School Improvement Timeline to Spring 2017 Graduation

Date	Assignment	Notes
August 28	Submit proposal to Turnitin Cohort CourseDen Dropbox	Must send this report to chair with proposal
August 29	Submit proposal to Tk20 for external reviews	Student must get chair permission before submitting Student needs to email Program Director to inform that proposal has been uploaded Allow 2-3 weeks for external reviews to be submitted
September 19	Submit proposal to chair for review	Allow chair 2 weeks to review proposal
October 1	Submit Graduation Paperwork	Find more information on UWG's Registrar's page
October 3	Submit proposal to committee for review	Allow committee 2 weeks to review proposal *Allow time for Fall Break: October 6-9
October 19	Chair will submit proposal for IRB approval	Chair will email your IRB application Allow 4-6 weeks for IRB approval *Allow time for Thanksgiving Break: November 24-27; and Holiday Break: December 9-January 9
January 9	Submit final dissertation to Turnitin Cohort CourseDen Dropbox	Must send this report to chair with final dissertation
January 10	Submit final dissertation to chair for review	Allow chair 3 weeks to review final dissertation
March 3	Submit final dissertation to committee	Allow committee 3 weeks to review final dissertation *Allow time for Spring Break: March 20-25
April 1	Submit dissertation to ProQuest	**UWG ProQuest Deadline is April 1 – non-negotiable** Submit before deadline in case revisions are needed
May 11	Graduation	

*Chair, committee members, UWG staff, and external reviewers are not obligated to work on dissertations over university scheduled breaks and holidays. Please plan accordingly to allot for the time faculty are given

These events could potentially take more time than allotted in the timeline due to feedback and reviews. Make sure you have buffer time between each of these events to allow for conversations, incorporating feedback, and life.

School Improvement Timeline to Summer 2017 Graduation

Date	Assignment	Notes
October 30	Submit proposal to Turnitin Cohort CourseDen Dropbox	Must send this report to chair with proposal
October 31	Submit proposal to Tk20 for external reviews	Student must get chair permission before submitting Student needs to email Program Director to inform that proposal has been uploaded Allow 2-3 weeks for external reviews to be submitted
November 21	Submit proposal to chair for review	Allow chair 2 weeks to review proposal *Allow time for Thanksgiving Break: November 24-27; and Holiday Break: December 9-January 9
January 9	Submit proposal to committee for review	Allow committee 2 weeks to review proposal
January 23	Chair will submit proposal for IRB approval	Chair will email your IRB application Allow 4-6 weeks for IRB approval
March 1	Submit Graduation Paperwork	Find more information on UWG's Registrar's page
March 5	Submit final dissertation to Turnitin Cohort CourseDen Dropbox	Must send this report to chair with final dissertation
March 6	Submit final dissertation to chair for review	Allow chair 3 weeks to review final dissertation *Allow time for Spring Break: March 20-25
April 3	Submit final dissertation to committee	Allow committee 3 weeks to review final dissertation *Committee members are not obligated to work on dissertations over the summer months
July 1	Submit dissertation to ProQuest	**UWG ProQuest Deadline is July 1 – non-negotiable** Submit before deadline in case revisions are needed
TBD	Graduation	

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School Improvement Timeline to Fall 2017 Graduation

Date	Assignment	Notes
April 9	Submit proposal to Turnitin Cohort CourseDen Dropbox	Must send this report to chair with proposal
April 10	Submit proposal to Tk20 for external reviews	Student must get chair permission before submitting Student needs to email Program Director to inform that proposal has been uploaded Allow 2-3 weeks for external reviews to be submitted *Committee members are not obligated to work on dissertations over the summer months
July 28	Submit proposal to chair for review	Allow chair 2 weeks to review proposal
August 1	Submit Graduation Paperwork	Find more information on UWG's Registrar's page
August 11	Submit proposal to committee for review	Allow committee 2 weeks to review proposal
August 25	Chair will submit proposal for IRB approval	Chair will email your IRB application Allow 4-6 weeks for IRB approval *Allow time for Fall Break: TBD
October 9	Submit final dissertation to Turnitin Cohort CourseDen Dropbox	Must send this report to chair with final dissertation
October 10	Submit final dissertation to chair for review	Allow chair 3 weeks to review final dissertation
October 31	Submit final dissertation to committee	Allow committee 3 weeks to review final dissertation
November 1	Submit dissertation to ProQuest	**UWG ProQuest Deadline is November 1 – non-negotiable** Submit before deadline in case revisions are needed
TBD	Graduation	

*Chair, committee members, UWG staff, and external reviewers are not obligated to work on dissertations over university scheduled breaks and holidays. Please plan accordingly to allot for the time faculty are given

These events could potentially take more time than allotted in the timeline due to feedback and reviews. Make sure you have buffer time between each of these events to allow for conversations, incorporating feedback, and life.