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Birthdays

Jon Anderson
February 21

Bob Pearce
February 21

Happy Birthday!

Departmental Announcements

Jack Johnson’s textbook, 10th edition to Gregg Document Processing, received the Outstanding Revision Award from McGraw-Hill/Irwin Publishing Company for 2005-2006. This award is given annually by McGraw-Hill to one textbook selected from among all those published by the company during the year. Congratulations to Jack!

Faculty Annual Reports

This year you will only be required to submit an Updated Vita and your Merit Self Evaluation. The 5-year report is not required this year. In your Merit Self Evaluation, you can include any relevant information between March 16, 2005 and March 15, 2006.

Your Updated Vita and Merit Self Evaluation are due to me by Friday, March 31, 2006. My completed Merit Evaluations on each faculty member are due to Faye by April 14, 2006.

If you need the Merit Self Evaluation guidelines, Liz can supply you with a copy.
Chair’s Corner

Our DAC meeting was held on March 1, 2006. Below, I provide you with the highlights of this meeting.

WebCT - Vista

Janet Gubbins was a guest in our meeting. According to Janet, we will have to begin using WebCT Vista Fall, 2006.

Currently, we use the “Campus” version of WebCT and house this on our own server. We will move to the “Vista” version of WebCT which will be housed on the Board of Regent’s centralized server. While many of the stability issues have been resolved with WebCT Vista, the following concerns remain: (1) Students can no longer go directly to their courses through “MyUWG.” Faculty will have to edit the link so that students can access their courses; (2) With some exceptions, you will have to rebuild your WebCT courses; (3) WebCT Vista automatically sets up courses based on the information in Banner. Thus, you must cross-list courses or place courses under the same section number if you want to use the same WebCT course for multiple sections; and, (4) If you delete a student from WebCT Vista and then reinstate them at a later time, all previous data will have been erased and cannot be recovered.

Training sessions for faculty will be offered by Janet Gubbins over the next several months.

Beta Gamma Sigma

The induction ceremony is scheduled for Thursday, April 13. Faramarz Parsa is the faculty advisor for Beta Gamma Sigma. If possible, please make plans to attend.

Alumni Mentoring

A group of students are currently working on a web-site to create opportunities for alums to mentor our current students. More information will be provided at a later date.

Salary Pool

It has been decided that ½% of this year’s salary increased will not be placed in a salary pool for redistribution. However, it is possible that this will become the practice in future years.
Publication Incentive Plan

It is hoped that a publication incentive plan can soon be introduced in the RCOB. Then general idea is that “A” publications would be rewarded with more money that “B” publications. But, those “C” publications would not be eligible for awards.

There are a wide range of ideas about how to establish what is an “A,” “B,” or “C” publication. As a starting point, Jon Anderson will contact East Carolina University and UNC-Charlotte to ask for information about their incentive programs.

RCOB Annual Awards

This year three research awards, three teaching awards, two service awards, and two staff awards will be presented. If you plan to turn in a nomination to me, please do so by **April 28, 2006**.

Research Scholars Program

By now you have probably read Faye’s memo that was place in your box about the Research Scholars Program. If you plan to apply, the application is due to me by **April 17, 2006**.

International Certificate

Undergraduate students in the RCOB who complete 12 hours of upper division international business courses, who have completed six hours of earned university language credit, who have earned at least six hours through a study abroad program, and who have at least a 2.75 GPA can earn an “International Certificate.” This will be notated on their transcript.

Title VI Funding Opportunities

Stephen Salter, the new Accounting/Finance Chair, has some experience obtaining money for international programs through Title VI, Part B, of the Higher Education Act of 1965. If anyone has some ideas for an international program, please let me know and I will provide you with the handout he distributed to DAC.

RCOB Funding Opportunities

Faye discussed several funding opportunities available in the RCOB. For example, naming computer classrooms, lecture halls, etc... for a donation. If you would like to see the list Faye distributed or if you have any ideas, please let me know.

Continuing Education

We need to begin thinking about opportunities for executive training. For example, one idea that is being pursued is an Aviation Program which would be offered through the combined efforts of Auburn University and UWG. If you have additional ideas, please let Jon Anderson know.
**E-Core Courses**

There are some opportunities to develop some e-core courses for the University System of Georgia (particularly with the Core Area F courses). If you have an interest in this, please let me know and I will provide more information.

**Summer School**

We are anticipating a 5% decline in summer enrollment this year. Thus, try to push summer classes as much as possible.

**AACSB Update**

We are now only about 8-9 months away from the maintenance of accreditation visit. And, at this point, we are in relatively good shape. A mock visit by the head of our visitation team will be scheduled soon. Please support any requests made by individuals working on the re-accreditation effort.

**On-Line Student Files**

There is an effort underway to develop a system to place RCOB students’ information on-line. There are still some issues to be worked out. We will keep you posted on this initiative.

**Student Application for Graduation**

During advising, remind students that they should apply at least six months for graduation before their expected graduation date. Also, students should apply for their senior evaluation once they have 85 hours. I will also include this information in the scheduling booklet we are preparing.

**Student Scholar Award**

All students presenting at Big Night will receive a “Student Scholar Award.” It is felt this will give them a line for their resume and reward them for their hard work regardless of whether they win the competition.

**Registration Forms**

The forms used for student registration and scheduling have been slightly revised. They are now more user-friendly. Look for the new forms soon.

**Health and Wellness Center**

The Health and Wellness Center is back on the amended 2006 Budget. If it remains, construction could begin later this year. Once it is complete, Continuing Education would likely move to the new building, freeing up some additional space in Adamson Hall.
**MW Class Offerings**

A 12:30 MW class has now been formally approved and will have its own exam time (this time slot has created some confusion in the past). In the future, it is possible that some additional time slots on MW mornings may be approved for junior/senior-level courses. However, there is some reluctance to totally eliminate Friday classes.

If you have any questions or comments about these items, please let me know. The next DAC meeting has not yet been scheduled.

Tom G.
## RCOB Spring 2006 Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>Board of Visitors Meeting</td>
<td>Friday, March 3</td>
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<tr>
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<td>8:30 a.m. – 1:00 p.m.</td>
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<tr>
<td>Executive Roundtable</td>
<td>TBA</td>
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<tr>
<td>RCOB Big Night</td>
<td>Tuesday, March 7</td>
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<td>7:00 p.m.</td>
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<tr>
<td>Open Faculty Meeting</td>
<td>Wednesday, March 15</td>
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<td>9:00 – 11:00 a.m.</td>
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<td>Spring Break</td>
<td>March 20 – 24</td>
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<td>Honors Convocation</td>
<td>March 29</td>
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<td>1:00 – 4:00 p.m.</td>
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<tr>
<td>Executive in Residence</td>
<td>Tuesday, April 11</td>
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<tr>
<td>Mr. Luis Planas</td>
<td>Breakfast Intro 9:00 – 9:30 a.m.</td>
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<td></td>
<td>Cookie Break 4:45 – 5:30 p.m.</td>
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<tr>
<td>Faculty &amp; Staff Awards Applications and</td>
<td>Friday, April 28</td>
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<tr>
<td>Stone Endowment Grant Proposals due</td>
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<tr>
<td>RCOB Spring Faculty Meeting (Reading Day)</td>
<td>Tuesday, May 2 (lunch served)</td>
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