COMMITTEE ON GRADUATE STUDIES
MINUTES
November 17, 1999
(Approved by COGS on December 7, 1999)

The Committee on Graduate Studies (COGS) met at 1:30 p.m. on November 17, 1999, in the Sanford Conference room. Those in attendance were Dr. Chris Aanstoos, Dr. Ronnie Akers (for Dr. Mark Murphy), Mr. Charles Beard, Dr. Priscilla Bennett (for Dr. Peggy Robyler), Dr. Michael Cass, Dr. Janie Cates, Dr. Jack Charlesworth, Dr. Ron Colley, Dr. Cita Cook, Dr. Tena Crews, Dr. Sandra DeHotman (for Dr. Micheala D’Aquanni), Dr. Bob Hilliard, Dr. Caryl Lloyd (guest), Dr. Patty Lynott, Dr. Edith Maxwell, Dr. Gwen McAlpine, Dr. Scott McBride, Dr. Jane McCandless, Dr. Harrison McCraw (for Dr. Ara Volkan), Dr. George McNinch, Dr. Melodie Millbrandt (for Bruce Bobick), Dr. Lena Morgan, Dr. John Myers, Dr. David Newton, Dr. Dawn Putney (for Carolyn Scherm), Dr. Don Rice, Dr. Brent Snow, Dr. Keith Tennant, Dr. John vonEschenbach, and Dr. Michael Waugh. Dean Jack O. Jenkins presided.

I. Approval of the Minutes
The minutes for the October 27, 1999, meeting of the Committee on Graduate Studies were approved.

II. The following individuals were approved for regular appointment to the graduate faculty:
Debra Dwight, Assistant Professor of Speech-Language Pathology
George Richard Larkin, Assistant Professor of Political Science and Planning

III. Old Business
A. The following courses were removed from tabled status:
Foreign Languages
ADD
FREN 5502 Methods of Foreign Language Teaching
SPAN 5502 Methods of Foreign Language Teaching

MODIFY
FREN 5501 Foreign Language Teaching in Elementary Schools – Change title to Foreign Language Teaching and Curriculum in the Elementary School (FLES) to reflect new emphasis in this course.
SPAN 5501 Foreign Language Teaching in Elementary Schools – Change title to Foreign Language Teaching and Curriculum in the Elementary School (FLES) to reflect new emphasis in this course.

The following courses were approved after changing the course numbers to the 6000 level per agreement of Dr. Caryl Lloyd and the College of Education:

Foreign Languages & Literatures
ADD
FREN 6502 Methods of Foreign Language Teaching
SPAN 6502 Methods of Foreign Language Teaching

MODIFY
FREN 6501 Foreign Language Teaching in Elementary Schools – Change title to Foreign Language Teaching and Curriculum in the Elementary School (FLES) to reflect new emphasis in this course.
SPAN 6501 Foreign Language Teaching in Elementary Schools – Change title to Foreign Language Teaching and Curriculum in the Elementary School (FLES) to reflect new emphasis in this course.
Dean Jenkins stated that COGS could approve these courses with the stipulation that a signature from TEAC is obtained.

IV. New Business
A. The following course changes were approved:

**College of Arts & Sciences**

**English & Philosophy**
- **ADD**
  - ENGL 5106 Studies in Genre
- **MODIFY**
  - ENGL 5300 Studies in the English Language – Modify the catalog description
- **DELETE**
  - ENGL 5190 Literature for Teachers – No longer required for English Education program

**Sociology/Anthropology/Criminology**
- **ADD**
  - CRIM 5231 Women in the Criminal Justice System
  - GERY 5100 Ethnicity and Aging
  - SOCI 6286 Internship
  - SOCI 6400 Body and Society
- **MODIFY**
  - Master of Arts in Sociology Degree – Modify the requirements for the program
    - ANTH 5144 People and Culture of Latin America – To correct input-typographical errors in the catalog listing
- **DELETE**
  - CRIM 5249 Legal Research and Writing – Dropping the Legal Research track from the Criminology program

**College of Business**

**Management and Business Systems**
- **ADD**
  - ABED 6118 Web Page Design for Classroom Teaching

**College of Education**

**Counseling and Educational Psychology**
- **DELETE**
  - CEPD 5103 Educational Psychology for P-12 – Deleting 5000 level courses
  - CEPD 5104 Educational Psychology for Secondary Education – Deleting 5000 level courses

**Ed Leadership & Professional Studies**
- **ADD**
  - EDRS 8304 Data Analysis in Educational Research
- **MODIFY**
  - EDRS 6401 Research in Education – Modify course description and change course number to EDRS 6301
  - EDRS 8401 Planning Research in Education – Modify course description, prerequisites, and change course number to EDRS 8301
  - EDRS 8402 Quantitative Analysis in Educational Research – Modify prerequisites
and change course number to EDRS 8302
EDRS 8403 Qualitative Analysis in Educational Research – Modify prerequisites
and change course number to EDRS 8303

Special Education and Speech-Language Pathology
MODIFY
Master of Education in Interrelated – To address instructional needs in schools
Ed.S. Curriculum Specialist track – To provide advanced preparation in special education curriculum

B. Dean Jenkins stated that he would appoint a committee with a representative from each college to determine what issues should be presented to the Committee on Graduate Studies.

C. Dean Jenkins announced that members of the Electronic Thesis, Research Projects, and Dissertation Committee have met and are in the process of developing recommendations on this issue to COGS.

D. The Committee agreed that the language regarding the recommended course load for students working more than 30 hours per week in the Graduate Catalog should be changed to include a statement such as, “students are cautioned as to the number of hours they take when working more than 30 hours a week.” Dean Jenkins agreed to appropriately address this issue in the Graduate School catalog.

E. Dean Jenkins announced that the Graduate School will host a Recruitment Luncheon on January 22, 2000. Ms. Cheryl Thomas, Assistant to the Dean of the Graduate School, thanked all who had submitted names of students to be invited to the luncheon and asked that those who had not, please do so.

F. Dean Jenkins stated that he intends to attend a faculty meeting at each department to discuss issues that the faculty may have concerning graduate education at the State University of West Georgia. Dean Jenkins will also appoint a Visioning Committee to develop a document regarding the future of graduate education at UWG.

G. Dean Jenkins stated that Graduate School enrollment is down about 600 students since Spring 1996. He feels that some of the most effective recruitment is done at the department level and encouraged each department to continue their recruitment efforts.

H. Dr. McBride asked what happens to the names of students who apply to the Graduate School. Ms. Thomas explained that the names of those who contact the Graduate School are kept in a database and forwarded to each department weekly so that they know who has contacted the Graduate School about their program and can use this information for recruitment purposes. Ms. Thomas also announced that the contact information now contains the date the student contacted the Graduate School, where previously it did not. Dean Jenkins stated that he would also forward the names of individuals to Dr. McBride who have applied.

The meeting was adjourned. The Ed.S. Appeals Committee met afterward.