COMMITTEE ON GRADUATE STUDIES
MINUTES
July 18, 2001
(Approved October 24, 2001)

The Committee on Graduate Studies (COGS) met at 1:30 p.m. on July 18, 2001, in the Sanford Hall conference room. Those in attendance were: Dr. Diane Boothe (substitute for Dr. John vonEschenbach), Dr. Judy Butler, Dr. Janice Cates, Dr. Royce Chaffin (substitute for Dr. Ara Volkan), Dr. Ron Colley, Dr. Linton Deck, Dr. Gus Douvanis (Guest), Dr. Kathryn Grams, Dr. Cynthia W. Jackson, Dr. Bob Hilliard, Dr. Richard Larkin, Dr. Deborah Lea-Fox, Dr. Jon Marshall, Dr. Barbara McKenzie, Dr. John McLester (substitute for Dr. Terry O’Toole), Dr. Nancy Mims, Dr. Harry Morgan, Dr. John Myers, Dr. Don Rice, Dr. Brent M. Snow, Dr. Keith Tennant, Mr. John Wells. Dean Jack O. Jenkins presided.

I. Introductions

II. Approval of Minutes
The minutes for the April 18, 2001 meeting of the Committee on Graduate Studies were approved.

III. With one “No” vote and one abstention, the following individuals were approved for temporary membership on the graduate faculty:

Bullard, Mack H., Part-Time Assistant Professor, Department of Educational Leadership.

Harris, Lucian, Part-Time Assistant Professor, Department of Educational Leadership.

Hoffman, Jason G., Part-Time Assistant Professor, Department of Educational Leadership.

Pratt, Janice H., Temporary Assistant Professor, Department of Secondary English Education.

Strickland, Betty E., Part-Time Assistant Professor, Department of Early Childhood and Elementary Education.

Williams, Ronnie A., Part-Time Assistant Professor & Executive Director, West Georgia Leadership Academy, Department of Educational Leadership.
With one abstention, the following individuals were approved for regular membership on the graduate faculty:

Cooper, Larry W., Assistant Professor, Department of Middle Grades Education.

Deck, L. Linton, Professor of Educational Leadership and Chair, Department of Educational Leadership & Professional Studies.

Duplechain, Rosalind A., Assistant Professor, Department of Early Childhood and Elementary Education.

Gresham, Regina H., Assistant Professor, Department of Early Childhood and Elementary Mathematics Education.

Lyke, Liane H., Assistant Professor, Department of Early Childhood and Elementary Language Arts Education.

Purk, Janice Kay, Assistant Professor, Department of Sociology.

Smith, Cheri, Assistant Professor, Department of Counseling.

IV. New Business

A. Dean Jenkins stated that the reactivation of a graduate program must be approved by COGS, the VPAA, the Faculty Senate, the President and the Board of Regents.

B. Dean Jenkins stated that while the Graduate School calculates a student’s grade point average on all undergraduate (or graduate work at the Ed.S. or Doctoral level), the College of Education and the Richards College of Business occasionally use a grade point average calculated on the last 60 hours of a student’s academic work. Dean Jenkins stated that other programs had this option as well as long as they applied the GPA recalculation with consistency. The Graduate School Office should be notified if a program intends to make this change.

C. Dean Jenkins stated that most graduate programs in the Arts and Sciences have a language requirement. There are various ways to satisfy the language requirement such as having taken an intermediate level undergraduate course in a foreign language and passed it with a grade of “B” or better; by taking and passing a CLEP exam in computer science; by passing the appropriate course in computer science; by taking and passing a French, Spanish, or German Civilization course; by passing a test administered by the Foreign language department in a foreign language, and so forth. Dean Jenkins
stated that too many students are waiting until the last minute to satisfy the language requirement. He suggested that perhaps students’ “Admission to Candidacy” forms not be approved until evidence is submitted that they have satisfied the foreign language requirement. Dean Jenkins referred to page 57 of the 2000 - 2001 Graduate School catalog which describes the various ways in which the foreign language requirement might be satisfied. Students should consult with their departments to determine the methods that are allowed by their department to satisfy the language requirement. Dean Jenkins asked that departments encourage their students to fulfill the language requirements as soon as possible.

D. Dean Jenkins stated the Graduate School Office is receiving too many plans of study too late. This puts both the Graduate School and students in awkward situations when the student has a problem that could have been resolved by simply registering for another course when they had time to do so. Dean Jenkins asked that students adhere to the standard policy for the submission of applications for graduation and that Proposed Plans of Study be submitted at the midpoint of the semester before the semester they intend to graduate. This will provide more time to catch, and hopefully adequately resolve, problems that are found on student’s Proposed Plans of Study and Admission to Candidacy forms.

E. Dean Jenkins stated that both the Graduate School’s and undergraduate catalog states that IP grades cannot be changed. Some years ago COGS advocated and received approval for the awarding of IP for certain thesis and other courses. The awarding of IP grades was approved to reduce the number of students receiving “I” grades inappropriately. Dean Jenkins indicated that he would prefer students not sign up for thesis, research projects, or etc. until they are certain they will complete work for their project. Every student who receives an IP grade gets a letter from the Graduate School stating that this grade cannot be changed. Therefore, all students who receive IP grades are mad aware of the policy.

F. Dean Jenkins went over proposed procedures for the appointment, reappointment, and regular review of Graduate Faculty. Due to the need for some editorial changes, COGS put off action on the document until the next meeting.

The meeting was adjourned. The Ed.S. Appeals committee met afterwards.