Date: September 13, 2002

Call to Order: The meeting was convened in Room 1-301 of the Technology-Enhanced Learning Center. President Beheruz Sethna called the meeting to order at 3:03 pm.

Members Present: Bennett; Best; Binion; Cook; Crenshaw; Frazier; Halsall; Hansen; Hulsey; Hunter; Larkin; MacComb; Payne; Peterson; Reigner; Schor; Novak (for Smith); Vinson; Wang; Yoder.

Approval of the Minutes: The Minutes of the July 19, 2002 meeting were approved as distributed.

Committee Reports:

Academic Policies and Procedures Committee: Committee II (Cita Cook, Chair)

Dr. Cook briefly described business presently before the committee. This includes:

An ad hoc committee to develop an Academic Honesty Policy (Honor Code)
An ad hoc committee to propose policy for emergency grade appeals.

Dr. Cook solicited suggestions or advice from the faculty on both these issues.

University Matters Committee: Committee VI (John Hansen, chair)

Dr. Hansen described three items currently up for discussion before the committee:

A proposal to handle parking shortages on campus and set fees.

The proposal to institute a faculty club. An ad hoc committee has been appointed by the president under the chair of Dr. Walter Todd. The committee consists of Susan Colgate, George Gaytan, Tony Giovannitti, Anne Halsall, John Hansen, Mike Renfrow, Sylvia Short, Richard Southall and Sandra Stone. A faculty and staff survey will be conducted to assess people’s interest.
A formal policy governing contractual agreements between the faculty and other parties. The president is charged with the responsibility of signing such contracts but no formal policy exists.

Dr. Hansen entertained questions. Dr. Sethna asked to be invited to meetings of this and other subcommittees and would attend when possible.

**Graduate Studies: Committee IX (Dean Jack Jenkins, chair)**

Dr. Jenkins introduced the approved minutes of the Committee on Graduate Studies for April 17, 2002. There were no questions.

**Announcements**

Dr. Cook attempted to introduce a statement from the History Department concerning sexual discrimination policy. However, Drs. Frazier and Schor, as a point of order, suggested that such statements should be channeled through the subcommittees of the Senate. Dr. Sethna commented that he was concerned over the precedent of allowing policy statements from constituencies at large but recused himself as chair because the resolution from Dr. Cook was directed to his office. Dr. Hynes assumed the chair briefly and ruled that usual and customary practice is to allow announcements to the Senate for the purpose of information but to refer statements of policy and advocacy to the subcommittees. The Faculty and Staff Personnel Committee have a motion already before it on this topic. After discussion, Dr. Cook remarked that it was not the intention of the History Department to change Senate procedures. She would refer the statement to the subcommittee. Dr. Sethna resumed the chair.

Dr. Hynes announced that the SACS steering committee had received 49 of the required 50 memoranda from the departments. Both he and Dr. Volkan were impressed with the diligence with which the departments addressed this important matter. A second draft of the SACS document should be available on or about September 26, 2002.

**Adjournment:**

There being no further business, Dr. Sethna adjourned the meeting at 3.43 pm.

Timothy M. Chowns  
Executive Secretary, Faculty Senate