P., Assistant Professor of Middle Grades Education, Ph.D. University of Georgia, requested by Dr. Diane Boothe.

Woods, Bradford S., Assistant Professor of Educational Psychology, Ph.D. Texas A & M University, requested by Dr. Brent Snow.

The following individuals were approved for temporary membership on the graduate faculty:

Banford, Heidi M., Temporary Assistant Professor of Biology, Ph.D. College of William and Mary, requested by Dr. Carl Quertermus.

Bennett, Priscilla, Part-Time Professor of Media, Ph.D. University of South Florida, requested by Dr. Barbara McKenzie.

Bullard, Mack H., Part-Time Assistant Professor of Educational Leadership, Ph.D. The University of Southern Mississippi, requested Dr. Linton Deck.

Cardell, Melanie, Part-Time Assistant Professor of Media, Ph.D. Georgia State University, requested by Dr. Barbara McKenzie.

Cates, Janie M., Part-Time Assistant Professor of Secondary Education, Ph.D. Florida State University, requested by Dr. Diane Boothe.

Clay, Ronald P., Temporary Assistant Professor of Biology, Ph.D. University of Georgia, requested by Dr. Carl Quertermus.
Conkey, Valeria, Part-Time Assistant Professor of Counseling and Educational Psychology, Ph.D. Ohio University, requested by Dr. Brent Snow.

Dyer, Sandra I., Part-Time Assistant Professor of Educational Leadership, Ph.D. University of Southern Mississippi, requested by Dr. Linton Deck.

Elayan, Khalil I., Visiting Assistant Professor of English, Ph.D. Georgia State University, requested by Dr. Jane Hill.

Gilreath, Judy E., Part-Time Assistant Professor of Early Childhood and Elementary Education, Ed.D. University of Sarasota, requested by Dr. Diane Boothe.

Grist, Simon M., Part-Time Assistant Professor of Counseling and Educational Psychology, Ed.D. Rutgers University, requested by Dr. Brent Snow.

Kawulich, Barbara B., Full-Time Temporary Assistant Professor of Educational Leadership, Ph.D. Georgia State University, requested by Dr. Linton Deck.

Miles, Beth-Anne W., Temporary Assistant Professor of Reading Education, Ed.D. University of Georgia, requested by Dr. Diane Boothe.

Murphy, Herbert Lynn, Part-Time Assistant Professor of Counseling and Educational Psychology, Ed.D. The University of Georgia, requested by Dr. Brent Snow.

Pitner, David, Temporary Assistant Professor of Counseling and Educational Psychology, Ph.D. The University of South Carolina, requested by Dr. Brent Snow.

Sanders, Kenard, Part-Time Assistant Professor of Counseling and Educational Psychology, Ph.D. Auburn University, requested by Dr. Brent Snow.

Scherm, N. Carolyn, Part-Time Assistant Professor of Educational Leadership, Ed.D. University of Georgia, requested by Dr. Linton Deck.

Snipes, Phyllis (Mitchell), Part-Time Assistant Professor of Media, Ph.D. Georgia State University, requested by Dr. Barbara McKenzie.

Von Kohr, Rebecca Dale, Part-Time Instructor of Media and Instructional Technology, Ed.S. State University of West Georgia, requested by Dr. Barbara McKenzie.
Dr. John vonEshenbach, Department of Curriculum and Instruction, asked Dean Jenkins how long is the appointment of faculty approved for appointment on the Graduate Faculty. Dean Jenkins stated that the appointment is for 5 years. He reminded committee members who may be coming up for post-tenure review that reappointment to the Graduate Faculty was a part of the process. This process should be completed by February 2004.

IV. A. New Business

**College of Arts and Sciences**

**English**

ADD

**ENGL 5108**  Studies in the Novel
**ENGL 4108**
**ENGL 4108 Proposal**-Word Document

(Courses not considered. Withdrawn by the department for consideration until a future meeting.)

**Computer Science**

**MODIFY**

**CS 6251**  Internet/Intranet & Multimedia Development I (change title to Web Technologies I)

**CS 6252**  Internet/Intranet & Multimedia Development II (change title to Web Technologies II)

**CS 6271**  Artificial Intelligence and Autonomous Agents I (change title to Artificial Intelligence I)

**CS 6272**  Artificial Intelligence and Autonomous Agents II (change title to Artificial Intelligence II)

**CS 6999**  Thesis (modifying credits hours)

**Program Changes**- modifying program description and making changes to thesis requirements.

(All course changes approved by COGS)

**Foreign Languages**

**MODIFY**

**SPAN 6003**  Spanish-American Novel (change title to Latin-American Novel)

**SPAN 6006**  Spanish-American Poetry (change title to Latin-American Poetry)


**SPAN 6007**  Spanish-American Short Story (change title to Latin-American Short Story)

**SPAN 6013**  Spanish-American Culture and Civilization (change title to Latin-American Culture and Civilization)

*(All course changes approved by COGS)*

---

**College of Education**

**Special Education/Speech Language Pathology**

DELETE

**SPED 6703**  Linguistics & Cognitive Development Through Adolescence

Dr. Martha Larkin spoke about deleting this course from the Department of Special Education and Speech-Language Pathology's curriculum. Dr. Cathleen Doheny questioned deleting this course because it is listed as a course for the Department of Curriculum & Instruction.

Dr. Sandra Stone, Associate Vice President for Academic Affairs, stated that this matter has been sent to TEAC and the decision is pending with this committee. A motion was made to wait on TEAC's decision. The motion was approved.

---

**V. Other Agenda Items**

1. Graduate Research Assistants working for one department and pursuing a degree in another department who requests that its GRA's take less than 9 credit hours per semester.

2. Departments, more or less, permanently requesting GRA's to be allowed to enroll in less than 9 credit hours.

*These questions were addressed simultaneously.*

Dean Jenkins asked COGS members if it matters that some students take less than 9 hours per semester.

Dr. Lisa Crafton, Graduate Program Director for the Department of English and Philosophy, stated that their students were surveyed about this issue. The results suggest that 50% of the students pursuing graduate degrees in English are non-traditional students with families and other responsibilities. Therefore, they prefer to take a maximum of 6 hours than 9 hours. The department also requires that 80% of the course work for
their major is at the graduate level instead of 50%. The graduate program in English is very rigorous and intensive. Therefore, she believes that GRA’s in English should more or less permanently be allowed to take fewer than 9 hours.

Dr. Adel Abunawass, Chair of the Department of Computer Science, commented by saying that this semester is the first time he has been able to accept a GRA. He stated that it was his experience at a former institution that GRA’s were limited to two courses each semester because of the nature of coursework in his field. Therefore, he supports the permanent variance in policy for GRA’s in both English and in his own department.

COGS’ members preset at the meeting had no problems with these two permanent exceptions to policy. Graduate Research Assistants will still be required to work at least 13.33 hours per week.

3. ARCHE
Dean Jenkins gave the COGS members information about how ARCHE courses are listed on students' transcripts. He stated that these courses show up on the students' academic history, but they do not show up as transfer credit. Students taking courses as a part of the ARCHE program still must have the Transfer of Credit form completed.

4. Fullbright Scholarships
Dean Jenkins encouraged COGS members to have their graduate students apply for this scholarship.

5. Late registration policy for students who register after the official late registration period.

Dean Jenkins explained to COGS members that the policy he has been following for quite some time is that students should not be allowed to late register for a once a week class after the class has already met twice. Dean Jenkins stated that missing two such classes is equivalent to missing two full weeks of classes. Dean Jenkins simply wanted to know if COGS members were of the same mind.

Dr. Kathy Moffeit, representing the Department of Accounting and Finance, commented that she feels students who miss more than two weeks of class time have a more difficult time; therefore, she supports the current policy.

Dr. Adel Abunawass, Chair, Department of Computer Science, feels that this decision should be left to the discretion of the faculty member teaching the course.
Dr. Jack Charlesworth, Department of Counseling and Educational Psychology, supports the current policy.

Dr. Cita Cook, Department of History, feels that some discretion should be allowed. There should not be a cut and dry decision on this issue because other issues need to be considered before denying students' request to late register.

Mr. John Wells, Assistant Dean, Richards College of Business, supports the old policy. He feels that it is not fair to other students who have been in class since the beginning of the semester. If a student late registers and misses only one class session, it may be okay to allow him/her to register. However, if they have missed two or more class sessions, they should not be allowed to register.

Dr. Sandra Stone, Associate Vice President for Academic Affairs, commented about there being too much a "spill-over" affect for other administrative offices (i.e., Financial Aid, Student Business Services, Registrar's Office, and etc.). She said that an increasing number of students late registering for whatever reasons does not allow these offices to get their work completed in a timely manner because they are spending too much time working with late registrants (adding them to the system and anything else that has to be done to get them enrolled) instead of being able to move on to new business.

Dr. Harry Morgan, Department of Curriculum and Instruction, asked Dean Jenkins what does the current policy state verbatim. Dean Jenkins restated that he has been following the two-class session limit; if a student has missed two classes or the equivalent of two weeks of classes, they have not been allowed to register.

Dr. Myrna Gantner, Department of Educational Leadership and Professional Studies, asked if their had been any problems getting students admitted late. She asked this question in reference to working with cohort groups. Dean Jenkins assured her that there is not a problem here because these students are handled a little differently.

Dean Jenkins stated that his concern is the quality of education that the student is receiving. Quality of education must be maintained. He also mentioned that the College of Education has a form that must be completed by the faculty member teaching the class, the department chair, the associate dean of the College of Education, and the Dean of the Graduate School prior to a student being allowed to late register.
Dr. Martha Larkin asked if there was any data on the nature of late registration requests being made and can the COGS members get that information.

In the end, the decision was made that Dean Jenkins will continue to operate as he has been doing while taking into account the discretion of the faculty member teaching the course and departmental approval.

The meeting was adjourned. The Ed.S. Appeals Committee did meet.