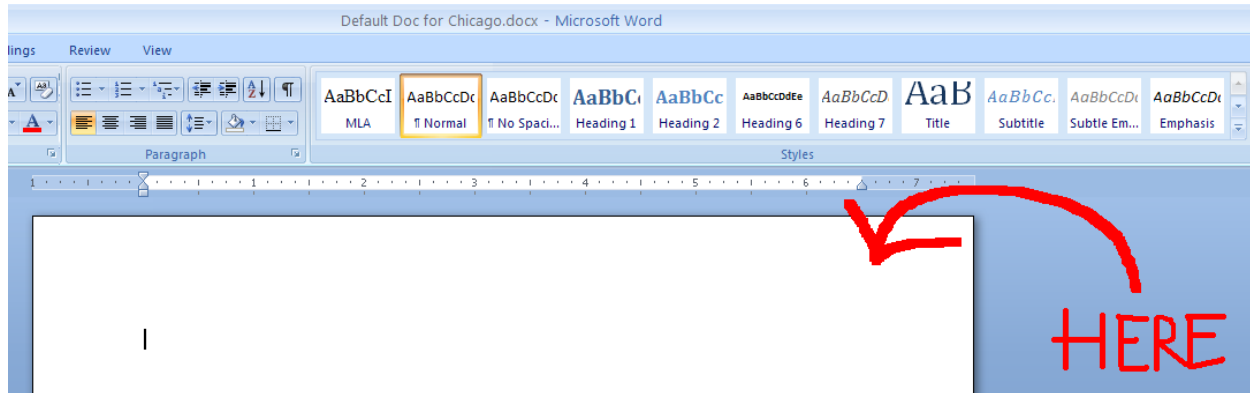
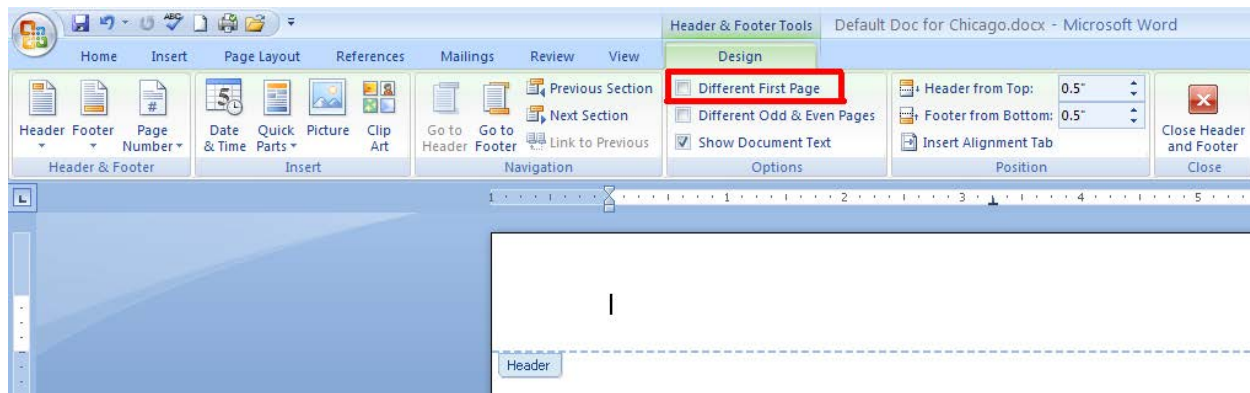


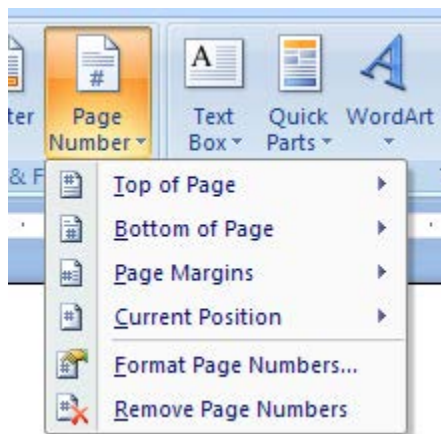
1. Open Microsoft 2007 document.
2. Double click into the header space at the top of the page, which is found above the cursor.



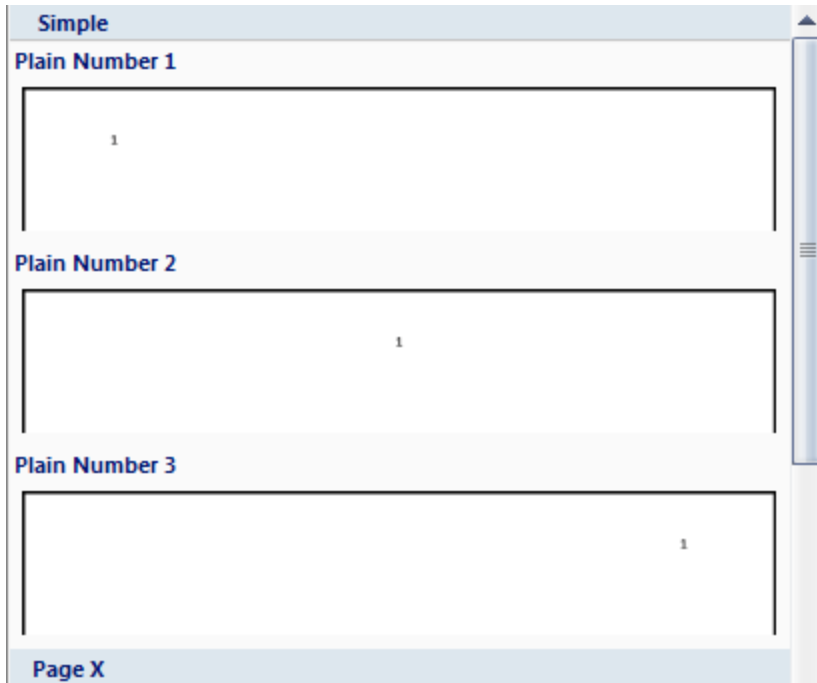
3. Click on "Different First Page."



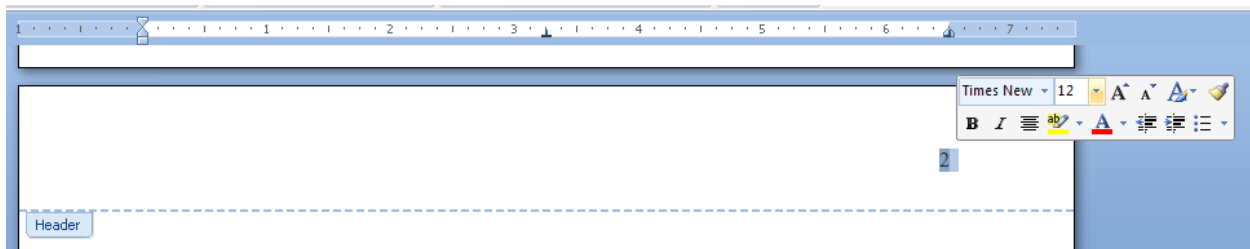
4. Scroll down to the second page while still in Header.
5. Click on "Page Number."
6. Click on "Top of Page."



7. Click on "Plain Number 3."



8. Highlight the page number. Change the font and size to "Times New Roman" and 12 pt (or to any preferred font style).



9. Click "Close Header and Footer" at the very end of the tabbed options to resume typing in the document.

