The committee on Graduate Studies (COGS) met at 1:30 p.m. on October 23, 2002, in the Sanford Hall conference room. Those in attendance were: Dr. Jack Charlesworth, Dr. Mitch Clifton (substitute for Dr. Adel Abunawass), Dr. Ron Colley, Dr. Cita Cook, Dr. Luke Cornelius, Dr. Linton Deck, Dr. Cathleen Doheny, Dr. Jorge Gaytan, Dr. Jane Hill, Dr. Marlene Mawson, Dr. Scott McBride, Dr. N. Jane McCandless, Dr. Barbara McKenzie, Dr. Harry Morgan, Dr. Nancy E. Pollard, Dr. Brent M. Snow, Dr. Ara Volkan, and Mr. John Wells. Dean Jack O. Jenkins presided.

I. Approval of Minutes
The minutes for the September 8, 2002 meeting of the Committee on Graduate Studies were approved.

II. Approval of Graduate Faculty
Dr. Volkan handed out a summary of the rules for appointments to graduate faculty. He discussed three SACS’ criteria related to graduate faculty.
Dr. Scott McBride handed out a memo for his justification for his temporary appointments to graduate faculty in the Music Department. Dr. Scott McBride summarized his memo to the committee.

The following individuals were approved for temporary membership on the graduate faculty:
- Abney, Martie M., Part-Time Instructor of Music, M.M. West Georgia College, requested by Dr. Scott McBride.
- Bartholow, Lisa Hanson, Part-Time Instructor of Music, M.M. DePaul University, requested by Dr. Scott McBride.
- Bennett, Priscilla, Part-Time Professor, Ph.D. University of South Florida, requested by Dr. Barbara McKenzie.
- Cardell, Melanie, Part-Time Assistant Professor, Ph.D. Georgia State University, requested by Dr. Barbara McKenzie.
- Cochran, Martin Edmond, Part-Time Instructor of Music, M.M. University of Wisconsin-Milwaukee, requested by Dr. Scott McBride.
- Collins, Kevin, Visiting Assistant Professor of English, Ph.D. University of Alabama, requested by Dr. David W. Newton.
Ekhaml, Leticia, Part-Time Professor, Ph.D. Indiana University, requested by Dr. Barbara McKenzie.

Elkins, Bruce Phillip, Part-Time Instructor of Music, M.M. Northwestern University, requested by Dr. Scott McBride.

Gilreath, Judy E., Part-Time Assistant Professor of Early Childhood and Elementary Education, Ed.D. University of Sarasota, requested by Dr. Diane Boothe.

Gordon, Robert A., Part-Time Assistant Professor of Special Education, Ph.D. University of Alabama, requested by Dr. Nancy E. Pollard.

Grist, Simon M., Part-Time Assistant Professor of CEPD, Ed.D. Rutgers University, requested by Dr. Brent Snow.

Haynes, Amy L., Assistant Professor of Early Childhood and Elementary Education, Ed.D. University of Tennessee, requested by Dr. Diane Boothe.

Jenkins, Eloise, Part-Time Instructor of Music, M.M. University of Wisconsin, requested by Dr. Scott McBride.

Mann, George C., Part-Time Instructor of Music, M.M. Cincinnati College Conservatory of Music, requested by Dr. Scott McBride.

Owens, Sherie H., Part-Time Professor of Special Education, Ph.D. Georgia State University, requested by Dr. Nancy E. Pollard.

Pacetti, Mariano, Part-Time Instructor of Music, B.A. Cleveland State University, requested by Dr. Scott McBride.

Pope, Alan, Temporary Assistant Professor of Psychology, Ph.D. Duquesne University, requested by Dr. Don Rice.

Roberson, Matthew, Visiting Assistant Professor of English, Ph.D. University of Wisconsin-Milwaukee, requested by Dr. David W. Newton.

Sanders, Kenard, Part-Time Assistant Professor of CEPD, Ph.D. Auburn University, requested by Dr. Brent Snow.

Sawyer, Clarence Anthony, Temporary Instructor of Music, Assistant Director of Bands, M.M. Northern Arizona University, requested by Dr. Scott McBride.
Slay, Eric, Part-Time Instructor for Music, MM Florida State University, requested by Dr. Scott McBride.

Smith, Beverly B., Part-Time Assistant Professor of Special Education, Ph.D. Georgia State University, requested by Dr. Nancy E. Pollard.

Snipes, Phyllis, Part-Time Assistant Professor, Ph.D. Georgia State University, requested by Dr. Barbara McKenzie.

Walker, Patricia, Visiting Associate Professor, M.F.A. Cornell University, requested by Dr. Bruce Bobick.

Wilson, Sandra S., Assistant Professor of Special Education, Ph.D. University of Tennessee, requested by Dr. Nancy E. Pollard.

The following individuals were approved for regular membership on the graduate faculty:

Hamil, Mustapha, Assistant Professor of Foreign Language, Ph.D. University of Illinois, requested by Dr. Caryl L. Lloyd.

Manlowe, Jennifer, Assistant Professor of Philosophy, Ph.D. Drew University, requested by Dr. N. Jane McCandless.

McIntyre, Faye S., Associate Professor of Marketing, Ph.D. University of Georgia, requested by Dr. Robert E. Hite.

Monteleone, Karen, Assistant Professor of Spanish, Ph.D. University of Pittsburgh, requested by Dr. Caryl Lloyd.

Whitt-Walton, Teresa, Assistant Professor of Special Education, Ph.D. Virginia Polytechnic Institute & State University, requested by Dr. Nancy E. Pollard.

III. New Business
Course Changes

After Dr. McCandless made a motion that was seconded for the approval of several Philosophy courses, Dean Jenkins expressed concern about approving the courses at this meeting. He expressed two concerns. The first was the need for information concerning necessary differences between the 5000 level courses and their 4000 level counterparts. Dean Jenkins stated that he would like to see any 4000 level course equivalents
so that they could be compared to the 5000 level courses. He indicated that he is a member of the SACS Graduate Education subcommittee. When he reviewed several courses in two departments, he found that there were no differences in course outlines for 4000 and 5000 levels of the same courses. Dean Jenkins also expressed concern about the delineation of course objectives and their measurement for one or more of the courses Dr. Deck asked if the courses were part of a new program? Dr. McCandless replied that the courses did not come before COGS during semester conversion and that several graduate students have taken the courses as independent studies. Dr. Volkan asked if information could be attached to the course approval forms for the Philosophy courses showing differences between the 4000 and 5000 level courses and also -- since there is no graduate program in Philosophy -- that a justification be included for learning outcomes for each course that is tied into the goal statements for graduate programs whose students might take the courses such as those in Psychology and Sociology.

Dr. Cornelius asked if there was a motion on the floor? Dean Jenkins replied that there was a motion for approval of the courses that could be approved, defeated, or tabled. Dr. McCandless withdrew her motion and asked that this same scrutiny be applied to every course that comes before COGS. Dean Jenkins indicated that the courses could be reviewed by COGS at our next meeting which will be held on November 20. Dr. McCandless stated that she was still withdrawing her motion.

A. **College of Arts and Sciences**

**English and Philosophy**

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<td>Philosophy of Religion</td>
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<td>PHIL 5381</td>
<td>Independent Study</td>
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Dr. McCandless withdrew her motion for approval.
**College of Education**
Educational Leadership and Professional Studies

**MODIFY**
EDLE 6314 School Management: Facilities, Finance & Operation (change title to School Business Management)
EDLE 6320 Analysis and Practice of Supervisory Behavior (change title to Supervision of Instruction)
EDLE 7312 Communicating and Interacting with the School Community (change title to School Community Relations)
EDLE 8311 Instructional Leadership (change prerequisite from EDLE 6319 to EDLE 6320 (EDLE 6319 no longer exists))

*(These course title and prerequisite changes were approved by the Committee)*

**Richards College of Business**

**Economics**

**MODIFY**
ECON 6450 Managerial Economics- Modify course description and prerequisite.

**Management and Business Systems**

**DELETE**
MGNT 5680 Human Resources Practicum
MGNT 6605 Advanced Concepts of Production Operations Management

**Marketing and Real Estate**

**DELETE**
MKTG 5861 Services Marketing

*(These course modifications and deletions were approved by the Committee)*

**B. Other Agenda Items**

1. Dean Jenkins stated that it is no longer the case that students must be graduate research assistants to receive a tuition reduction. Graduate assistants can now receive the tuition reduction as well. This will give departments more flexibility in their use of graduate assistants and graduate research assistants. However, there will need to be discussions concerning ways to ensure that graduate assistants and graduate research assistants have quality work experiences.

2. Dean Jenkins distributed proposed procedures for processing applicants for admission to graduate programs who have been convicted of felonies. After some discussion, the form was approved.
with the stipulation that Dr. Gus Douvanis, University Legal Advisor to the State University of West Georgia, be contacted and made aware of concerns voiced by the committee. The motion was approved. Dean Jenkins indicated he will have Dr. Gus Douvanis review sections 2 and 3 of the document.

The meeting was adjourned. The Ed.S. Appeals Committee did not meet.