The committee on Graduate Studies (COGS) met at 1:30 p.m. on November 20, 2002, in the Sanford Hall conference room. Those in attendance were: Dr. Christopher Aanstoos, Dr. Ron Best (substitute for Dr. Ara Volkan), Dr. Jack Charlesworth, Dr. Ron Colley, Dr. Cita Cook, Dr. Luke Cornelius (substituting for Dr. Linton Deck), Dr. Cathleen Doheny, Dr. Rosalind Duplechain (substitute for Dr. Judy Butler), Dr. Jorge Gaytan, Dr. Jane Hill, Dr. Bob Hilliard, Ms. Shirley Lankford (substitute for Mr. Charles Beard), Dr. Scott McBride, Dr. N. Jane McCandless, Dr. Barbara McKenzie, Dr. Harry Morgan, Dr. Nancy E. Pollard, Dr. Brent M. Snow, Dr. Sandra Stone, and Dr. Laurie Taylor. Dean Jack O. Jenkins presided.

I. Introductions

II. Approval of Minutes
The minutes for the October 23, 2002 meeting of the Committee on Graduate Studies were approved.

III. Approval of Graduate Faculty
Dean Jenkins asked that Dr. Bruce Brewer’s name be included in the temporary list for membership of the graduate faculty pending paperwork. There were no objections to include Dr. Bruce Brewer name on the temporary graduate faculty list for approval.

Dean Jenkins emphasized that temporary faculty’s paperwork will be submitted during the spring COGS meeting unless an emergency situation arises where he will approve a temporary faculty. Dr. Scott McBride indicated that there is a problem with this time frame due to the fact that it is not clear until summer semester how much money will be available to hire or rehire part-time faculty to teach courses. After some discussion, committee members expressed the need to extend temporary faculty members to longer than one-year appointments. Suggestions were for a 5-year period. Dean Jenkins expressed his concern about not reappointing members on an annual basis. More discussion ensued. Dr. McCandless suggested that COGS members come to the next meeting and present their proposals as to an appropriate time frame for the reappointment of temporary. Dr. Luke Cornelius seconded the proposal. The motion was approved.
The following individuals were approved for temporary membership on the graduate faculty:

Brewer, A. Bruce, Director of Career Services, Ph.D. Georgia State University, requested by Dr. Don Rice. (Pending paperwork)

Brue, Alan, Part-Time Assistant Professor in CEP, Ph.D. University of Florida, requested by Dr. Brent Snow.

Cates, Janie M., Part-Time Assistant Professor of Middle Grades and Secondary Education, Ph.D. Florida State University, requested by Dr. Diane Boothe.

Huff, Joseph W., Temporary Associate Professor in Biology, Ph.D. Medical College of Georgia, requested by Dr. Carl Querteremus.

Joiner, Dorothy, Part-Time Professor in Art Ph.D. Emory University, requested by Dr. Bruce Bobick.

Jones, Teresa, Visiting Assistant Professor of English, Ph.D. Georgia State University, requested by Dr. David W. Newton.

Kielborn, Terrie L., Part-Time Assistant Professor of Middle Grades Education, Ph.D. Florida State University, requested by Dr. Diane Boothe.

McClellan, Melanie, Adjunct Instructor of Counseling and Educational Psychology, Ph.D. The Ohio State University, requested by Dr. Brent Snow.

Michael, Price M., Part-Time Professor of Educational Leadership, Ed.D. University of Cincinnati, requested by Dr. Linton Deck.

Pratt, Janice H., Temporary Assistant Professor of Secondary English Education, Ed.D. University of Alabama, requested by Dr. Diane Boothe.

The following individuals were approved for regular membership on the graduate faculty:

Berenschot, Denis Jorge, Assistant Professor of Spanish, Ph.D. University of Maryland, requested by Dr. Caryl Lloyd.

Leach, Charles David, Assistant Professor of Mathematics, Ph.D. Auburn University, requested by Dr. Bruce Landman.

Powell, Nydia, Assistant Professor of Mathematics, Ph.D. Auburn University, requested by Dr. Bruce Landman.
IV. New Business
Course Changes

A. College of Arts and Sciences
Psychology
MODIFY
PSYC 5290 Moral and Social Development (change credit hours from 3 to 4)
(Course withdrawn)

College of Education
Media and Instructional Technology
MODIFY
MEDT 6491 Internship for Instructional Technology (change credit to variable credit in the range of 1-3 hours. See Rationale.)
(This course modification was approved by the committee)

Special Education/Speech Language Pathology
DELETE
SPED 5702 Characteristics of Specific Learning Disabilities
SPED 5703 Characteristics of Emotional Behavioral Disorders
SPED 5706 Collaboration in School Settings
SPED 5707 Transition from School to Adult Life
SPED 5785 Special Topics
(These course deletions were approved by the committee)
B. The new analytical score for the GRE were discussed. Dean Jenkins asked that COGS members look over the document from ETS and describing the nature of the new analytical writing test and how it is scored with their department chairs (if they were not a department chair themselves) and their fellow faculty members to recommend a level of analytical writing score to use. After some discussion, a recommendation was made by Dr. McCandless to make the analytical writing score the topic for the next Graduation Education Forum and invite all to attend so that their opinions could be heard concerning the establish of admission requirements for the new test. Dean Jenkins stated that in the end each department would need to decide what level(s) of admissions standards worked best for them and then have this information communicated to COGS so that COGS could establish minimum scores for the analytical writing test. More discussion ensued. Dr. Cook asked how other universities are using the new tests? Dr. McBride asked if a representative of ETS come to the Forum. Dean Jenkins also stated that would need to be different minimum scores for provisional and regular admissions. Dean Jenkins stated that he did not think the committee was ready for a motion to vote on a standardized analytical score. More discussion ensued. Dean Jenkins reiterated to each committee member to return to their departments and discuss an acceptable score and that he will attempt to get more information on the test and attempt to get an ETS representative to the Forum. In the meantime, the only scores used for admission on the GRE will be the verbal and quantitative scores.

C. Use of “at least” words on test scores admission standards
   (Tabled until next COGS meeting)

D. Dean Jenkins asked that departments inform the graduate school what each is doing for graduate student orientation.

The meeting was adjourned. The Ed.S. Appeals Committee met afterwards.