Attending: Lynn Anderson, John Blair, Chad Davidson, Pauline Gagnon, Steve Goodson, Ana Zapata-Calle.

**Opening Remarks from Dean Gagnon**
Dean Gagnon provided an overview of the committee’s purpose, noting that an important aspect is to address issues relating to study abroad scholarships in the spring. She stated there is $5,000 available in a UWG Foundation COAH Study Abroad account designated to support study abroad programs. Before leaving the meeting she asked the group to notify her if issues arose for clarification.

**Meeting Notes from April 11, 2016**
There was general discussion concerning the meeting notes, including the function of the Foundation COAH Study Abroad account, and outstanding items from Appendix B discussed that day, such as reduced director stipends, Terradotta concerns, the requirement to make airfare deposits out of agency accounts, and costs for credit card payments of program fees. Because committee members felt that all COAH study abroad programs were successfully underway, members decided to continue discussion of these issues in the spring.

**COAH Study Abroad Committee Chair Position**
Before adjourning, Lynn Anderson agreed to serve as Chair.

Respectfully submitted,
Lynn Anderson