UWG Department of Music
Tenure/Promotion Committee Evaluation
Process and Procedure

(Approved 1/19/99)

- The Department of Music Tenure and Promotion committee is composed of members of the tenured faculty.

(Approved 10/31/94)

- All members of the departmental tenure/promotion committee must thoroughly review the candidate's dossier.
- Committee members not completing the dossier review may not vote on the candidate.
- The recommendation report must include:
    1. a compilation of both positive and negative comments on each candidate under each area of review,
    2. the range of scores and mean score must be reported on each of the areas (I through IV) as well as for the composite score.
- Anonymity must be secured by the departmental committee and its chair.

Faculty Committee Evaluation Form

Candidate Name _____ Current Academic Rank _____

Date _____

Please circle the number that represents your ranking of the candidate in each of categories listed below. In addition, please make comments regarding the candidates strengths and weakness.

AREA I TEACHING 3 4 5 6 7 8 9 10
Comments:

AREA II SERVICE TO THE INSTITUTION 3 4 5 6 7 8 9 10
Comments:

AREA III ACADEMIC ACHIEVEMENT 3 4 5 6 7 8 9 10
Comments:

AREA IV PROFESSIONAL GROWTH 3 4 5 6 7 8 9 10
Comments: