MIS Faculty Fall Meeting Minutes
August 26, 2016
8:00 am - 9:20 am
Adamson Hall – Conference Room

Attending: Dr. Thomas Gainey, Dr. Doug Turner, Dr. Brad Prince, Dr. Jeannie Pridmore,
Dr. Joan Deng, Ms. Mariana Sanchez, Mr. Philip Reaves, Dr. Kim Green

TOPIC #1 – New MIS Tenure-Track Position

Doug Turner will chair the search committee. The Provost has already approved the position. The search committee will hold their first meeting on August 30th. Doug will complete Part A of the Applicant Clearing House form and forward to Nancy. The position announcement will be listed in the Chronical of Higher Education and we will likely participate in the job placement process at one major conference (either DSI or AIS).

TOPIC #2 – Two-Year MIS Course Schedule and Faculty Assignments

Due to the increase in the number of MIS students and the approval of an MBA Concentration in “Business Intelligence and Cyber Security,” we need to begin offering our major MIS courses three times every two years. Tom will put together a new two-year schedule rotation and distribute to the MIS faculty for feedback. Some items to consider in putting this schedule together:

- Our new MIS hire will teach CISM 3335 (Business Programming and Web Design)
- Doug will teach CISM 3350 (Info System Research), CISM 4310 (Bus System Analysis and Design), and CISM 4355 (Cyber Security)
- Joan will teach CISM 3340 (Data Resource Management and Design) and CISM 4390 (Business Intelligence)
- Jeannie will teach CISM 4330 (Enterprise Architecture) and CISM 4350 (Enterprise and Decision Support Systems)
- CISM 3330 should not be taught in May (not enough time to include SAP).
- Summer works well for all classes except CISM 4350 – could be taught in summer, but tough.

TOPIC #3 – CISM 3335 – Class Size

We have been limiting class size to about 20 students in this course. Students need so much personal attention from the instructor that more than 20 students has proven to be unmanageable. However, with the increasing demand within the MIS program, this no longer works well. To ensure better consistency in class size across major courses, we need to find a way to get this course up to about 30 students. Brad Prince suggested that we consider using a tutor in the Center for Academic Success. Following up with Stephanie Westine, Brad discovered that this was an option. The tutor must have earned an “A” in the course and have a 3.0 cumulative GPA. The tutor would be offered a starting pay rate of $8.00 per hour. The tutoring is appointment-based and generally one-on-one counseling (but in some cases can be done with small groups of no more than three). Jeannie Pridmore will test this option in Spring 2017.
TOPIC #4 – CISM 3330 – Must include SAP Component

Jeannie noted that in order for students to earn an SAP certificate, SAP must be included in CISM 3330. Last May, we offered CISM 3330 and there was simply not enough time to include the SAP component. In terms of corrective action, CISM 3330 will no longer be offered during the May session.

TOPIC #5 – Course Modification to CISM 4330

Jeannie requested that we add CISM 3335 as a prerequisite to CISM 4330. Her rationale is that students in CISM 4330 need basic programming skills to develop mobile applications in the CISM 4330 course. She had some students in the course last semester who were simply not prepared. Tom will initiate this course change.

TOPIC #6 – MIS Field Exam Questions

Ten MIS-related questions were included for the first time on the field exam during the 2015/2016 academic year. Results were a bit disappointing. After reviewing the questions, we realized that some of the questions were simply poorly worded. We are taking two actions to try to improve results. First, Jeannie, Joan, Mariana, and Philip will form a task force and will review/revise the ten MIS questions. Second, Kim has created two review files for students to view during the capstone course. These review files are refreshers on material that students have studied in the RCOB. Kim pointed out that at least three of the MIS questions are already included in the two files that she has finished.

Respectfully submitted,

Dr. Thomas W. Gainey, Department Chair