

STANDING COMMITTEE RESPONSIBILITIES

The standing committees in the Department of Music are comprised of a representation of music faculty across sub-disciplines. Committees are established in the first two weeks of each fall term. Each faculty member serves on three standing committees each year. Committee members and chairs are selected by the Department Chair from requests submitted by each member of the faculty.

At the beginning of each academic year the standing committees formulate goals and objectives in consultation with the Chair of the Department of Music. At the close of each academic year progress toward achievement of committee goals and objectives is assessed and evaluated and a plan for improvement is established.

Graduate Studies Committee

- Consider all issues pertaining to graduate study in music.
- Assess and evaluate the effectiveness of graduate programs, courses, policies, procedures, and course scheduling and make recommendations for improvement.

Undergraduate Studies Committee

- Consider all issues pertaining to undergraduate study in music.
- Assess and evaluate the effectiveness of undergraduate programs, courses, policies, procedures, and course scheduling and make recommendations for improvement.

Scholarship/Recruitment Committee

- Consider all issues pertaining to the recruitment of music students and scholarships.
- Assesses and evaluate the effectiveness student recruitment and scholarship program and make recommendations for improvement.
- Plan admission and scholarship auditions and make scholarship recommendations.

Special Projects Committee

- Consider all issues pertaining to special projects sponsored by the department.
- Assesses and evaluate the effectiveness special projects and events and make recommendations for improvement.
- Organize departmental special projects and events including: the A DAY Faculty Concert, Wright Scholars Concert, and the Honors Recital.

Instructional Technology Committee

- Consider all issues pertaining to instructional technology and resources.
- Assess and evaluate the library and technological hardware and software needs and make recommendations for improvement.

Faculty Governance Committee

- Consider all issues pertaining to faculty governance.
- Assess and evaluate faculty review policies and procedures, including: annual evaluation, tenure and promotion evaluation, and post-tenure review and make recommendations for improvement.
- Assess and evaluate faculty the music faculty workload policy and make recommendations for improvement.