The University of West Georgia
Conditions of Admissions
& General Information

University Catalog / Student Handbook:
All accepted students hereby agree to the terms and conditions as stated in the Undergraduate Catalog and the Student Handbook, as amended. You may find these publications on the UWG website at www.westga.edu/undergrad and www.westga.edu/handbook respectively.

Academic Program & General Information:
Admission to the University of West Georgia as an undergraduate student may not be the final step required to gain admission to your desired College, School or academic program. Certain majors may require significant additional steps for admission. Further information on the additional steps required may be found in the University Catalog or by contacting the particular program. Your application may be transferred to a different term, but your acceptance is not guaranteed. If you have transfer credit, an evaluation is being completed by the UWG Registrar's Office and will be emailed to your West Georgia e-mail address after acceptance.

Final Transcripts:
You should have a final high school/college transcript sent to the Office of Admissions if you are now enrolled or will be enrolled in another institution before attending West Georgia. July 1 is the deadline for receipt of final high school transcripts for the fall term. College transcripts should be sent after the completion of academic coursework each term. Acceptance is based on transcripts received to date, and final acceptance and class registration is dependent upon continuing satisfactory progress in subsequent course work. Any change in the status of your enrollment at other institutions must be reported to the Office of Undergraduate Admissions.

Immunization Certificate and Health Form:
The required Certificate of Immunization must be completed and signed by a physician or health official in order to enroll. This Certificate of Immunization should be received in the Health Services Office at least 14 days prior the start of class. The Health Form should be completed and returned to the Health Services Office. Students attending UWG solely online may qualify for a term-by-term exemption of the immunization policy. Contact the Immunization Clerk in Health Services at (678-839-6452) with questions related to immunizations and health services on campus.

Housing and Residence Life Information:
The University of West Georgia requires all freshmen to reside on campus and purchase a meal plan. This policy also applies to all transfer students who have not achieved two semesters/three quarters of residence or 30 semester hours/45 quarter hours of academic work. The following categories of freshmen may be exempt from the freshman residence hall requirement following verification of their status: 1) Students with independent status, 2) Students at least 21 years of age, 3) Students who are married, and/or 4) Students enrolled in only on-line courses. Students living at home with their parents within a 30 mile radius of the campus may also be eligible for a waiver. Requests for exemption or waiver of this requirement may be made through the Housing and Residence Life Office. All freshmen who live on campus must purchase a meal plan.

All questions regarding residential living should be directed to the Housing and Residence Life Office at 678-839-6426 or via e-mail at housing@westga.edu. Additional information is also at www.westga.edu/housing.
Orientation/Registration:
All new students are required to attend an orientation session in order to be advised and to register for classes. For more information or to view the current orientation dates, please visit the orientation web site at [http://www.westga.edu/orientation](http://www.westga.edu/orientation). Students attending UWG solely online may qualify for an exemption from the required campus visit. However, an online orientation may be required.

Transient, Auditor, Post Baccalaureate Students:
The above groups of students are non-degree-seeking students. Transient students are eligible on the first day of on-time/open registration. Auditor and Post Baccalaureate Students are eligible to register three days prior to the first day of classes. For specific dates, visit the Registrar Office’s website ([www.westga.edu/registrar/](http://www.westga.edu/registrar/)). Registration takes place using Banweb ([http://banweb.westga.edu/](http://banweb.westga.edu/)), or by visiting the Enrollment Services Center. No financial aid is available to this group of non-degree-seeking students (transients may seek aid from their home institution). In addition, no formal advisement can be given by UWG since previous academic credits are not part of the student's UWG academic record. Transient, auditor, and post baccalaureate students may reapply for admission as degree-seeking undergraduate student by submitting required admission documents by the established semester application and document submission deadline date.

Note: Admission policies and procedures are subject to change, without notice, based on University System Board of Regents directives and university approved policies.