Transition Housing Agreement

This agreement is between the Department of Housing and Residence Life and the student listed below. This agreement is for the terms listed below only and the student requesting the exemption should receive written confirmation from the Department of Housing and Residence Life for approval. Housing during the break period(s) will be in a space that is determined by the Department and could result in temporary relocation. In such cases, the affected student will be provided with a key and the appropriate card access (where applicable). Break housing is only available for the following periods: the Thanksgiving Holiday, Spring Break, and Winter Break. Transitional Housing is available between Spring / Summer sessions, and Summer / Fall sessions.

My signature below indicates that I agree to the following:

• I understand that I will be billed $26 a night for each night that I stay on campus during the break period selected below. I agree to pay the additional fee, in advance and in full, to the Housing and Residence Life office in Mandeville Hall. I understand that submitting my request after April 20, 2012 will result in an additional $10 processing fee.

• I understand that in the event that the campus dining facilities are closed during a break period, that it is my responsibility to find my own meals and that the University of West Georgia and the Department of Housing and Residence Life are under no obligation to provide meals during the break period. However, a kitchen is available in each residence hall (in some cases in individual units) for student use.

• I understand that while staying on campus during this time that I am not permitted to have visitors of any kind (i.e. friends, relatives, classmates, members of organizations) inside the residence hall in which I am staying without the prior approval from the Department of Housing and Residence Life.

• I understand that my access card to the appropriate residence hall will be set to activate and deactivate based upon the dates I have requested as listed below and that my ID card is not to be given to another student or non student for any reason.

• I understand that the doors to the residence hall in which I am staying are to remain locked at all times during the break period and that I am not under any circumstance to prop any door (interior or exterior) in or around the residence hall. In the event of an emergency or if I see suspicious activity of any kind, I am to contact University Police and report any suspicious activity.

• I agree to abide by all policies and procedures as set forth by the Department of Housing and Residence Life and the University of West Georgia. This includes but is not limited to the restrictions on visitors.

Please select break-housing needs as listed below:

- Transition Housing Period 1 $150.00 [April 27, 2012- May 7, 2012]
- Transition Housing Period 2 $370.00 [July 27, 2012- August 17, 2012]
- Graduating Senior Spring Graduate $0.00 [checking out no later than 4/29/2012 at noon]
- Graduating Senior Summer Graduate $0.00 [checking out no later than 7/29/2012 at noon]

Other: (please provide your reason, supporting documentation, and dates that you need to remain on campus)

By signing below I understand my responsibility with regards to living in Break Housing and agree to abide by all the rules and guidelines pertaining to Break Housing. Should I violate this agreement, I may be permanently removed from housing.

Current Room and Building Assignment

Student Name (please print)

Student MyUWG Email address

Cell Phone Number

Student Signature

Date

ID#

Updated – March 2012