

Minutes
Meeting of the Faculty Council
September 10, 2014, 9:00 a.m., Pafford 111

1. Call to order 9:05 a.m.

In attendance: Jeannette Diaz, Ashley Smallwood, Brad Yates, Mike Johnson, Greg Dixon, Pam (Hunt) Kirk, Tom Hunter, Soo Moon

APPROVAL OF MINUTES

Motion to approve minutes from April 2014 meeting; seconded; approved unanimously
Minutes kept on FC website:

http://www.westga.edu/coss/index_172.php

ANNOUNCEMENTS

1. Today's mission is ordering priorities for the academic year.

Important on the list includes the following: changes to be made to Strategic Plan of COSS in order to be in line with UWG SP, the EngageWest Survey, and the new CCG report; the evaluation of the Dean; the initiatives we will need to implement as a result of our EngageWest survey; student conduct code issues between our College and Student Affairs; change to the Chairs roles in the College ByLaws/Policies&Procedures.

OLD & NEW BUSINESS

1. Discussion of Evaluation of Dean Committee
Discussion ensued to clarify the constitution of the committee. We are reminded that the Provost appoints committee chair. Dixon will find date/timeframe of nomination from FC to represent.
2. Proposed Edits to Student Conduct Code
The issue to be potentially implemented within the Policy and Procedures of our College. The Nursing College has a conduct code that contains text that may be of help in drafting ours. Questions about how to enforce the code were brought up; The idea behind editing the code is to protect staff and faculty, not simply other students; faculty have felt that threats from students may create a hostile work environment. To avoid potential back and forth, it is suggested that the University Counsel will look over the language, provide comments and suggestions before the proposed edits go the Administrative Council for review.
3. Diversity plan for the College

Yates indicated that his department has a diversity plan that is dictated from the accrediting body of interest to his department. He will share the plan with FC. We will address this issue in the coming months

4. Dividing workload into three subcommittees:
(The Council as a whole will work on the Evaluation of the Dean procedures)
 - a. Planning Committee (Yates, Kirk, Johnson): Strategic Plan, Diversity Plan
 - b. Academic Affairs Committee (Smallwood, Dixon, Diaz): Bylaws, course mods, program changes, possible work-life balance, engagement initiatives
 - c. Faculty Development Committee (Hunter, Moon, Tripp): P&P & the "list of things" (including Engage West response)

COLLEGE ELECTIONS, PART 3. We learned after the election that Dr. Heather Mbaye is already serving on the Undergraduate Programs Committee (UPC) in her role as the Faculty Senator from Political Science & Planning. No one is allowed to serve two standing committees of the Senate, according to Faculty Senate *Policies and Procedures*. Therefore, she is unable to serve as elected to the Faculty Development Committee. In order to avoid a third election, FC discussed asking Stan Caress to serve in the role, since he was nominated but not elected for another committee during the third election. Yates will approach Caress and if his answer is no, Yates will ask Louis Howe, also nominated but not elected to another committee.

Date of next meeting will likely be a Friday at 10am. Date will be determined via email.

Move to adjourn 10:15

Respectfully submitted,

Pam Hunt Kirk