

These are guidelines for how to format your Works Cited page. Place everything in alphabetical order. Understand that nobody has these guidelines memorized. Professors have to look up this information all the time. Learn how to use your *Writer's Resource*!

These guidelines can be found in either your *A Writer's Resource* or in an *MLA* book. Take the time to notice punctuation and the order of items. If you do not have all of the information listed, that is fine. Just omit what you do not have, but keep the order the same.

If you encounter a source that confuses you or that you cannot figure out how to cite, EMAIL YOUR PROFESSOR.

Book

Author's last name, author's first name. *Title of the book*. Place of publication: Publisher, date of publication.

↑
 Note the indentation on the second line. It is like a reverse paragraph.

↓
 If there are multiple titles in your book, i.e., a large title followed by a smaller one, separate the 2 titles with a colon.

Campbell, Greg. *Blood Diamonds: Tracing the Deadly Path of the World's Most Precious Stones*. Cambridge: Westview, 2002.

James, Henry. *The Portrait of a Lady*. 1881. New York: Penguin Books, 2003.

↑
 Original Publication Date.

↑
 Publication date of your specific edition.

↓
 If there are 2 authors, list them in the order they appear on the title page.

Cook, William R. and Ronald B. Herzman. *The Medieval World View: An Introduction*. New York: State U of New York P, 2004.

↑
 Abbreviate "University" and "Press" into "U" and "P."

Book with an editor(s)

Miller, Paul Eduard, ed. *Esquire's Jazz Book*. New York: Smith, 1944.

↑
 Note that "ed." and "eds." stands for "editor(s)." They always follow the last editor listed, when the editor is listed before the title.

↓
 Henry, Maren and Brandy James, eds. *English 1101: Tips*. Chicago: Chicago UP, 2006.

Book with an author and an editor

Armstrong, Louis. *Louis Armstrong—A Self Portrait*. Ed. Richard Merryman. New York: Eakins, 1971.

↑
In this instance, the author comes first.

↑
The editor follows the title. Notice that “Ed.” comes before the editor’s name. Read this as “edited by.”

Anthology (or chapter/article in an edited book)

Author’s last name, author’s first name. “Title of chapter or article in quotation marks.” *Title of Book and/or Anthology*. Editor. Place of publication: Publisher, Date. Page numbers of article.

Smith, Hale. “Here I Stand.” *Readings in Black American Music*. Ed. Eileen Southern. New York: Norton, 1971. 286-89.

Poe, Edgar Allan. “The Tell-Tale Heart.” *Literature: An Introduction to Fiction, Poetry, and Drama*. Eds. X. J. Kennedy and Dana Gioia. 9th ed. New York: Pearson Longman, 2005. 135-170.

↑
List the edition of an anthology after the editor, or after the title if there is no editor.

Tip for URLs when using Word:

To avoid Word automatically turning your URL web addresses into hyperlinks, you must disable this feature. Go to “Tools,” then “AutoCorrect Options,” then “Auto Format as You Type.” Remove the check mark next to “Internet and network paths with hyperlinks.”

Articles from Online Databases:

JSTOR, ProQuest, EBSCOHost, SAGE, Academic Search Premier, Literature Resource Center (LRC), Gale Net. Our UWG library has subscribed to these various databases, so that information must be included as well. The database is listed after the volume and page numbers.

Author(s). “Title of Article.” *Name of Journal*. Volume number. Issue number (Publication Year): Page numbers. *Database*. Library Name, City, State. Date of access <URL>.

↑
List all of the pages of the article, not just the ones you cite.

Orogun, Paul. “‘Blood Diamonds’ and Africa’s Armed Conflicts in the Post-Cold War Era.” *World Affairs*. 166.3 (2004): 151-161. *ProQuest*. Ingram Library, Carrollton, Georgia. 15 Mar. 2007 <proquest.umi.com>.

↑
Note that there is no period between the date of access and the URL.

Newspapers online

Make sure to provide the publication date—day, month, and year, or month and year.

Author last name, Author first name. “Title of Article in Quotation Marks.” *Name of newspaper*.
Date of publication. Date of access <abbreviated overly long URL>.

If there is no author, simply begin with the title of the article.

“Bulletin Board: Louis Armstrong Centenary.” *New York Times on the Web*. 7 Nov. 2001. 3 May 2005 <<http://nytimes.com>>.

St. John, Ben. “Thousands Flee Fighting in Chad.” *BBC World on the Web*. 4 Feb. 2008. 4 Feb. 2008 <www.bbc.co.uk>.

Professor’s website

Professor last name, Professor first name. *Title of the Site*. Name of associated institution or organization. Date of access <URL>.

If there is no title available for the website, use a term such as *Home page*, but without italics, underline, or quotation marks.

Henry, Maren. Home page. U of West Georgia, Carrollton. 4 Feb. 2008 <www.westga.edu/~mhenry>.

Henson, Keith. *The Keith Henson Jazzpage*. 3 May 2005 <<http://home.earthlink.net/~keithhenson>>.

DVD

Title of Film. Director. Performers (if using a DVD, list the names on the DVD cover).
Videocassette or DVD. Distributor, year of release.

Garden State. Dir. Zach Braff. Perf. Zach Braff and Natalie Portman. DVD. 20th Century Fox, 2004.

El Orfanato. Dir. Juan Antonio Bayona. Perf. Belén Rueda, Fernando Cayo, and Roger Príncipe. Picturehouse Entertainment, 2008.

Since this is not on DVD or VHS, omit that information.

TV Shows

“Episode Title.” *Program Title*. Name of the Network, City. Broadcast Date.

“Once More with Feeling.” *Buffy the Vampire Slayer*. UPN-69, Atlanta. 6 Nov. 2001.