



International Student Admissions and Programs

TRANSFER IN TO UWG

International students can choose to transfer to any SEVIS recognized school during their F-1 stay.

- Students should apply to UWG online and be fully accepted before initiating a transfer of the SEVIS records.
- Be sure you speak with the advisor at your current institution about the transfer date to ensure it is before the start of classes at UWG.

STEPS FOR THE STUDENT:

Step 1: Apply to the University of West Georgia through our website and submit all required documents.

Step 2: Fill out section 1 of this form and have a DSO from your current institution fill out section 2. They may need your UWG acceptance letter to transfer you out to UWG. Please check with their international office to see what documents are required.

Step 3: The ISAP office will receive your I-20/DS-2019 after your current institution initiates the transfer of records.

SECTION 1: PROSPECTIVE STUDENT INFORMATION

Applicant's Family Name (Last Name)			
Applicant's Given Name (First Name)			
Date of Birth		UWG Student ID	
Phone Number		Term to start at UWG	
Email Address			
Current Visa Status	F-1 Student	J-1 Student	Other Visa Type: Specify _____
Current Institution			
Will you depart the USA before beginning your studies at UWG?	<input type="checkbox"/> Yes	Date of departure from the USA	
	<input type="checkbox"/> No	Date of return to USA	

Statement of Understanding

I have been accepted to the University of West Georgia, and I give the International Student Admissions and Programs office permission to obtain my documents.

Student's Signature		Date	
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- An international student advisor listed as a DSO, PDSO, ARO or RO should fill out this section.

STEPS FOR THE ADVISOR/DEAN:

Step 1: If you can confirm the student's transfer, please fill out the section of this form below.

Step 2: Please transfer the student's SEVIS record to the following institution:

- EV Program Number: P-1-126198
- School Code: ATL214F00247000

Please feel free to contact the ISAP office with any questions.

SECTION 2: ADVISOR RECOMMENDATION

Student's Status	<input type="checkbox"/> Student above is in good standing with SEVIS (Active Status) <input type="checkbox"/> Student above is out of status. Please explain:		
SEVIS ID Number		Date/Term of Last Enrollment	
Is student on any reduced course load permissions?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>For students on reduced course load</i> Reduced Course Load Type	Type: _____ Semester: _____
Is student on work authorization?	<input type="checkbox"/> OPT <input type="checkbox"/> CPT <input type="checkbox"/> No work authorization	<i>For students on work authorization</i> Work Authorization Dates	Begin Date: _____ End Date: _____
SEVIS Release Date		Institution	
Advisor's Signature			Date
Printed Name			
Title			
Email			Phone Number

Email completed forms to global@westga.edu