Date: January 24, 2003

Call to Order: The meeting was convened in Room 1-301 of the Technology-Enhanced Learning Center. President Beheruz Sethna called the meeting to order at 3:00 pm.

Members Present: Best; Binion; Bridges; Burton; Bush; Cook; Frazier; Fryman; Halsall; Hansen; Lankford; Larkin; Payne; Pearce; Peterson Reigner; Schor; Smith, S; Tyler; Vinson; Whitt-Walton; Yoder; VP.Hynes.

Approval of the Minutes: The Minutes of the November 15, 2002 meeting were approved as presented.

Committee Reports:

Committee I: Undergraduate Academic Programs (Bob Pearce, chair)

On behalf of the committee Dr. Pearce moved approval of the following items:

I. Action Items: New Course/Program Additions, Deletions and Modification

A. Richards College of Business

1. Economics
   a) Modify Program – Delete CS1030 requirement in Area F for B.S. in Economics with secondary Education Elective
      Approved unanimously

B. College of Arts and Sciences

1. Mass Communications & Theatre Arts Department
   a) Modify THEA2214 – Description and placement into Area C1
      Note: Approved by General Education Council
      Approved Unanimously

2. Nursing
   a) Modify Program:
      (1) Add SPAN1410 (Span. for Medical Careers) to Area F
      (2) Add NURS2023 (Applied Pharmacology) to Area F
      Approved Unanimously

3. Philosophy
   a) Modify the Major and Minor Programs as follows:
      (1) Modify Program – Philosophy major
(2) Modify Program – Philosophy minor
(3) Modify program – Religion Studies minor
(4) Delete PHIL3200 – Biblical Studies
(5) Delete PHIL3210 – Christian Theology
(6) Add PHIL2130 – Introduction to Religion
(7) Add PHIL3205 – Religious Texts
(8) Add PHIL3220 – Asian Philosophy
(9) Add PHIL4130 – Feminist Philosophy
(10) Add PHILA4240 – Philosophy of Friendship and Love
(11) Add PHIL4300 – Senior Seminar
(12) Modify PHIL2160 – Course number changes to PHIL3160
(13) Modify PHIL3130 – Course number changes to PHIL4150
(14) Modify PHIL3140 – Course number changes to PHIL4160
(15) Modify PHIL3150 – Course number changes to PHIL4140
(16) Modify PHIL3220 – New number (PHIL4220) and title
(17) Modify PHIL3230 – Course number changes to PHIL4230

Approved Unanimously

II. Information Items: Minor additions, deletions, and modifications

A. College of Arts and Sciences
1. Mass Communications & Theatre Arts Department
   a) Modify COMM4454 – Prerequisite
   b) Modify COMM4450 – Title and pre-requisite
2. Nursing
   a) Modify NURS3122 – Change from 2 credits to 3 credits

B. College of Education
1. Special Education & Speech Pathology
   a) Modify SPED3751 – Course description
   b) Modify SPED3752 – Course description

Dr. Sethna reiterated his caution of November 15, 2002, that whenever new courses or programs are introduced funding must be identified to cover any new costs. Dr. McCandless (Professor, Philosophy) explained that no additional costs are involved in the modification of the Philosophy Major and Minor Programs. The only totally new class is PHIL4300 a senior seminar.

III. Revision of form for Course/Program Changes

The Committee sought guidance about the procedure for modifying the current UAPC form for course/program changes to include input from the Library about relevant library holdings. The committee has twice tabled modifications suggested by the Library Director and has reached an impasse. Dr. Hynes remarked that the Library Director, Mr. Beard’s concern about library holdings is entirely consistent with the President’s request that resources for new courses be identified. Mr. Beard is anxious to enhance rather than restrict learning opportunities, and wishes to encourage faculty involvement. Dr. Jenkins (Dean of Graduate School) reminded the committee, that the Graduate School utilizes this same form for course/program changes. Dr. Hynes indicated that he would meet with the deans and library director to decide on a mutually agreed form.
Committee IX: Graduate Studies (Dean Jack Jenkins, chair)

Dr. Jenkins introduced the approved minutes of the Committee on Graduate Studies for October 23, 2002. There were no questions.

Announcements

1. According to Dr. Sethna, Dr. Halsall has announced that the “Distance Learning Open House” will be held again this year during the last week in February.

2. Dr. Hynes and Dr. Sethna reminded the Senate of the upcoming visit by the Southern Association of Colleges and Schools (Jan 27-29). A few months ago there were 35 SACS standards unmet and 50 that could be improved upon (even in October there were 7 unmet and 15 that could be improved). Dr. Hynes thanked the entire faculty and staff for their efforts in eliminating these deficiencies in time for this important evaluation. Dr. Sethna added his personal thanks and encouraged everyone to maintain their usual enthusiastic and upbeat attitude and to provide the visiting committee with frank and honest answers and evaluations concerning the University.

3. As promised at the last meeting of the Senate, Dr. Hansen (chair, University Matters Committee) distributed the attached Policy for Contractual Agreements and Consortial Relationships as approved by the committee. (See Addendum I)

4. Dr. Sethna drew attention to some editorial changes that are necessary to the University’s Mission Statement. A phrase appears indicating that a doctoral program in education is offered. At the time this statement was made West Georgia was merely a participant in the UGA program. Now we need to indicate that we have our own stand-alone program. Of course, it will first be necessary to determine that the Board of Regents will allow such an editorial change, without resubmitting our entire mission statement. Dr. Burton seconded by Ms. Smith moved that the proposed editorial amendments be made. Passed unanimously.

5. Dr. Pearce drew attention to a recent article in “Georgia Trend” magazine naming Dr. Sethna among the hundred most influential Georgians. He congratulated the president on this prestigious recognition.

Adjournment:

There being no further business, Dr. Sethna adjourned the meeting at 3.44 p.m.

Timothy M. Chowns
Executive Secretary, Faculty Senate
ADDENDUM I

512 Contractual Agreements and Consortial Relationships

Policy for Contractual Agreements and Consortial Relationships

1. All contractual agreements made between any academic department and an outside agency should be processed through the Dean’s office that oversees that academic department. Procedural or content related questions about contacts should be addressed to the Office of Legal Affairs within the Board of Regents. The Dean’s office will then recommend all contractual agreements within the college to the Vice President for Academic Affairs or his designee. Final approval for all contractual agreements and consortial relationships is given by the President.

2. All contractual agreements will be regularly reviewed by the department responsible for entering into the contract. This evaluation must occur during the contract renewal process. Evaluation must consist of:

   a. Educational services and programs offered through contractual agreement with another institution or organization must support the purpose of the institution as well as the mission and purpose of the department.
   
   b. The department must maintain the quality of programs/courses offered through the contract and ensure ongoing compliance with Southern Association of Commission of Schools Criteria.
   
   c. All educational services and programs offered through a contractual agreement with another institution or organization must be in compliance with policies established by the Office of Legal Affairs within the Board of Regents (http://www.usg.edu/admin/legal/memos.html).

3. In case of Study Abroad programs, the International Programs Committee will oversee the contractual relationships between the State University of West Georgia and foreign institutions. The committee’s recommendations for contractual agreements and consortial relationships will then be forwarded to the Vice President for Academic Affairs, with final approval reserved for the President. This committee will also ensure ongoing compliance with Southern Association of Schools Criteria as it relates to Study Abroad Programs.

4. All the consortial relationships must be initiated and maintained by the Dean’s office that oversees the academic department entering into the relationship. The Dean’s office will then recommend all consortial relationships to the Vice President for Academic Affairs who will then recommend any university-wide
consortial relationships to the President. All consortial relationships must be regularly evaluated by the department responsible for entering into the relationship using the following guidelines:

a. Educational services and programs offered through consortial relationships with another institution or organization must support the purpose of the institution as well as the mission and the purpose of the department.

b. Educational courses/programs offered through a consortial relationship must be related to the teaching purpose of the institution and comply with Southern Associations of Schools Criteria.

c. All consortial relationships must only be entered into by regionally accredited institutions offering degrees or certificates at the same level as the State University of West Georgia.

5. Original documents of contractual agreements and consortial relationships should be kept by the academic department responsible for entering into the agreement for seven years after the agreement has expired. Additionally, copies of all current contractual agreements and consortial relationships should be kept in a repository within the office of the Vice President for Academic Affairs.