Inside This Issue:

- Departmental Highlights 1-2
- Birthdays 1
- Chair’s Corner 2-3
- Graduate Assistants 4
- RCOB Schedule 5
- Mission Statement 5

Birthday’s:

Alexa North September 15
Brad Prince September 19
Bill Hargrave September 29

Happy Birthday To All!

Departmental Highlights

- Roger Johns has had his paper entitled The New and Improved Section 1782: Supercharging Federal District Court Discovery Assistance to Foreign and International Tribunals, (co-authored with Anne Keaty, University of Louisiana) presented by his co-author at the 2005 Annual Meeting of the Academy of Legal Studies in Business in San Francisco, CA on August 6, 2005. Also, his paper entitled Employment Law: Using Effective Communication to Avoid Liability: (co-authored with Anne Keaty and Raj Srivastava) presented by Anne Keaty at the 2005 Annual Meeting of the Academy of Legal Studies in Business held in San Francisco, CA on August 6, 2005. Congratulations!

- Department Graduation Commencement AY-2005-06

Fall 2005 graduation, December 17, 2005 Sat. @ 9:30

1. Mary-Kathryn Zachary
2. Alexa North
3. Thomas Gainey
4. Doug Turner
5. Jorge Gaytan
6. William Lankford
7. John Anderson
8. Brad Prince

Spring 2006 graduation, May 10, 2006 Wed. @ 8:00 pm

1. David Hovey
2. Robert Pearce
3. Sunil Hazari
4. Faramarz Parsa
5. Roger Johns
6. William Hargrave
7. Jeff Rook
8. Beth Clenney

All faculty teaching in summer 2006 are required to attend graduation (criteria used, rank/status & length of service)
2005/2006 UWG Preview Days

As you may recall, Visitation Day will now be known as UWG Preview Day. Many thanks to Dave Hovey, Jeff Rooks, and Doug Turner for serving as a department representative the past two years. Also, thanks to Roger Johns, Faramarz Parsa, and Brad Prince for serving last year. The representatives for the upcoming year are as follows:

November 6, 2005
Beth Clenney
Bill Lankford

January 29, 2006
Tom Gainey
Mary-Kathryn Zachary

March 5, 2005
Sunil Hazari
Bill Hargrave

The Management Faculty Search Committee is receiving applications for two positions, one in strategic management and international management and one in organizational behavior and human resource management. The job postings are currently on the Academy of Management Placement web site, and will soon be in the Chronicle of Higher Education and the University of Georgia Applicant Clearinghouse. As applications come in, they will be copied and placed in a file cabinet in Liz’s office. You are welcome to look through them and make suggestions to any committee member as you see fit. Committee members are Jon Anderson (chair), Mary-Kathryn Zachary, Bill Lankford, Roger Johns, and Dave Hovey. The closing date for the positions is October 3, 2005. Thank you for your help and involvement.

Brad Prince has just defended his dissertation proposal and his final defense is scheduled for November/December. I will keep you posted!

Beth Clenney’s “Factors Impacting One’s Desire to Telecommute: An Exploratory Study”, co-authored with Tom Gainey has been accepted for presentation at the 2005 Annual Meeting of the Southeast Institute for Operations Research and the Management Sciences. Congratulations to them both!!

Brad Prince - C. Rebman, C. Cegielski, and B. Prince, “Examining the differences of gender perception in the use of Speech Recognition as a tool in Group Support Systems,” Academy of Information and Management Science Journal (Forthcoming)

Chair’s Corner

The September DAC meeting was held last Thursday morning (9/1/05). Below, I have summarized the major issues discussed during this meeting.

Student Internships

Bruce Brewer and Wanda McGukin from Career Services were invited to the meeting to discuss student internships. Students can essentially take two paths with regard to internships. First, they can get “Academic Recognition” if they go strictly through Career Services. With academic recognition the student will get the internship mentioned on their transcript, but they will not receive any academic credit. Second, they can get “Academic Credit.” However, in order to get academic credit, the student must go through both Career Services and the academic department must fill Bruce indicated that often students do not realize the difference between these two alternatives until after the internship is complete.

If a student approaches you about an internship, there is a process that should be followed. First, the student should go to Career Services. Career Services will ask the student for a job description, they will make certain an agreement is signed with the employer, and they will give the student a letter signifying that the student can then go to the academic department. Second, the student should come to the appropriate academic department and find a faculty member willing to supervise the internship. The faculty member should examine the job description to determine if academic credit is warranted. Then the student should complete the appropriate paperwork within the department (this can be obtained from the department secretary). Finally, at the end of the internship, the student is expected to turn in a final report to Career Services. Career Services will also have the employer fill out an evaluation and will forward this to the supervising faculty member.

To qualify for an internship, students must have obtained major status and have at least a 2.5 GPA. Also, in general, students are expected to apply for the internship before the end of the drop/add period each semester. In general, faculty should require students to complete a work log and write a paper as part of their internship. This work log/paper can be turned in to Career Services as the final report. The faculty member is also expected to have some contact with the employer at least twice during the semester. Visits with the employer are preferred. However, phone calls may also be appropriate in some instances. (continued on p. 3)
Office Hours

Faye reminded the chairs that each faculty member is expected to have 10 office hours per week and that these hours need to be posted outside the faculty member’s office door. Also, discussions that followed indicated that different departments have different approaches to office hours. For instance, in Accounting and Finance, each faculty member’s office hours must be scheduled over at least three days each week. In our department, many individuals prefer to spread their hours over two days each week.

Please check your office hours for this semester and make certain that you have 10 hours per week scheduled. If you do not, please schedule additional hours and send them to Liz so that they can be updated on our webpage and outside of your office door.

When Liz returns from vacation next week, I will have her send a reminder to anyone who still does not have the 10 hours scheduled. Thanks, in advance, for your help in this matter.

Teaching Evaluations

Each year every UWG faculty member is required to complete a “Self-Evaluation of Teaching Methods and Effectiveness” form at the end of the Spring Semester. I will distribute these at the appropriate time. Also, as chair, I am required to complete a UWG “Evaluation by Department Chair” form for each faculty member each year.

I will be glad to show you these forms in advance if you are interested.

Contributions to Practice

Currently, all of our “peer reviewed journals” (PRJ) and “other intellectual contributions” (OIC) are listed as “Learning & Pedagogical Scholarship” or “Discipline-Based Scholarship” contributions. Faye would like for us to re-examine contributions over the past five years and reclassify any contributions that may be of interest to practitioners as “Contributions to Practice.” Please examine your contributions over the past five years and give me a count of both PRJs and OICs that are actually “Contributions to Practice.” I need this information ASAP.

Executive Roundtable

By the end of the day Tuesday, I need to submit the names of 2-5 faculty members and 5-8 students in our department who are interested in attending the Executive Roundtable. If you are interested in attending or in nominating a student, please let me know ASAP.

Student Enrollment

This fall we have 10,107 students enrolled at UWG. This is down about 1% from last year. Some of this decline is likely attributable to more strict admissions standards.

Direct Deposit

Everyone must begin direct deposit by January 1, 2006.

If you have questions regarding any of these items, please let me know.

Tom G.
GRADUATE ASSISTANTS

Selin Seker is our graduate assistant for Management. I was born in Istanbul, Turkey in 1981; I received my BS degree in Public Finance from Istanbul University and I am currently working toward my Master’s of Business.

Sebastian Mejia is our Lab Assistant for the CISM courses; I am from Colombia, South America I am 25 years old. I has been studying at University of West Georgia for 2 semesters. I came here with the Georgia Rotary scholarship. This semester I am going to start my graduate classes to get my MBA. I am planning to finish my MBA next summer. I got my undergraduate degree back home in Managerial Engineering.

Abboud Merheb is our Lab Assistant for the CISM courses; I am international student from Lebanon, I have been in the USA for 5 years and have gotten my Bachelors degree in MIS from the Univ. of West Georgia. I am currently doing my MBA at Univ. of West Georgia and working as a GRA for the MABS Department

Kedrin Madar is the graduate assistant for MIS/Bus Ed. I am from Lebanon, New Hampshire. I graduated from Carson Newman College, (where I played basketball and ran track), in May 2005 with a Bachelor’s of Science in Business Administration, I am currently pursuing my masters’ in Business Education.

IF YOU SEE ANY OF THESE INDIVIDUALS IN THE HALLS, PLEASE INTRODUCE YOURSELF AND LET THEM KNOW HOW GLAD WE ARE TO HAVE THEM WITH US!!
**RCOB**  
**Fall 2005 Schedule**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>Executive Roundtable (Joe Parker, President of the Georgia Hospital Association)</td>
<td>September 22</td>
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<tr>
<td>Open Faculty/Staff Meeting</td>
<td>September 28</td>
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<td>Board of Visitors</td>
<td>October 7</td>
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<td>Homecoming Reception</td>
<td>October 8</td>
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<td>Executive in Residence (Gene Winters, CFO of Regency Hospital Company)</td>
<td>October 11</td>
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<td>Christmas Lunch</td>
<td>December 1</td>
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<tr>
<td>Faculty/Staff Meeting</td>
<td>December 9</td>
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<tr>
<td>Graduation</td>
<td>December 17</td>
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**Your Mission This Month: Memorize our Mission Statement**

In preparation for the AACSB audit, please commit the RCOB mission statement to memory. It is as follows:

*The mission of the Richards College of Business is to educate and prepare students for positions of responsibility and ethical leadership in society.*